



# Be Good to Yourself

Your retirement savings plan enrollment guide.

**Platinum Control Technologies**

401(k) Plan

Now's a great time to make a plan for your future — and we have just the plan to help you get started today!

Being ready for retirement is mostly about saving—dollar by dollar, day by day. And then, when you've reached your savings goal and the time is right, you can confidently retire knowing you're ready.

Your employer's retirement savings plan is designed to help you make that journey. It's an important benefit offered to you by your employer that gives you an easy and powerful way to save for your future. And after you enroll in the plan, you have access to the tools, education and support to help you stay on track and become more financially organized. Because when you understand your big financial picture, you're in a better position to set realistic goals and plan confidently for all of life's financial events, including retirement.

So keep reading to learn more about the benefits of saving through your employer's retirement plan. Then, take the first step to be ready and enroll today.

If you have questions or would like more information about your retirement plan, please call **(800) 584-6001** or log on to **[www.voyaretirementplans.com](http://www.voyaretirementplans.com)**.

**You should consider the investment objectives, risks, and charges and expenses of the variable product and its underlying fund options; or mutual funds/investment options offered through a retirement plan, carefully before investing. The prospectuses/prospectus summaries/information booklets contain this and other information, which can be obtained by contacting your local representative. Please read the information carefully before investing.**

**For use with unregistered group annuities and/or funding agreements only.**

Your retirement plan investments are long-term investments designed for retirement purposes. If withdrawals are taken prior to age 59½, an IRS 10% premature distribution penalty tax may apply. Withdrawals will be taxed as ordinary income in the year the money is distributed. Account values fluctuate with market conditions, and when surrendered, the principal may be worth more or less than its original amount invested.



Because you  
deserve to feel  
good about  
your future

We all need to slow down long enough to think about our future. How will you spend your retirement? Will you spend more time with your grandkids? Take that trip you've been postponing? Start a new career? Or stay up late and sleep in?

**It's up to you.**

And it starts when you enroll in a retirement savings plan. Ask yourself where you want to be when you're no longer working. Consider things like how comfortable you'd like to be, where you want to live, and how you hope to spend your days. Then, with our help, you'll go about the business of saving for your future.

Not Enrolled? It's easy to get started.  
Here's how you take the first step:

**By Form**

Complete the enrollment form included in this book.

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Many experts estimate that you'll need to replace at least **70% of your income** in retirement – and the bulk of that will come from you. Consider taking the first step in your retirement savings plan by enrolling today!



# Reasons to save

The choices you make today will help you prepare for what you'll need tomorrow. Take advantage of your employer's retirement savings opportunities, and plan ahead for the kind of future you envision.

- 1 You're always in control**  
The choices you make about your contributions and investments are up to you. And you can easily make changes anytime online, on the phone or with the Voya Retire mobile app.
- 2 Save automatically**  
Your contributions are automatically deducted from your paycheck, so it's simple to set a little aside each pay period.
- 3 Help lower your taxable income**  
Every dollar you contribute before taxes reduces your taxable income, which means you may pay less in income taxes today.
- 4 Invest your way**  
Would you prefer to make investment elections yourself or would you appreciate having some guidance? How much investment risk are you willing to tolerate? No matter what you decide, we offer investment solutions that fit your style.
- 5 Remember, your money is all yours**  
Subject to your plan rules, what you contribute and any related earnings are yours to take with you, even if you change jobs.
- 6 Employer Contribution**  
Your employer may match a portion of the contributions you make to the plan. You may also receive profit sharing contributions from your employer.

# So where should you start?

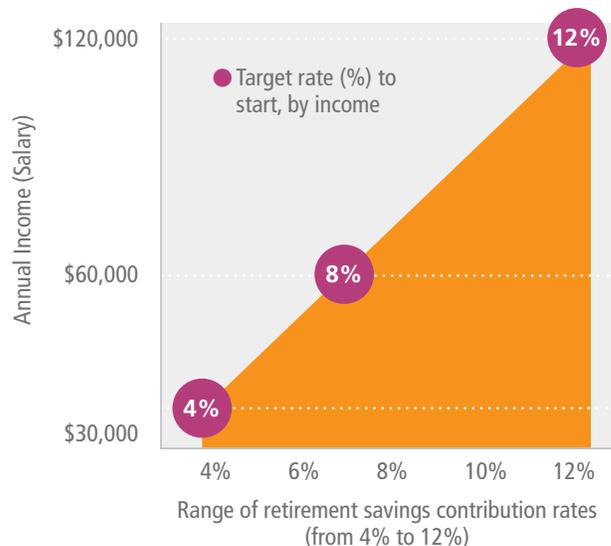
Most individuals should target to save 10%–15% of their annual income throughout their working careers for retirement. You can utilize myOrangeMoney® online to help get a clear picture of the retirement income your contributions can help create.

## Target savings rates for retirement by income amount

There is no one formula that will work for everyone. To start, consider a savings rate between 4% and 12% depending on your current income, and then increase this rate whenever you can over time.

Your goal should be the ability to replace 70% or more of your working income when you retire. This would include any financial sources available to you in retirement such as:

- Savings in this plan
- Social Security
- Pension plan
- Real estate
- Other financial accounts



# The earlier, the better

Investing over a longer period of time in a tax-favored account allows you to take advantage of compounding. Compounding means that any earnings on contributions go back into your account without being taxed and can generate their own earnings. Taxes on any earnings are deferred until they are withdrawn. Below is a comparison between someone who contributes a lesser amount for an extended period and someone who contributes more per month for a shorter period.

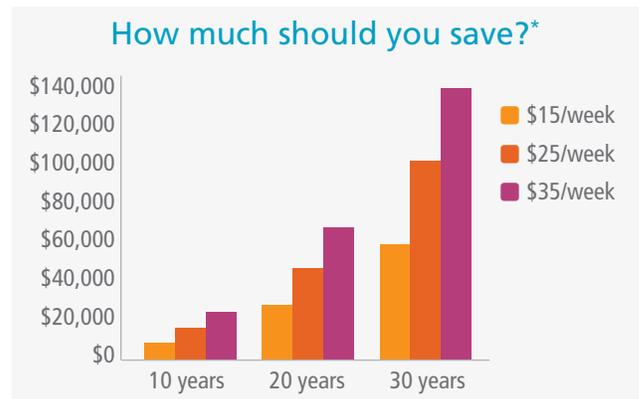
From age 25–65, I contributed \$100/month.	 <b>A</b>	TOTAL CONTRIBUTIONS \$48,000	TOTAL SAVINGS \$191,696	<div style="font-size: 2em; font-weight: bold; color: #0070c0;">+\$55,002</div> <p>Person A ends up with more when he contributes less...More time to grow! <b>The sooner you start, the better.</b></p>
From age 45–65, I contributed \$300/month.	 <b>B</b>	TOTAL SAVINGS \$136,694	TOTAL CONTRIBUTIONS \$72,000	

The accumulated amounts assume 26 pay periods per year, contributions made at the beginning of each period, a 6% annual rate of return compounded monthly, and a retirement age of 65. This hypothetical illustration is not guaranteed and does not reflect the performance of any specific investment option. It does not take into account the payment of taxes and does not intend to predict investment results. The illustration does not include fees or expenses that an investment product could assess. If included, these fees would reduce the figures shown above. Systematic investing does not ensure a profit or guarantee against loss. You should consider your ability to invest consistently in up as well as down markets. The illustration is not intended to serve as financial advice or as a primary basis for your investment decisions. Taxes are generally due upon withdrawal and will depend on tax bracket in effect at that time. This information is not considered legal or tax advice. If you need legal or tax advice, consult with a lawyer or tax advisor.

# Already saving? Check your strategy.

It's a few simple steps that could potentially lead to a more secure future.  
Log in at [www.voyaretirementplans.com](http://www.voyaretirementplans.com).

- Determine whether your savings are on track to support your future retirement income needs. Log in to your account online and review your progress with the myOrangeMoney educational, interactive experience. myOrangeMoney will show you how your current retirement assets may translate into future potential monthly income in retirement.
- Check your personal information and make sure you have listed your beneficiary(ies).
- Giving your savings a boost, even 1%, can mean a lot over time. Take a look at the chart for an example of the impact this could have.

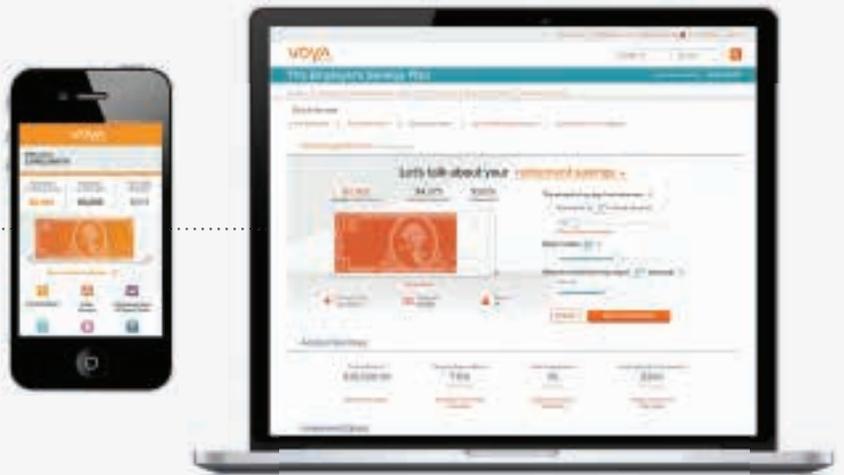


\* Assumes 6% hypothetical rate of return and contributions made at the beginning of each month. This illustration is hypothetical, is not guaranteed, and is not intended to reflect the performance of any specific investment. There is no assurance that increasing contributions will generate investment success. In addition, these figures do not reflect taxes or any fees or charges that may be assessed by the investments. The tax-deferred investment will be subject to taxes on withdrawal. Systematic retirement plan contributions do not ensure a profit nor guarantee against loss.

## You're never too far to call, click, or tap

Your plan website and the Voya mobile app, Voya Retire, allow you to securely manage your retirement savings anytime, anywhere. You can make saving and investment changes, learn about financial topics or just check on your progress toward your goals. And if you need help, we're here for you!

See how your savings translates into estimated monthly retirement income with the **myOrangeMoney** educational, interactive experience or with the Voya Retire mobile app. You can model a variety of saving and investment scenarios, add outside income sources and explore how estimated healthcare costs in retirement might impact your income needs. When you're ready to make a change, simply click the "Make Change Now" button to put your plan into action!



**IMPORTANT: The illustrations or other information generated by the calculators are hypothetical in nature, do not reflect actual investment results, and are not guarantees of future results. This information does not serve, either directly or indirectly, as legal, financial or tax advice and you should always consult a qualified professional legal, financial and/or tax advisor when making decisions related to your individual tax situation.**

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# Choose the investment path that's right for you.

We all approach investing with different degrees of comfort and knowledge. That's why choosing an investment approach – with just the right balance of support and guidance – can help you more confidently work toward your retirement goals.



## Give me advice to get there with a professionally managed account

This option provides you the highest level of support and financial guidance. Morningstar® Retirement Manager<sup>SM</sup> helps you make decisions about your retirement plan account. The service offers:

- **Managed by You** – receive investment advice, tools and resources to help you make informed decisions at no additional cost.
- **Managed by Morningstar** – a fee-based service providing ongoing management and oversight of your account from a Morningstar investment professional.



## Guide me with a pre-defined investment strategy

If you want to keep your approach to investing simple, review what is available in a target-date fund. By selecting an investment based on the year you want to retire, you eliminate the guesswork of managing your own investment mix. Professional investment managers do all the work by investing in a mix of funds in a variety of asset classes guided by the number of years you have until retirement. And as your retirement date draws near, your portfolio is rebalanced to move assets to more conservative investments.

Your employer's plan has made available a variety of investment options based on the level of risk you're comfortable with. With risk-based funds, there's no need to evaluate and choose individual investment options because funds are preselected based on your attitude toward investment risk. The professionally managed portfolios range from conservative to moderate to aggressive; you simply choose what feels right.



## Get there myself by choosing my own investments

If you're comfortable investing on your own and confident managing your portfolio, you can build a personalized investment strategy by picking funds from the plan's investment lineup. With a range of options to choose from in a variety of asset classes, you can create an investment mix that balances the potential for return with your tolerance for risk. For help gauging your risk level, use the available quiz.

## Want to learn more about your plan's investment options? Just keep reading for all the details.

**IMPORTANT: The projections or other information generated by Morningstar® Retirement Manager<sup>SM</sup> regarding the likelihood of various retirement income and/or investment outcomes are hypothetical in nature, do not reflect actual results (including investment results) and are not guarantees of future results. Results may vary with each use and over time.**

Morningstar® Retirement Manager<sup>SM</sup> is offered by Morningstar, Inc. and is intended for citizens or legal residents of the United States or its territories. The investment advice delivered through Morningstar Retirement Manager is provided by Morningstar Investment Management LLC, a registered investment adviser and subsidiary of Morningstar, Inc. Morningstar Investment Managements' advisory service relates solely to the investment options offered under the plan. Retirement plan funding products offered through Voya Financial Partners, LLC (member SIPC) or other broker dealers with which it has selling agreements. Voya Financial provides Morningstar Investment Management with the plan's investment options and information about participants but the decisions regarding the advice provided are made by Morningstar Investment Management. Voya and its companies are not affiliated with Morningstar Investment Management, LLC or its affiliates, and receive no fee or other direct financial benefits from Morningstar Investment Management in connection with the use of its services. The Morningstar name and logo are registered marks of Morningstar, Inc.

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The Voya Lifetime Income Protection Program "portfolios" are target date asset allocation models through which amounts are invested in target date collective trust funds (the "Funds") and multiple variable annuity contracts (the "Contracts"), each issued by a different insurer. A portfolio's allocation between the Funds and the Contracts is based on the portfolio's glide path, which increases the allocation to the Contracts as the portfolio approaches its target date. The Contracts provide a Minimum Guaranteed Withdrawal Benefit, which provides for guaranteed lifetime income in retirement<sup>1</sup>. **A portfolio is not an investment separate from its allocation between the Funds and Contracts, is not an investment company and has not been registered with the Securities and Exchange Commission under the Investment Company Act of 1940 or the Securities Act of 1933. This is not a complete description of the Program. Please see the Voya Lifetime Income Protection Program, Program Guide for more detailed information about the Program, its Glide Path and the MGWB provided through the Contracts.**

Plan administrative services provided by Voya Retirement Insurance and Annuity Company ("VRIAC") or Voya Institutional Plan Services, LLC ("VIPS"). **Securities distributed by Voya Financial Partners, LLC. ("VFP") (member SIPC) or other broker dealers or selling firms with which it, or an affiliate, has a selling agreement.** VRIAC, VIPS and VFP are members of the Voya® family of companies. Equitable National Life Insurance Company and Nationwide Life Insurance Company are not affiliated with the Voya® family of companies. May not be available in all states.

<sup>1</sup>All guarantees under a Contract are subject to certain conditions and limitations and to the claims paying ability of the issuing insurer.



## Morningstar Retirement Manager<sup>SM</sup>

This service is designed to provide you with a personalized investment and savings strategy from Morningstar Investment Management LLC, a leading independent provider of investment advisory services for the retirement plan industry.

As part of its fee-based service (Have Morningstar Manage My Plan), Morningstar Investment Management LLC will:

- Provide professional investment selection.
- Recommend an appropriate savings level.
- Give you a retirement goal to work toward.
- Monitor your account quarterly and make adjustments so you can stay focused on reaching your goal.
- Supply regular progress reports so you always know how you're doing.

### Interested in signing up?

Once you have enrolled in your employer-sponsored retirement plan, you can access Morningstar Retirement Manager through Voya's participant website. After you log on, click on "Get Advice" and follow the prompts to sign up for this service. Voya then alerts Morningstar Investment Management LLC of your enrollment after your first financial transaction is processed. Morningstar Investment Management LLC will instruct Voya to set your future contribution allocations and will also subsequently allocate your existing balance. Voya will execute these transactions and you'll receive an e-mail confirmation of this activity.

### What happens next?

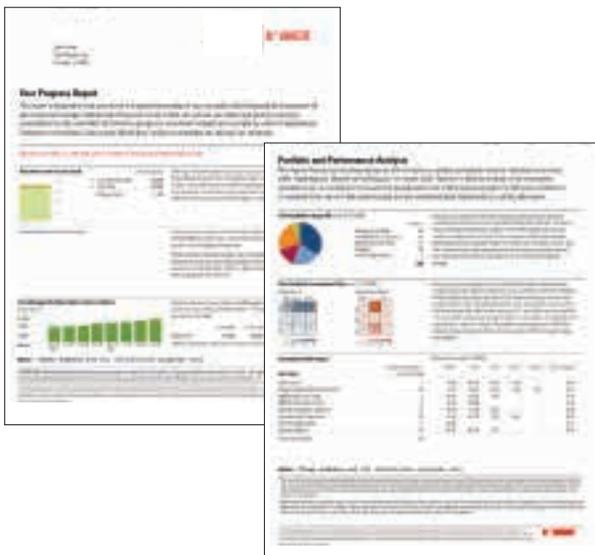
On a quarterly basis, Morningstar Investment Management LLC will review your account and instruct Voya to make further changes if necessary. You'll receive e-mail confirmations of any transactions that take place. Quarterly progress reports will be available online. Your progress report will also be mailed to your home annually.

Please note: you can cancel participation in the Have Morningstar Manage My Plan service at any time.

For more details about the Have Morningstar Manage My Plan service, please see the enclosed Investment Advisory Agreement.

### An additional service type is available.

The Manage My Plan Manually option is also offered as part of the Morningstar Retirement Manager service at no additional cost. With this option, you manage your own retirement savings account based on expert advice that you receive from Morningstar Investment Management LLC. You'll receive portfolio and savings rate recommendations as well as retirement planning resources to help you save for the future. But it's up to you to implement the recommendations you receive, keep an eye on your account and rebalance your portfolio when necessary.



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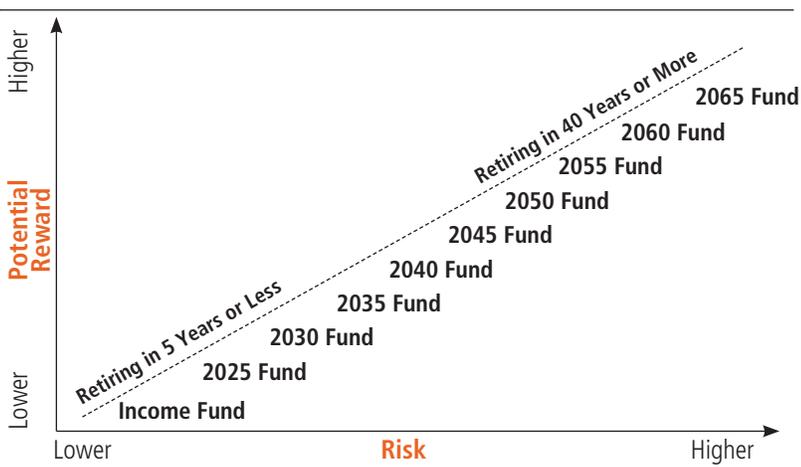
## Target Date Funds

Target date funds have been made available by your employer if you don't have the time or interest to manage your asset mix and, instead, want professional managers to help keep the mix on track for you. If you like the idea of relying on a single portfolio that becomes more conservative in a predictable way as you approach retirement, target date funds might be right for you. They give you access to professionally managed and monitored portfolios that adjust over time as your investment goals near.

You can choose the target date fund option that's closest to the date you would like to retire. As you approach this target date, the portfolio will automatically move from a more aggressive investment mix to a more conservative investment mix. For example, given options similar to those in the illustration below, if you plan to retire in 2042, you may want to consider a fund or portfolio with a target date of 2040. Please note that some target date funds are offered in 10-year increments instead and that the illustration below is not representative of the target date funds being offered in your plan.

The closer you are to your retirement date, the less exposure you should have to potential market downturns just when you need your money. If you choose a target date fund, adjustments are automatically made for you.

### You can choose the target date fund that targets the date you want to retire.



Generally speaking, target date funds target a certain date range for retirement, or the date the investor plans to start withdrawing money. Investors can select the fund that corresponds to their target date. They are designed to rebalance to a more conservative approach as the date nears. An investment in the target date fund is not guaranteed at any time, including on or after the target date.

Each diversified portfolio starts with an asset allocation considered appropriate for its years from retirement and risk tolerance. Then each portfolio gets more conservative over time as it gets closer and closer to its retirement date. The objective is to achieve the highest possible returns while minimizing potential risks. **There is no guarantee this objective will be met.**

Investments with higher potential return carry higher risks. *For illustrative purposes only.*

### How target date funds are adjusted over time as each portfolio becomes more conservative.

ASSET CLASS KEY	
■	STABILITY OF PRINCIPAL FUNDS
■	INCOME-ORIENTED FUNDS
■	AGGRESSIVE FUNDS



More Aggressive

Initially the portfolio will include a mix of more aggressive funds.



Some money is gradually shifted out of more aggressive funds and into more income-oriented funds.



More Conservative

More is allocated to stability of principal funds.

The pie charts reflect hypothetical long-term, strategic allocation composition ("target allocations"). Please refer to the prospectus for more information about the specific target date funds being offered by your plan.

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Any insurance products, annuities and funding agreements that you may have purchased are sold as securities and are issued by Voya Retirement Insurance and Annuity Company ("VRIAC"). Fixed annuities are issued by VRIAC. VRIAC is solely responsible for meeting its obligations. Plan administrative services provided by VRIAC or Voya Institutional Plan Services, LLC ("VIPS"). Neither VRIAC nor VIPS engage in the sale or solicitation of securities. If custodial or trust agreements are part of this arrangement, they may be provided by Voya Institutional Trust Company. All companies are members of the Voya® family of companies. **Securities distributed by Voya Financial Partners, LLC (member SIPC) or other broker-dealers with which it has a selling agreement.** All products or services may not be available in all states.



## Risk-Based Funds

With so many decisions to make, investing for retirement can seem like a daunting task. Choosing a portfolio based on your own risk tolerance can make it easier. Risk based funds eliminate the need for you to evaluate and choose individual investment options by providing preselected underlying funds which enable you to achieve asset allocation while aligning your portfolio to your tolerance level. They are managed by professionals – you simply monitor the risk based fund to be sure it is achieving your investment goals.

No matter what your lifestyle calls for in terms of investment risk tolerance, there's a risk-based option available to meet your needs. Just remember that it makes sense to revisit your investment from time to time since your risk tolerance can change over time. Your employers have made the following options available:

### A Conservative option if you are:

- Willing to sacrifice upside potential in exchange for less risk.
- Seeking inflation adjusted income to help pay living expenses in retirement.

### A Moderately Conservative option if you are:

- Tolerant of a little more risk for a little more return.
- Willing to be only partially involved in up markets in order to gain additional protection in down markets.

### A Moderate option if you are:

- Interested in good returns and willing to take additional risk.
- Looking to gain greater returns, but would expect to lose when markets go down.

### A Moderately Aggressive option if you are:

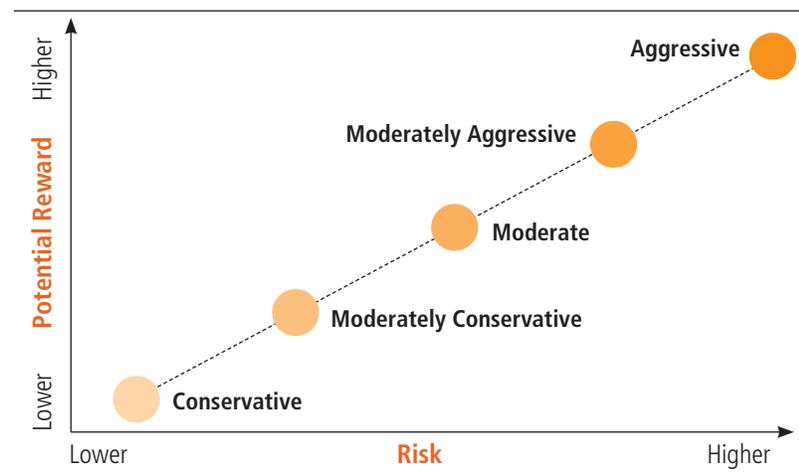
- Planning to outperform indices when the market is up, but willing to accept more loss when the market is down.
- Expecting to gain much greater returns.

### An Aggressive option if you are:

- Looking to significantly outperform the markets, but willing to be exposed to an increased amount of risk.
- Striving for tremendous gains, but ready to take the risk of losing a larger percentage of assets.

Most risk-based funds invest in a wide range of underlying securities (like stocks and bonds). Although an investor may achieve the same level of diversification by investing directly in a variety of funds, risk-based funds eliminate the need for you to evaluate and choose individual investment options by providing diversified underlying funds based on your personal risk tolerance. There is no guarantee that any investment option will achieve its stated objective. Principal value fluctuates and there is no guarantee of value at any time. When surrendered the principal may be worth more or less than the original amount invested. Investments are not guaranteed and are subject to investment risk, including the possible loss of principal.

You can choose the risk-based fund that most closely matches your risk tolerance.



Remember that diversification does not protect against loss in declining markets.



## Choose My Own Investments

If you're a confident investor, your Plan gives you the ability to create and maintain your own customized investment strategy, as well as access to all the tools and resources you need. Before you get started, take a few minutes to brush up on key investing concepts.

**Stocks** are often called Equities because they represent ownership (or equity) in a corporation.

**Bonds** are often called Income investments because they represent loans

to corporations or government entities. These loans pay interest, and that's considered income. **Money Market** – "Bills" – are short-term investments in a wide variety of relatively lower-risk securities, such as Government Bonds and Treasury Bills. These are also called cash investments because they are easily converted to cash.

**Asset classes** are the different categories and sub-categories of the above investments. They are grouped into common investment objectives and styles. How you invest among them is a very important decision. Investing across several different asset classes is called **diversification**. How much you invest in each asset class is called **asset allocation**.

### Potential Risk/Reward Balance of Different Asset Classes

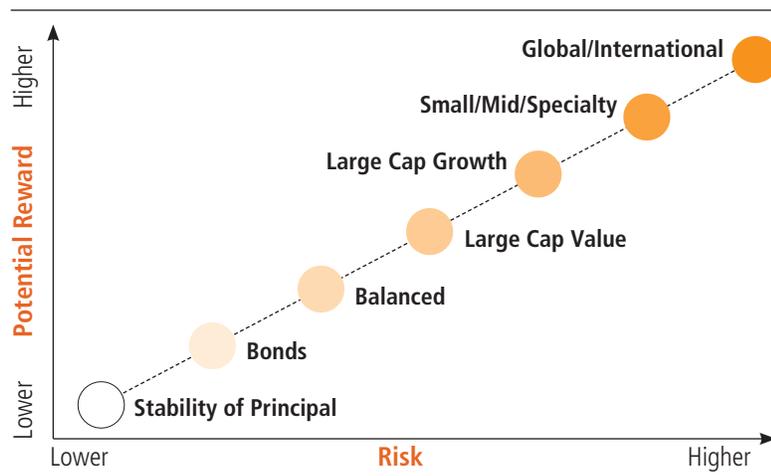
To create an investment strategy that's right for you, you need to diversify across different types of investments. A diversified investment strategy may protect you from large losses because, even if some investments falter, others may perform well.

Each asset class offers a different potential risk as well as reward. The mix of asset classes that's right for you depends on your own investment timeframe and risk tolerance. Generally, the longer you have to invest and the higher your appetite for risk, the greater your potential for returns – and vice versa.

The bottom line is that how you invest among the various asset classes (and individual funds within them) is one of the most important decisions you'll have to make. Additional investment information, including one-page fact sheets that describe each fund, is included in this workbook and can help you get started.

While diversification and asset allocation are well-known investment strategies, they neither assure nor guarantee better performance and cannot protect against loss in declining markets.

### Asset Class Risk and Reward



Investments are not guaranteed and are subject to investment risk including the possible loss of principal. The investment return and principal value of the security will fluctuate so that when redeemed, may be worth more or less than the original investment.

Stocks are more volatile than bonds, and portfolios with a higher concentration of stocks are more likely to experience greater fluctuations in value than portfolios with a higher concentration in bonds. Foreign stocks and small and midcap stocks may be more volatile than large cap stocks. Investing in bonds also entails credit risk and interest rate risk. Credit risk is the risk of loss of principal and/or interest stemming from a borrower's failure to repay a loan or otherwise meet a contractual obligation. Interest rate risk is the risk that an investment's value will change due to a change in interest rates. Generally investors with longer time frames can consider assuming more risk in their investment portfolio.

**Generally speaking, an investment in a money market fund is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the fund seeks to preserve the value of your investment at \$1.00 per share, there is no assurance that it will be able to do so. While the fund's objective includes the preservation of capital, it is possible to lose money by investing money in the fund.**

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## Self-Assessment Questionnaire and Model Portfolios

This self-assessment questionnaire will help you determine your risk tolerance. Once you've added up your answers, review the model portfolio that corresponds to your score. Each model gives you a general idea of how you could use different asset classes to build a well-diversified portfolio.

After reviewing the model portfolios, you can choose from specific investment options offered by your Plan in each asset class.

### Self-Assessment Questionnaire

**Scoring:** 4 Strongly Agree 3 Agree 2 Disagree 1 Strongly Disagree

#### Financial Goals

#### SCORE

**1. Investments:** I have long-term financial goals of 10 years or longer.

**2. Large expenses:** I do not need short-term investment results to cover financial obligations or planned expenditures.

**3. Inflation:** Despite the risks, growth of capital is most important to me.

#### Risk Tolerance

**4. Volatility:** I am more focused on growth of capital than on receiving regular income.

**5. Risk vs. reward:** When pursuing my financial goals, I can handle short-term losses on my investments.

**6. Decline in value:** I am willing to accept additional investment risk when this risk increases the probability of reaching my financial goals.

**7. Equity investing:** I understand the potential consequences of not reaching my financial goals.

**8. Knowledge of risk:** I consider myself to be a sophisticated investor.

#### What type of investor are you?

Risk Tolerance	Score
Aggressive	28-32
Moderately Aggressive	23-27
Moderate	18-22
Moderately Conservative	13-17
Conservative	8-12

#### Total Score

### Model Portfolios



#### ASSET CLASS KEY

- STABILITY OF PRINCIPAL
- BONDS
- LARGE CAP VALUE
- LARGE CAP GROWTH
- SMALL/MID/SPECIALTY
- GLOBAL/INTERNATIONAL

Model portfolios are provided solely for informational purposes and do not constitute investment advice. The model portfolios were constructed by Voya Investment Management as of May 2021 based on Voya Investment Management's understanding of available asset classes, benchmarks, constraints, capital market expectations and market conditions at that time, and are not tailored to any individual customer's circumstances or investment vehicles. Model portfolios are based on an intermediate-term time horizon and, as a result, are generally updated every three years.

# Don't worry, we are here to help

At Voya, we care about your retirement and our goal is to help you to and through retirement. Our culture sets us apart and the innovative educational tools and resources we have created for you are unique and can help to improve your finances. Once you are enrolled in your employer's retirement savings plan, you can log in to manage your holistic financial health so you can retire well.

## Wondering how much money you'll need in retirement?



### myOrangeMoney®

You will have access to your account and myOrangeMoney, an online interactive educational experience which shows you how much you'll need in retirement and whether or not you are on track.



### Voya Cares®

Did you know? More than 1 in 4 Americans will be affected by a special need or disability?<sup>1</sup> And 1 in 5 workers are caregivers to someone with special needs?<sup>2</sup> Are you one of them? Voya Cares offers retirement and financial wellness planning support for people with disabilities, special needs and their caregivers. This program and our level of commitment to this community is not only unique, it is at the heart of our culture. To learn more go to: [voyacares.com](http://voyacares.com)



### Find your balance

Contribute to your employer's retirement saving plan, you can check your initial balance and adjust your retirement savings contribution rate and investments at any time to be sure you stay on track.

<sup>1</sup> Disability Impacts All of Us. Disability and Health Promotion. Centers for Disease Control and Prevention. September 16, 2020. <https://www.cdc.gov/ncbddd/disabilityandhealth/infographic-disability-impacts-all.html>

<sup>2</sup> Caregiving in the U.S.: 2020 Report. AARP and National Alliance for Caregivers. May 2020



## Simplify your financial life

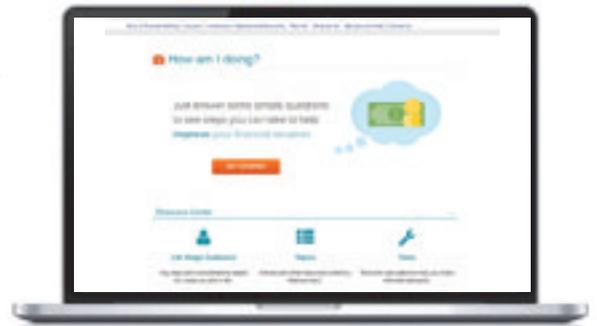
Simplify your financial world and keep your savings working for you. If you have other retirement savings in your previous employer's plan - you have options. You can speak with a financial professional to determine the benefits and tax implications of each option to decide which is best for you. You can:

- Leave your money where it is, in your previous employer's retirement savings plan
- Roll your retirement savings into your new employer plan
- Roll your money into an individual retirement account (IRA)
- Take your savings in cash; or what is called a taxable lump sum distribution



## Financial Wellness Experience

Financial Wellness experience helps you think about your overall financial health and that's more than just what you save in a retirement plan. You will have access to this assessment after you enroll. Once you are logged into the plan page, you can then go to Financial Wellness to take your quick, 5-minute assessment. Once completed, you'll get a personalized scored summary and your best next steps to help improve your financial life no matter what stage of life you reside.



## Be Cybersafe

Voya is committed to securing your confidentiality. By periodically reviewing your account information and practicing safe computing habits, you are doing your part to help keep your identity and your assets safe. Providing Voya your cell phone number and email helps us confirm who you are when you call or log in, ensuring more security for your identity and your assets.

**IMPORTANT:** The illustrations or other information generated by the calculators are hypothetical in nature, do not reflect actual investment results, and are not guarantees of future results. This information does not serve, either directly or indirectly, as legal, financial or tax advice and you should always consult a qualified professional legal, financial and/or tax advisor when making decisions related to your individual tax situation.

Products and services offered through the Voya® family of companies.

# Forms

### **Tips for completing your enrollment form:**

- Print legibly using a pen and complete the entire form. If you do make an error, correct the mistake and initial your correction.
- When selecting your investment strategy, please choose only one option listed on the form. Then, be sure to fully complete the elections within that option. Please note: the “I want to be in control” option requires whole numbers (no fractions) and your elections must equal 100%.
- Prior to completing your enrollment form, please refer to the important information contained in the Plan Highlights and Investment Information section to learn more about your plan and the investment options available to you.
- Please be sure to sign and date your form. It must be received within 90 days of the date signed or it will not be accepted.

**ENROLLMENT FORM**

**Platinum Control Technologies  
401(k) Plan**

**Plan Number:** 813549

**Participant Information:** Tell us who you are, and how we can reach you.

Name (first, middle initial, last)		Social Security Number	<input type="checkbox"/> Male <input type="checkbox"/> Female
Address (number & street)		Date of Birth (MM/DD/YYYY)	Date of Hire (MM/DD/YYYY)
		Home Phone	Work Phone & Extension
City/Town	State	Zip Code	
Email Address		Marital Status <input type="checkbox"/> Married <input type="checkbox"/> Single	

**Contribution Information:** Tell us how much you would like to save per pay period.

**PRE-TAX CONTRIBUTIONS**     Yes, I want to contribute \_\_\_\_\_ % of my compensation per pay period on a pre-tax basis.

---

**CATCH-UP CONTRIBUTIONS**    The IRS allows participants age 50 or older to contribute up to an additional \$6,500.00 per year, as increased based on the Cost of Living Adjustment. Catch-Up contributions will be made on a pre-tax basis.  
 Yes, I want to make a Catch-Up contribution of \_\_\_\_% of my compensation under the catch-up provision.

---

**WAIVE PARTICIPATION**     No, thank you. I do not want to participate in my employer's retirement plan at this time. I am choosing not to save any compensation.

**Investment Selection:** We'll tell you about your investment choices; you decide what's right for you.

**OPTION ONE: I DON'T WANT TO GO IT ALONE**

**Managed Accounts (Managed by Morningstar)**

I WANT INVESTMENT EXPERTS TO MANAGE MY PLAN INVESTMENTS.

Your plan offers Managed by Morningstar, a professional investment management service available through Morningstar Retirement Manager. The services and related fees are described in the Morningstar section of your enrollment materials.

Once you have enrolled, you can update your personal information through Voya's participant Web site. After you log on, click on Get Advice.

Yes, I want to participate in the Managed by Morningstar program to receive professional investment management and ongoing oversight of my retirement account.

Morningstar Investment Management LLC can personalize your retirement strategy even further if you wish to provide salary information:

Annual Salary \$ \_\_\_\_\_

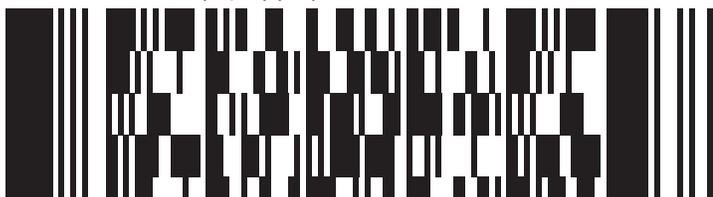
**OPTION TWO: I LIKE TO KEEP IT SIMPLE**

**TARGET DATE FUNDS**

I WANT TO INVEST IN PROFESSIONALLY MANAGED FUNDS THAT PROVIDE DIVERSIFICATION.

**To select a target date fund go to option four and enter 100% in the fund that tracks most closely with the year you plan to retire. The target date options are listed under Asset Allocation.**

Form No. E001 (05/14) (TX)



**>>> Complete entire form.  
Signature required on last page of form.**

**Voya Retirement Insurance  
and Annuity Company**

P.O. Box 990063  
Hartford, CT 06199-0063



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Name (first, middle initial, last)	Social Security Number	Plan Number: 813549
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**Investment Selection (continued):** We'll tell you about your investment choices; you decide what's right for you.

**OPTION THREE: I'VE GOT THE BASICS COVERED**

**RISK-BASED FUNDS**

I WANT TO INVEST IN PROFESSIONALLY MANAGED FUNDS THAT PROVIDE DIVERSIFICATION.

**To select a risk-based fund go to option four and enter 100% in the fund that best suits your investment risk tolerance. The risk-based options are listed under Asset Allocation.**

**OPTION FOUR: I WANT TO BE IN CONTROL**

I WANT CONTROL. I WILL CHOOSE MY OWN INVESTMENT MIX.

Yes, I want to invest my contributions according to the allocations designated below. A maximum of 25 investment options may be selected.

Use this section to select a percentage other than 100% for options previously listed.

	Fund#		Fund#
<b>Stability of Principal</b>		<b>Balanced</b>	
Voya Fixed Account (4062)	(xxxx) ___%	American Funds Am Balanced R6	(7027) ___%
<b>Bonds</b>		<b>Large Cap Value/Blend</b>	
DFA Inflat-Prot Securities Port Inst	(3223) ___%	American Funds Wash Mutual Inv R6	(1990) ___%
Loomis Sayles Bond Fund N	(3870) ___%	JPMorgan Equity Income Fund R6	(3507) ___%
PGIM High Yield Fund R6	(6589) ___%	JPMorgan U.S. Equity Fund R6	(3168) ___%
Voya Intermediate Bond Fund R6	(6431) ___%	Vanguard 500 Index Fund Adm	(899) ___%
<b>Asset Allocation</b>		<b>Large Cap Growth</b>	
Vangrd Trgt Retire 2020 Fd	(1296) ___%	American Funds Growth Fnd R6	(1724) ___%
Vangrd Trgt Retire 2025 Fd	(926) ___%	Voya Large Cap Growth Fund 8	(3566) ___%
Vangrd Trgt Retire 2030 Fd	(1297) ___%	<b>Small/Mid/Specialty</b>	
Vangrd Trgt Retire 2035 Fd	(793) ___%	Amer Cent Mid Cap Value Fund R6	(6305) ___%
Vangrd Trgt Retire 2040 Fd	(1298) ___%	ClrBrg Sm Cp Growth Fnd IS	(3497) ___%
Vangrd Trgt Retire 2045 Fd	(794) ___%	DFA Real Estate Securities Port Inst	(1438) ___%
Vangrd Trgt Retire 2050 Fd	(1299) ___%	DFA U.S. Targeted Value Port Inst	(2566) ___%
Vangrd Trgt Retire 2055 Fd	(2473) ___%	Vanguard Mid-Cap Index Fund Adm	(756) ___%
Vangrd Trgt Retire 2060 Fd	(3447) ___%	Vanguard Small-Cap Index Fund Adm	(757) ___%
Vangrd Trgt Retire 2065 Fd	(8995) ___%	Voya Mid-Cap Growth Equity Fund 8	(3568) ___%
Vanguard Target Retire 2070 Fund	(F690) ___%	<b>Global / International</b>	
Vangrd Trgt Retire Inc Fd	(795) ___%	American Funds EuroPacific Grw R6	(1723) ___%
		American Funds New Perspective R6	(1899) ___%
		Vanguard Intl Explorer Fund Inv	(3368) ___%
<b>Total</b>		<b>100%</b>	

All contributions should be made in whole percentages, totaling 100%. **Please initial any erasures, strikeouts or corrections.**

**Rollover**

Do you want to learn more about rolling over and consolidating your retirement investments? Contact a Customer Service Associate today by calling 1-800-584-6001.

Name (first, middle initial, last)	Social Security Number	Plan Number: 813549
------------------------------------	------------------------	---------------------

**Acknowledgements and Signature**

Voya Financial reserves the right to cancel your access to the Managed by Morningstar service at any time without prior notice, including, but not limited to, as a result of any excessive trading restrictions imposed by Voya Financial or a Fund Company. Please refer to your contract prospectus, prospectus summary, or disclosure book for further information on the Voya Financial Excessive Trading Policy. A copy of this policy can also be found on the Internet at www.voyaretirementplans.com. For additional information on a fund's excessive trading policy please refer to the fund's prospectus.

If I elect to participate in the Managed by Morningstar program, I hereby acknowledge that I have received and read the Managed by Morningstar program description and the Morningstar Overview, including the Morningstar Investment Advisory Agreement, and that I understand the Managed by Morningstar program description and the Agreement and agree to be bound by its terms. I understand that the applicable fees will be deducted periodically from my account.

**Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance may be guilty of a crime and may be subject to fines and confinement in prison.**

**One or more of these options may be offered through a custodial or trust arrangement and/or a group annuity or a funding agreement issued by Voya Retirement Insurance and Annuity Company. For investment options offered through a funding agreement or group annuity contract, I understand that the current tax laws provide for deferral of taxation on earnings on account balances; and that, although the funding agreement or group annuity contract provides features and benefits that may be of value, it does not provide for any additional deferral of taxation beyond that provided by the Plan itself.**

I have received, read and understood the Voya participant information booklet, prospectuses and/or investment option summaries describing the investment options.

All payments and values provided by the Contract, when based on the investment experience of the Separate Account, are variable and are not guaranteed as to fixed dollar amount. Amounts allocated to the Guaranteed Accumulation Account, if withdrawn before a guaranteed term maturity date, may be subject to a market value adjustment. The market value adjustment may result in an increase, or decrease, in the Contract Value.

I understand that my employer's plan offers multiple investment options under a funding agreement issued by Voya Retirement Insurance and Annuity Company.

I have received, read and understood the Voya Financial participant information booklet, prospectuses and/or investment option summaries describing the investment options.

**SIGN me up!** Please sign and date below.

**Participant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Please complete this form and return it to your Employer.



# Beneficiary Designation Form

Platinum Control Technologies  
401(k) Plan  
Plan Number: 813549

## Request Type

Initial Designation

Change to Designation

## Participant Information

Name (first, middle initial, last)

Social Security Number

Married

Single

## Beneficiary Information

Subject to the terms of my Employer's Plan, I request that any sum becoming due upon my death be payable to the beneficiary(ies) designated below. I understand this designation shall revoke all prior beneficiary designations made by me under my Employer's Plan. (All designations must be in whole percentages. Total percentage must equal 100% for Primary Beneficiary and 100% for Contingent Beneficiary, if designated.)

1. Beneficiary Name (complete legal name required)	Relationship <input checked="" type="checkbox"/> Primary Beneficiary	Percentage
Address and Phone #	Social Security Number/TIN	Date of Birth (mm/dd/yyyy)
2. Beneficiary Name (complete legal name required)	Relationship <input type="checkbox"/> Primary Beneficiary <input type="checkbox"/> Contingent Beneficiary	Percentage
Address and Phone #	Social Security Number/TIN	Date of Birth (mm/dd/yyyy)
3. Beneficiary Name (complete legal name required)	Relationship <input type="checkbox"/> Primary Beneficiary <input type="checkbox"/> Contingent Beneficiary	Percentage
Address and Phone #	Social Security Number/TIN	Date of Birth (mm/dd/yyyy)
4. Beneficiary Name (complete legal name required)	Relationship <input type="checkbox"/> Primary Beneficiary <input type="checkbox"/> Contingent Beneficiary	Percentage
Address and Phone #	Social Security Number/TIN	Date of Birth (mm/dd/yyyy)
5. Beneficiary Name (complete legal name required)	Relationship <input type="checkbox"/> Primary Beneficiary <input type="checkbox"/> Contingent Beneficiary	Percentage
Address and Phone #	Social Security Number/TIN	Date of Birth (mm/dd/yyyy)
6. Beneficiary Name (complete legal name required)	Relationship <input type="checkbox"/> Primary Beneficiary <input type="checkbox"/> Contingent Beneficiary	Percentage
Address and Phone #	Social Security Number/TIN	Date of Birth (mm/dd/yyyy)

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Unless otherwise requested:

1. If more than one beneficiary is designated, payment will be made in equal shares to the primary beneficiaries who survive the participant or annuitant or, if none survives the participant or annuitant, in equal shares to the contingent beneficiaries who survive the participant or annuitant.
2. If no beneficiary survives the participant or annuitant, payment will be made to the executors or administrators of the estate of the participant or annuitant.

Please complete this form and return it to your Plan Administrator.

# Beneficiary Designation Form (continued)

Platinum Control Technologies  
401(k) Plan

Plan Number: 813549

Name (first, middle initial, last)

Social Security Number  
- -

## Certification

- I am not married at the time I am making this beneficiary designation. I understand that if I later marry, I must submit a new designation naming my spouse as beneficiary, unless he or she agrees in writing to a different beneficiary.
- I am married and have named my spouse as sole/primary beneficiary.
- I am married and have named someone other than my spouse as sole/primary beneficiary and my spouse agrees to such designation (spouse must also sign below in the presence of a Notary Public or Plan Representative).

## Trust Certification

By signing below, I certify that:

- A. Name of Trust or Trust instrument \_\_\_\_\_
- B. The Trust or Trust instrument identified above, is in full force and effect and is a valid Trust or Trust instrument under the laws of the State or Commonwealth \_\_\_\_\_ of \_\_\_\_\_
- C. The Trust is irrevocable, or will become irrevocable, upon my death.
- D. All beneficiaries are individuals and are identifiable from the terms of the Trust.

In the event that any of the information provided above changes, I will provide Voya Financial® with the changes, within a reasonable period of time.

By designating a Trust, additional documentation and/or certification may be required.

## Signatures

I hereby certify under the pains and penalties of perjury that information I furnished herein is true, accurate and complete.

Participant's Signature	Signed in City/Town and State	Date (mm/dd/yyyy)
Witness' Name	Witness' Signature	

*(Account Holder's signature must be witnessed. Witness must be a person of legal age, and someone other than spouse or designated beneficiary.)*

Please complete this form and return it to your Plan Administrator.

**Beneficiary Designation Form** (continued)

Platinum Control Technologies  
401(k) Plan  
Plan Number: 813549

**Spousal Consent**

This is to certify that I am the spouse of the above named participant and agree with the beneficiary designation. I understand that the above designation specifies the only person(s) who will receive any death benefits payable in the event of death of the participant.

Spouse's Name	Social Security Number - -
Spouse's Signature	Date (mm/dd/yyyy)

On this the \_\_\_\_\_ day of \_\_\_\_\_, in the year of \_\_\_\_\_ before me, \_\_\_\_\_ (Notary) the undersigned officer, personally appeared \_\_\_\_\_ (spouse) known to me (or satisfactorily proven) to be the person whose name is subscribed to within the instrument and acknowledged that he/she executed the same for the purposes therein contained.

**In Witness Whereof, I hereunto set my hand**

\_\_\_\_\_  
Notary Public  
My Commission Expires \_\_\_\_\_

(SEAL)

**OR**

**AUTHORIZED PLAN REPRESENTATIVE**

The above spousal consent was signed by the Spouse in my presence.

Authorized Plan Representative Name (Please print.) \_\_\_\_\_

Authorized Plan Representative Signature \_\_\_\_\_ Date (mm/dd/yyyy) \_\_\_\_\_

**Please complete this form and return it to your Plan Administrator.**



# Plan Highlights and Investment Information



## PLAN HIGHLIGHTS

### Platinum Control Technologies 401(k) Plan

#### Introduction

**This section describes highlights of your employer's retirement plan. It represents a general overview of the information printed in your employer's Summary Plan Description (SPD). Your retirement program is more fully described in the formal provisions of your employer's plan document. If there is a conflict between these plan highlights and your SPD, the language provided in the plan document will govern.**

#### Eligibility Requirements

You are eligible to participate in the plan when you are 21 years of age and have 2 months of service.

#### Enrollment Dates

Once you have met the eligibility requirements, you can join the plan monthly.

#### Employee Contributions

You may contribute 1 - 92% of your annual pay, not to exceed \$20,500 annually. Annual limitations are set by the IRS and are subject to change. The tax laws may also let you contribute an additional amount over the regular annual limit if you are at least 50 years old. Check with your benefits manager to see if you can take advantage of the increased opportunity to 'catch up' and contribute even more to your employer's plan. If your adjusted gross income does not exceed certain limits, you may be eligible for a tax credit.

#### Employer Contributions

##### *Profit Sharing*

Your employer has established a Profit Sharing plan. A Profit Sharing plan is a tax-qualified retirement plan in which your employer makes contributions on your behalf. The amount of the contribution is determined by an allocation formula that is generally based on participant earnings, while annual contributions are generally based on the company's profits. Contributions may be modified during times of business hardship.

##### *Employer Match*

Your employer may match a portion of the contributions you make to the plan.

##### *Employer Safe Harbor*

Your employer has elected to match 100% on the first 3% of compensation deferred and a 50% on deferrals on the next 2%. You have an immediate non-foreitable right to the safe harbor match contributions made to your account.

#### Vesting

You will always be 100% vested in the portion of your account attributable to your Employee contributions. You are also 100% vested upon your death, normal retirement, or disability. Your employer contributions are subject to the following vesting schedule:

##### *Employer Match Contributions*

1 year of service 20% 2 years of service 40% 3 years of service 60% 4 years of service 80% 5 years of service 100%

##### *Profit Sharing Contributions*

1 year of service 20% 2 years of service 40% 3 years of service 60% 4 years of service 80% 5 years of service 100%

#### Rollovers

Money from other qualified plans such as 401(k) plans is accepted. Rollover contributions are allowed prior to meeting the eligibility requirements of the plan.

#### Contribution Change Frequency

You may stop contributions at any time. Once you have stopped, you may resume contributions each pay period. You may also increase or decrease contributions each pay period.

#### Investment Transfers

Using Voya's automated telephone or Internet service, you have the ability to review your accounts and transfer funds from one investment option to another, 24-hours a day.

#### Hardship Withdrawals

Hardship withdrawal may be taken in case of extreme hardship as defined by the IRS when no other sources are available.

**In-Service Withdrawals**

In-service withdrawals are permitted by your plan. If your Plan allows for distributions prior to age 59 1/2, these distributions will be subject to an early distribution penalty of 10% additional tax unless certain exceptions apply. This tax applies to the amount received that you must include in income. Generally, there are restrictions on what dollars are available for in-service distribution. See your Summary Plan Description for more detail.

**Distribution & Withdrawals**

Funds are available at retirement, death, disability, or termination of service.

**Loan Provision**

You may take a loan from vested amounts in your account. The amount the Plan may loan to you is limited by rules under the Internal Revenue Code. Any new loans, when added to the outstanding balance of all other loans from the Plan, will be limited to the lesser of: a) \$50,000 reduced by the excess, if any, of your highest outstanding balance of loans from the Plan during the one-year period ending on the day before the date of the new loan over your current outstanding balance of loans as of the date of the new loan; or b) 1/2 of your vested interest in the Plan. The amount the Plan may loan to you can also be limited by Plan rules such as which Employee and Employer Contributions are available for loan use, the number of loans that can be outstanding at any one time or how often you may request a loan. For specific details please refer to your Summary Plan Description (SPD). When thinking about taking a loan from your plan, keep in mind that when money is withdrawn from a retirement savings account, it reduces the power of tax-deferred compounding.

**Participant Account Statements**

Your investment statements are provided quarterly.

# My Retirement Overview™

A “study guide” for retirement planning.

## Retirement readiness test:

- ✓ How much money will you need to retire?
- ✓ How much can you afford to save from each paycheck?
- ✓ Where can you find these answers?

**My Retirement Overview** can make preparing for the “retirement readiness test” easier, delivering two powerful calculators in one educational tool. It allows you to estimate, in a few steps, how much you may need to save for retirement and how various savings amounts are likely to impact your take home pay today. The results are presented in a graph that identifies potential gaps in retirement funding and the ability to print your personalized retirement needs and paycheck analyses.

**Part 1):** With the Retirement calculator you can estimate how much you may need to save each paycheck, each year, in order to reach your financial objectives. The analysis

takes into account several retirement income sources, including:

- Current retirement savings
- Ongoing retirement plan contributions
- Social Security retirement benefits
- Defined benefit pension plan benefits

**Part 2):** With the Paycheck calculator you can compare your current paycheck situation to alternative situations. You can immediately see how increased retirement plan contributions would impact your take-home pay, taxes deferred and potential growth over time.

## Getting started

If interested, you can check out **My Retirement Overview** by visiting [VoyaRetirementPlans.com](http://VoyaRetirementPlans.com)

## My Retirement Overview



The income graph in the Retirement Calculator illustrates whether you might have a retirement income gap to fill. You can also modify key variables and recalculate the results immediately.



Not FDIC/NCUA/NCUSIF Insured | Not a Deposit of a Bank/Credit Union | May Lose Value | Not Bank/Credit Union Guaranteed | Not Insured by Any Federal Government Agency

**IMPORTANT:** The illustrations or other information generated by My Retirement Outlook regarding the likelihood of various investment outcomes are hypothetical in nature, do not reflect actual investment results, and are not guarantees of future results. This information does not serve, either directly or indirectly, as legal, financial or tax advice and you should always consult a qualified professional legal, financial and/or tax advisor when making decisions related to your individual tax situation.

Any insurance products, annuities and retirement plan funding issued by (third party administrative services may also be provided by) Voya Retirement Insurance and Annuity Company (“VRIAC”), Windsor, CT or ReliaStar Life Insurance Company, (“ReliaStar”), Minneapolis, MN. VRIAC or ReliaStar is solely responsible for meeting its obligations. Plan administrative services provided by VRIAC or Voya Institutional Plan Services LLC (“VIPS”). VIPS does not engage in the sale or solicitation of securities. All companies are members of the Voya® family of companies. **Securities distributed by Voya Financial Partners LLC (member SIPC) or third parties with which it has a selling agreement.** Custodial account agreements or trust agreements are provided by Voya Institutional Trust Company. All products or services may not be available in all states. Only VRIAC is admitted and its products offered in the state of New York.

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PLAN | INVEST | PROTECT

Voya.com







Voya Financial™  
PO BOX 990067  
Hartford, CT 06199-0067

## PLATINUM CONTROLTECHNOLOGIES 401(K) PLAN

### Qualified Default Investment Alternative Initial Notice

Your Plan has chosen a default investment intended to satisfy Department of Labor regulations on Qualified Default Investment Alternatives for participants who have not provided investment direction.

#### Investment of Contributions

You may choose to invest your contributions in several different investment options that have various degrees of risk and return. To select investment options other than the default investment alternative selected by your plan please refer to the Voya Enrollment Kit, call the Voya Retirement Services Contact Center at 1-800-584-6001 or visit the Voya Enrollment Center at [www.voyaretirementplans.com/EnrollmentCenter](http://www.voyaretirementplans.com/EnrollmentCenter). For detailed information on the investment option listed below including descriptions, objectives and associated fees and expenses, please see the enclosed fact sheet(s). If you do not make an investment election contributions you or your employer make to your account will be invested in the default fund described below.

#### Qualified Default Investment Alternative

##### Target Date Funds

##### Date of birth

F690 Vanguard Target Retire 2070 Fund	1/1/2003 and later
8995 Vangrd Trgt Retire 2065 Fd	1/1/1998 through 12/31/2002
3447 Vangrd Trgt Retire 2060 Fd	1/1/1993 through 12/31/1997
2473 Vangrd Trgt Retire 2055 Fd	1/1/1988 through 12/31/1992
1299 Vangrd Trgt Retire 2050 Fd	1/1/1983 through 12/31/1987
0794 Vangrd Trgt Retire 2045 Fd	1/1/1978 through 12/31/1982
1298 Vangrd Trgt Retire 2040 Fd	1/1/1973 through 12/31/1977
0793 Vangrd Trgt Retire 2035 Fd	1/1/1968 through 12/31/1972
1297 Vangrd Trgt Retire 2030 Fd	1/1/1963 through 12/31/1967
0926 Vangrd Trgt Retire 2025 Fd	1/1/1958 through 12/31/1962
1296 Vangrd Trgt Retire 2020 Fd	1/1/1953 through 12/31/1957
0795 Vangrd Trgt Retire Inc Fd	12/31/1952 and earlier

### **Transfers out of the Qualified Default Investment Alternative**

You have the right to transfer your assets out of the Qualified Default Investment Alternative to any other investment offered under the Plan. Please note that if you would like to also make a change to the investment of future contributions, you must initiate a separate transaction. Transferring your assets will only affect the existing assets in your account. You may initiate these transactions and obtain information regarding all funds available under the Plan, by calling the Voya Retirement Services Contact Center at 1-800-584-6001.

Securities are distributed by or offered through Voya Financial Partners, LLC (member SIPC) or other broker-dealers with which it has a selling agreement. This confirmation is provided on behalf of Voya Financial Partners, LLC (member SIPC).

**PLATINUM CONTROL TECHNOLOGIES 401(K) PLAN**  
**Voya Plan 813549**  
**Your Investment Program - Plan-related Information**  
**June 30, 2022**

The purpose of this document is to summarize certain plan-related information regarding the plan's investment options and fees to be paid in connection with plan services or options selected. It is intended to be read along with the comparative chart of Investment-related Information. These summaries are not intended to replace the Summary Plan Description (SPD), or the investment product information provided separately by Voya. This summary is intended for the sole purpose of complying with the disclosure requirements of Department of Labor regulations under §2550.404a-5. Please refer to your plan's disclosure materials prior to making investment decisions. Fees are subject to change from time to time. If there is any conflict between this summary and the governing plan agreements, then the governing plan agreements will control.

Contributions to the plan can be invested in a variety of investment options and you may have one or more forms of distribution to choose from. You will receive periodic statements that will include account values, unit values, and fees deducted. You will also have access to your account through Voya's Customer Contact Center and participant website.

**Where and How to Give investment instructions**

The plan permits participants to direct the investment of contributions.

After you have enrolled in the Plan, you may direct your investments by accessing Voya's plan participant website at [www.voyaretirementplans.com](http://www.voyaretirementplans.com) or by calling the Voya Retirement Services Customer Contact Center at 1-800-584-6001.

**Designated Investment Alternatives**

The designated investment alternatives available under the plan as of the date above are as follows:

Amer Cent Mid Cap Value Fund R6	American Funds Am Balanced R6
American Funds EuroPacific Grw R6	American Funds Growth Fnd R6
American Funds New Perspective R6	American Funds Wash Mutual Inv R6
ClrBrg Sm Cp Growth Fnd IS	DFA Inflat-Prot Securities Port Inst
DFA Real Estate Securities Port Inst	DFA U.S. Targeted Value Port Inst
JPMorgan Equity Income Fund R6	JPMorgan U.S. Equity Fund R6
Loomis Sayles Bond Fund N	PGIM High Yield Fund R6
Vangrd Trgt Retire 2020 Fd	Vangrd Trgt Retire 2025 Fd
Vangrd Trgt Retire 2030 Fd	Vangrd Trgt Retire 2035 Fd
Vangrd Trgt Retire 2040 Fd	Vangrd Trgt Retire 2045 Fd
Vangrd Trgt Retire 2050 Fd	Vangrd Trgt Retire 2055 Fd
Vangrd Trgt Retire 2060 Fd	Vangrd Trgt Retire 2065 Fd
Vangrd Trgt Retire Inc Fd	Vanguard 500 Index Fund Adm
Vanguard Intl Explorer Fund Inv	Vanguard Mid-Cap Index Fund Adm
Vanguard Small-Cap Index Fund Adm	Vanguard Target Retire 2070 Fund
Voya Fixed Account (4062)	Voya Intermediate Bond Fund R6
Voya Large Cap Growth Fund 8	Voya Mid-Cap Growth Equity Fund 8

Please refer to the comparative investment chart for information about designated investment alternatives available as of the date above. The funds available are subject to change from time to time. The designated investment alternatives available to new participants are identified during the enrollment process. Once you have enrolled, your Voya website will be your source of information on available funds.

### Designated Investment Managers

If elected, Morningstar Investment Management LLC actively manages the participant's account and provides a personalized retirement strategy, discretionary asset management, and ongoing oversight. Morningstar Investment Management LLC assumes responsibility for monitoring the participant's account on a quarterly basis and executing appropriate transactions on the participant's behalf.

Annual Services Fees	Fee	Payment Method
Managed Account Service Fee	.60%	Deducted from Participant Account

The Morningstar Managed account service fees are deducted from participant accounts on a calendar quarterly basis. Such fees are determined by multiplying the applicable fee and the number of days of enrollment in the Managed Account service for the quarterly period. A final fee deduction is made from participant accounts using the same methodology when a participant exits from the Morningstar Managed account service.

### Individual Service Fees

The fees below apply to certain individual services and transactions and will be deducted from your account when applicable. If more than one service provider performs services on behalf of the plan, then each provider's fees are shown separately. Fees that apply to the same transaction or service may be combined on your statements.

Fee Type	Fees*	Entity Charging the Fee
Hardship Distribution Processing, one-time charge per disbursement or withdrawal:	\$85.00	CONTINENTAL BENEFITS GROUP *
In-Service Withdrawal and Hardship Distribution Processing, one-time charge per disbursement or withdrawal: [Note: Not applicable for 90-day permissible withdrawals under Automatic Enrollment]	\$50.00	Voya
In-Service Withdrawal Processing, one-time charge per disbursement or withdrawal:	\$85.00	CONTINENTAL BENEFITS GROUP *
Loan Initiation Fee, one-time charge per loan:	\$100.00	Voya
Loan Initiation Fee, one-time charge per loan:	\$85.00	CONTINENTAL BENEFITS GROUP *
Overnight Mail, per occurrence:	\$50.00	Voya
Participant-Initiated Wire, per occurrence:	\$50.00	Voya
Qualified Domestic Relations Order (QDRO), per occurrence:	\$85.00	CONTINENTAL BENEFITS GROUP *
Required Minimum Distribution (RMD) Fee, per occurrence:	\$85.00	CONTINENTAL BENEFITS GROUP *
Stop Payment, per occurrence:	\$50.00	Voya
Separation from Service and Plan Termination Distribution Processing, one-time charge per distribution	\$50.00	Voya

Fee Type	Fees*	Entity Charging the Fee
Separation from Service and Plan Termination Distribution Processing, one-time charge per distribution	\$85.00	CONTINENTAL BENEFITS GROUP *

\*The above fees are subject to change from time to time.

**Additional Disclosures**

Separate fees may be assessed against your account if you elect other transactions or service programs, or for third party services. The amount of any fees actually deducted from your account will be shown on your quarterly employee statement or confirmation.

Some of the plan's administrative expenses were paid from revenue sharing payments of one or more of the plan's designated investment alternatives.

**Voya Retirement Insurance and Annuity Company**  
**INVESTMENT-RELATED INFORMATION**  
**PLATINUM CONTROL TECHNOLOGIES 401(K) PLAN**  
Voya Plan 813549  
June 30, 2022

This document includes important information to help you compare the investment options under your retirement plan. If you want additional information about your investment options, you can go to the specific Internet Web site address shown below. You can also contact Voya Retirement Services Customer Contact Center at 1-800-584-6001, One Orange Way, Windsor, CT 06095. A free paper copy of the information available on the Web site can be obtained by contacting Voya Retirement Services Customer Contact Center at 1-800-584-6001.

This summary is intended for the sole purpose of complying with the disclosure requirements of Department of Labor regulations under §2550.404a-5. Please refer to your plan's disclosure materials prior to making investment decisions.

**Document Summary**

This document has 2 parts. Part I consists of performance information for plan investment options. This part shows you how well the investments have performed in the past. Part II shows you the fees and expenses you will pay if you invest in an option.

**Part I. Performance Information**

**Table 1** focuses on the performance of investment options that do not have a fixed or stated rate of return. Table 1 shows how these options have performed over time and allows you to compare them with an appropriate benchmark for the same time periods. Past performance does not guarantee how the investment option will perform in the future. Your investment in these options could lose money. Information about an option's principal risks is available on the Web site[s].

All funds assume reinvestment of all dividends (ordinary income and capital gains) and are net of management fees and other fund operating expenses as well as separate account charges where applicable. The numbers may also reflect maintenance fees, administration fees, and/or deferred sales charges, if your contract is funded through a registered separate account. The table shows how these options have performed over time and allows you to compare them with an appropriate benchmark for the same time periods. Note that the benchmark performance does not reflect the fees and charges associated with the product and investment options in your particular contract.

Table 1 - Variable Return Investments								
Name / Type of Option	Average Annual Total Return as of 12/31/21				Benchmark			
	1 yr	5 yr	10 yr	Since Inception	1 yr	5 yr	10 yr	Since Inception
<b>ASSET ALLOCATION</b>								
Vangrd Trgt Retire 2020 Fd <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	7.30%	8.40%	7.86%		8.43%	9.57%	9.00%	
					Vanguard Target Retirement 2020 Composite Index			
Vangrd Trgt Retire 2025 Fd <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	8.92%	9.47%	8.73%		10.09%	10.70%	9.90%	
					Vanguard Target Retirement 2025 Composite Index			

Name / Type of Option	Average Annual Total Return as of 12/31/21				Benchmark			
	1 yr	5 yr	10 yr	Since Inception	1 yr	5 yr	10 yr	Since Inception
Vangrd Trgt Retire 2030 Fd <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	10.49%	10.34%	9.49%		11.66%	11.55%	10.66%	
					Vanguard Target Retirement 2030 Composite Index			
Vangrd Trgt Retire 2035 Fd <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	12.06%	11.17%	10.22%		13.24%	12.39%	11.41%	
					Vanguard Target Retirement 2035 Composite Index			
Vangrd Trgt Retire 2040 Fd <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	13.64%	11.99%	10.80%		14.84%	13.21%	12.00%	
					Vanguard Target Retirement 2040 Composite Index			
Vangrd Trgt Retire 2045 Fd <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	15.23%	12.64%	11.15%		16.45%	13.89%	12.35%	
					Vanguard Target Retirement 2045 Composite Index			
Vangrd Trgt Retire 2050 Fd <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	15.49%	12.72%	11.18%		16.75%	13.97%	12.39%	
					Vanguard Target Retirement 2050 Composite Index			
Vangrd Trgt Retire 2055 Fd <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	15.51%	12.70%	11.16%		16.75%	13.97%	12.39%	
					Vanguard Target Retirement 2055 Composite Index			
Vangrd Trgt Retire 2060 Fd <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	15.52%	12.70%		10.74%	16.75%	13.97%		11.97%
					Vanguard Target Retirement 2060 Composite Index			
Vangrd Trgt Retire 2065 Fd <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	15.53%			11.73%	16.75%			13.07%
					Vanguard Target Retirement 2065 Composite Index			
Vangrd Trgt Retire Inc Fd <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	4.41%	6.00%	5.03%		5.44%	7.12%	6.10%	
					Vanguard Target Retirement Income Composite Index			
Vanguard Target Retire 2070 Fund <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>								*
<b>BALANCED</b>								
American Funds Am Balanced R6 <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	15.19%	10.89%	10.59%		16.35%	12.60%	11.13%	
					BBg US Agg Bond 40%/S&P 500 60%			
<b>BONDS</b>								
DFA Inflat-Prot Securities Port Inst <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	4.71%	4.60%	2.28%		5.96%	5.34%	3.09%	
					Bloomberg US Treasury US TIPS TR Index			
Loomis Sayles Bond Fund N <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	2.40%	3.42%	3.94%		-1.75%	3.99%	3.13%	

Name / Type of Option	Average Annual Total Return as of 12/31/21				Benchmark			
	1 yr	5 yr	10 yr	Since Inception	1 yr	5 yr	10 yr	Since Inception
					Bloomberg US Govt/Credit TR Index			
PGIM High Yield Fund R6 <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	5.62%	6.02%	6.22%		5.16%	6.13%	6.72%	
					Bloomberg US HY 1% Issuer Cap TR Index			
Voya Intermediate Bond Fund R6 <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	-1.78%	3.45%	3.27%		-1.54%	3.57%	2.90%	
					Bloomberg US Agg Bond TR Index			
<b>GLOBAL / INTERNATIONAL</b>								
American Funds EuroPacific Grw R6 <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	2.02%	11.97%	9.13%		7.82%	9.61%	7.28%	
					MSCI ACWI ex USA Index NR USD			
American Funds New Perspective R6 <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	17.16%	19.32%	14.89%		18.54%	14.40%	11.85%	
					MSCI ACWI NR USD			
Vanguard Intl Explorer Fund Inv <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	8.68%	9.55%	9.21%		8.06%	10.57%	10.42%	
					S&P EPAC Small NR			
<b>LARGE CAP GROWTH</b>								
American Funds Growth Fnd R6 <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	18.74%	20.29%	17.36%		28.71%	18.47%	16.55%	
					S&P 500 Index TR USD			
Voya Large Cap Growth Fund 8 <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	19.04%	20.87%	17.09%		27.59%	25.32%	19.79%	
					Russell 1000 Growth Index TR USD			
<b>LARGE CAP VALUE/BLEND</b>								
American Funds Wash Mutual Inv R6 <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	27.87%	14.61%	13.68%		28.71%	18.47%	16.55%	
					S&P 500 Index TR USD			
JPMorgan Equity Income Fund R6 <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	24.44%	12.33%	12.73%		25.16%	11.16%	12.97%	
					Russell 1000 Value Index TR USD			
JPMorgan U.S. Equity Fund R6 <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	27.77%	18.91%	16.64%		28.71%	18.47%	16.55%	
					S&P 500 Index TR USD			
Vanguard 500 Index Fund Adm <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	27.64%	17.49%	15.58%		28.71%	18.47%	16.55%	
					S&P 500 Index TR USD			
<b>SMALL/MID/SPECIALTY</b>								
Amer Cent Mid Cap Value Fund R6 <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	22.57%	8.89%	12.22%		28.34%	11.22%	13.44%	

Name / Type of Option	Average Annual Total Return as of 12/31/21				Benchmark			
	1 yr	5 yr	10 yr	Since Inception	1 yr	5 yr	10 yr	Since Inception
					Russell Mid Cap Value Index TR USD			
ClrBrg Sm Cp Growth Fnd IS <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	11.45%	20.73%	16.29%		2.83%	14.53%	14.14%	
					Russell 2000 Growth Index TR USD			
DFA Real Estate Securities Port Inst <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	40.72%	11.20%	11.06%		45.91%	9.65%	10.70%	
					Dow Jones US Select REIT Index TR USD			
DFA U.S. Targeted Value Port Inst <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	37.70%	9.18%	12.08%		28.27%	9.07%	12.03%	
					Russell 2000 Value Index TR USD			
Vanguard Mid-Cap Index Fund Adm <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	23.52%	14.94%	14.20%		24.52%	15.89%	15.15%	
					MSCI US Mid Cap 450 Jan 30, 2013/CRSP US Mid Cap thereafter			
Vanguard Small-Cap Index Fund Adm <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	16.79%	12.59%	13.26%		17.71%	13.47%	14.24%	
					CRSP US Small Cap TR USD			
Voya Mid-Cap Growth Equity Fund 8 <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	11.24%	17.84%	14.54%		24.76%	13.09%	14.20%	
					S&P MidCap 400 Index TR			

\*Inception to date benchmark information has not been made available by the designated investment option provider at this time.

Certain benchmark performance data that appears in Table I may be provided by MSCI or Bank of America. Please read these important disclaimers concerning that information:

Source: MSCI. Neither MSCI nor any other party involved in or related to compiling, computing or creating the MSCI data makes any express or implied warranties or representations with respect to such data (or the results to be obtained by the use thereof), and all such parties hereby expressly disclaim all warranties of originality, accuracy, completeness, merchantability or fitness for a particular purpose with respect to any of such data. Without limiting any of the foregoing, in no event shall MSCI, any of its affiliates or any third party involved in or related to compiling, computing or creating the data have any liability for any direct, indirect, special, punitive, consequential or any other damages (including lost profits) even if notified of the possibility of such damages. No **further distribution or dissemination of the MSCI data** is permitted without MSCI's express written consent.

Source: BofA Merrill Lynch, used with permission. BOFA MERRILL LYNCH IS LICENSING THE BOFA MERRILL LYNCH INDICES AS IS MAKES NO WARRANTIES REGARDING SAME, DOES NOT GUARANTEE THE SUITABILITY, QUALITY, ACCURACY, TIMELINESS, AND/OR COMPLETENESS OF THE BOFA MERRILL LYNCH INDICES OR ANY DATA INCLUDED IN, RELATED TO, OR DERIVED THERE FROM, ASSUMES NO LIABILITY IN CONNECTION WITH THEIR USE, AND DOES NOT SPONSOR, ENDORSE, OR RECOMMEND VOYA, OR ANY OF ITS PRODUCTS OR SERVICES.

**Table 2** focuses on the performance of investment options that have a fixed or stated rate of return. Table 2 shows the annual rate of return of each such option, the term or length of time that you will earn this rate of return, and other information relevant to performance.

Table 2 - Fixed Return Investments			
Name / Type of Option	Return	Term	Other
<b>STABILITY OF PRINCIPAL</b>			
Voya Fixed Account (4062) <a href="http://www.voyaretirementplans.com">www.voyaretirementplans.com</a>	1.00%	N/A	Rates are subject to change at any time subject to contract guarantees. The Guaranteed Minimum Interest rate is 1.00%. Current rate information is available by calling 1-800-584-6001.

### Part II. Fee and Expense Information

**Table 3** shows fee and expense information for the investment options listed in Table 1 and Table 2. Table 3 shows the Total Gross and Net Annual Operating Expenses of the options in Table 1. Net Operating Expenses are reduced by fund waivers and adjustments, when applicable. Annual Operating Expenses are expenses that reduce the rate of return of the investment option. Table 3 also shows Shareholder-type Fees. These fees are in addition to Annual Operating Expenses. To find additional information about your investments, please see applicable fund information in the appropriate documents made available to you (e.g. prospectus, Fund Fact Sheet, fund information section on the plan's web site, etc.).

Table 3 - Fees and Expenses					
Name / Type of Option	Total Gross Annual Operating Expenses		Total Net Annual Operating Expenses		Shareholder Type Fees/ Fund Restrictions
	As a %	Per \$1,000	As a %	Per \$1,000	
<b>ASSET ALLOCATION</b>					
Vangrd Trgt Retire 2020 Fd	0.88%	\$8.80	0.88%	\$8.80	
Vangrd Trgt Retire 2025 Fd	0.88%	\$8.80	0.88%	\$8.80	
Vangrd Trgt Retire 2030 Fd	0.88%	\$8.80	0.88%	\$8.80	
Vangrd Trgt Retire 2035 Fd	0.88%	\$8.80	0.88%	\$8.80	
Vangrd Trgt Retire 2040 Fd	0.88%	\$8.80	0.88%	\$8.80	
Vangrd Trgt Retire 2045 Fd	0.88%	\$8.80	0.88%	\$8.80	
Vangrd Trgt Retire 2050 Fd	0.88%	\$8.80	0.88%	\$8.80	
Vangrd Trgt Retire 2055 Fd	0.88%	\$8.80	0.88%	\$8.80	
Vangrd Trgt Retire 2060 Fd	0.88%	\$8.80	0.88%	\$8.80	
Vangrd Trgt Retire 2065 Fd	0.88%	\$8.80	0.88%	\$8.80	
Vangrd Trgt Retire Inc Fd	0.88%	\$8.80	0.88%	\$8.80	
Vanguard Target Retire 2070 Fund	0.88%	\$8.80	0.88%	\$8.80	
<b>BALANCED</b>					
American Funds Am Balanced R6	1.05%	\$10.50	1.05%	\$10.50	

Name / Type of Option	Total Gross Annual Operating Expenses		Total Net Annual Operating Expenses		Shareholder Type Fees/ Fund Restrictions
	As a %	Per \$1,000	As a %	Per \$1,000	
<b>BONDS</b>					
DFA Inflat-Prot Securities Port Inst	0.91%	\$9.10	0.91%	\$9.10	
Loomis Sayles Bond Fund N	1.40%	\$14.00	1.40%	\$14.00	
PGIM High Yield Fund R6	1.18%	\$11.80	1.18%	\$11.80	
Voya Intermediate Bond Fund R6	1.10%	\$11.00	1.10%	\$11.00	
<b>GLOBAL / INTERNATIONAL</b>					
American Funds EuroPacific Grw R6	1.26%	\$12.60	1.26%	\$12.60	
American Funds New Perspective R6	1.21%	\$12.10	1.21%	\$12.10	
Vanguard Intl Explorer Fund Inv	1.20%	\$12.00	1.20%	\$12.00	
<b>LARGE CAP GROWTH</b>					
American Funds Growth Fnd R6	1.10%	\$11.00	1.10%	\$11.00	
Voya Large Cap Growth Fund 8	1.31%	\$13.10	1.31%	\$13.10	
<b>LARGE CAP VALUE/BLEND</b>					
American Funds Wash Mutual Inv R6	1.07%	\$10.70	1.07%	\$10.70	
JPMorgan Equity Income Fund R6	1.26%	\$12.60	1.26%	\$12.60	
JPMorgan U.S. Equity Fund R6	1.27%	\$12.70	1.24%	\$12.40	
Vanguard 500 Index Fund Adm	0.84%	\$8.40	0.84%	\$8.40	
<b>SMALL/MID/SPECIALTY</b>					
Amer Cent Mid Cap Value Fund R6	1.43%	\$14.30	1.43%	\$14.30	
ClrBrg Sm Cp Growth Fnd IS	1.57%	\$15.70	1.57%	\$15.70	
DFA Real Estate Securities Port Inst	1.00%	\$10.00	0.98%	\$9.80	
DFA U.S. Targeted Value Port Inst	1.09%	\$10.90	1.09%	\$10.90	
Vanguard Mid-Cap Index Fund Adm	0.85%	\$8.50	0.85%	\$8.50	
Vanguard Small-Cap Index Fund Adm	0.85%	\$8.50	0.85%	\$8.50	
Voya Mid-Cap Growth Equity Fund 8	1.48%	\$14.80	1.48%	\$14.80	
<b>STABILITY OF PRINCIPAL</b>					
Voya Fixed Account (4062)	N/A	N/A	N/A	N/A	<ul style="list-style-type: none"> <li>•Transfers from this Fund may not be made directly to a Competing Fund.</li> <li>•Transfers from this Fund will prevent transfers to a Competing Fund for 90 days.</li> <li>•Market Value Adjustments per contract formula for non-benefit Surrenders.</li> </ul>

### Voya "Excessive Trading" Policy

Voya actively monitors fund transfer and reallocation activity within its variable insurance and retirement products to identify Excessive Trading. Voya currently defines Excessive Trading as: a) More than one purchase and sale of the same fund (including money market funds) within a 60 calendar day period

(hereinafter, a purchase and sale of the same fund is referred to as a “roundtrip”). This means two or more round-trips involving the same fund within a 60 calendar day period would meet Voya’s definition of Excessive Trading; or b) Six round-trips within a twelve month period.

Each fund available through Voya’s variable insurance and retirement products, either by prospectus or stated policy, has adopted or may adopt its own excessive/frequent trading policy. Voya reserves the right, without prior notice, to implement restrictions and/or block future purchases of a fund by an individual who the fund has identified as violating its excessive/frequent trading policy. All such restrictions and/or blocking of future fund purchases will be done in accordance with the directions Voya receives from the fund.

Voya’s Excessive Trading Policy does not apply to Employer Stock Funds, Fixed Account, Fixed Plus Account, Guaranteed Accumulation Account or Stabilizer.

The cumulative effect of fees and expenses can substantially reduce the growth of your retirement savings. Visit the Department of Labor’s Web site for help with understanding your retirement plan fees and expenses at <https://www.dol.gov/agencies/ebsa/about-ebsa/our-activities/resource-center/publications/understanding-your-retirement-plan-fees>. Fees and expenses are only one of many factors to consider when you decide to invest in an option. You may also want to think about whether an investment in a particular option, along with your other investments, will help you achieve your financial goals.

**Please visit Voya Retirement Plans Website at [www.voyaretirementplans.com](http://www.voyaretirementplans.com) for a glossary of investment terms relevant to the investment options under this plan. This glossary is intended to help you better understand your Options.**

# PERFORMANCE UPDATE

## Voya Retirement Insurance and Annuity Company

### PLATINUM CONTROL TECHNOLOGIES

#### Separate Account D, Group Funding Agreement

**Average Annual Total Returns as of: 07/31/2022** (shown in percentages)

The performance data quoted represents past performance. Past performance does not guarantee future results. For month-end performance which may be lower or higher than the performance data shown please call 800-232-5422. Investment return and principal value of an investment will fluctuate so that, when sold, an investment may be worth more or less than the original cost.

These numbers reflect total Separate Account charges of 0.80% on an annual basis. They also assume reinvestment of all dividends (ordinary income and capital gains) and are net of management fees and other fund operating expenses.

The Daily Asset Charge ("DAC"), if applicable, is assessed against all amounts invested in the investment options under the contract and is expressed as an annual percentage. If a DAC is not applicable, there may be an annual asset-based fee deducted from your account for recordkeeping and administrative services provided to your employer's Plan. This fee may be waived, reduced, or eliminated in certain circumstances. If applicable, a pro-rata portion of the asset-based fee is calculated and deducted quarterly from all investment options, or from the mutual fund assets only, depending upon your employer's Plan. It will appear on your statements as a flat dollar amount deducted from all applicable investment options.

Depending upon the type of contract in which you participate, you have either received disclosure booklets for the separate account and/or fund prospectuses. You should consider the investment objectives, risks and charges, and expenses of the variable product and its underlying fund options carefully before investing. The disclosure booklet contains this and other information. Anyone who wishes to obtain a free copy of the separate account disclosure booklet and/or fund prospectuses may call their Voya representative or the number above. Please read the separate account disclosure booklet and/or the fund prospectuses carefully before investing.

Returns less than one year are not annualized. Fund Inception Date is the date of inception for the underlying fund, and is the date used in calculating the periodic returns. This date may also precede the portfolio's inclusion in the product.

Investment Options	1-Mo	3-Mo	YTD	1-Yr	3-Yr	5-Yr	10-Yr	Incept	Fund Inception Date
<b>Allocation--50% to 70% Equity</b>									
American Funds American Balanced Fund® - Class R-6 - 7027	4.45	-0.48	-9.89	-5.90	6.85	6.87	8.50		07/26/1975
<b>Foreign Large Growth</b>									
American Funds EuroPacific Growth Fund® - Class R-6 - 1723	4.95	-3.28	-21.70	-23.51	2.63	2.42	5.78		04/16/1984
<b>Foreign Small/Mid Growth</b>									
Vanguard® International Explorer™ Fund - Investor Shares - 3368	6.35	-5.31	-26.33	-27.52	0.37	-1.52	5.48		11/04/1996
<b>High Yield Bond</b>									
PGIM High Yield Fund - Class R6 - 6589	5.21	-1.26	-9.34	-8.27	1.41	2.75	4.40		03/01/1996
<b>Inflation-Protected Bond</b>									
DFA Inflation-Protected Securities Portfolio - Inst Class - 3223	5.09	0.55	-5.14	-4.66	3.56	3.20	1.20		09/18/2006
<b>Intermediate Core-Plus Bond</b>									
Voya Intermediate Bond Fund - Class R6 - 6431	2.33	0.39	-9.91	-11.06	-1.00	0.64	1.65		12/15/1998
<b>Large Blend</b>									
JPMorgan U.S. Equity Fund - Class R6 Shares - 3168	9.00	0.00	-13.22	-5.21	15.26	13.22	13.94		09/17/1993
American Funds Washington Mutual Investors Fund - Class R-6 - 1990	4.96	-0.93	-8.90	-0.09	10.54	10.53	11.68		07/31/1952
Vanguard® 500 Index Fund - Admiral™ Shares - 899	9.15	0.18	-13.00	-5.44	12.42	11.89	12.86		11/13/2000



Investment Options	1-Mo	3-Mo	YTD	1-Yr	3-Yr	5-Yr	10-Yr	Incept	Fund Inception Date
<b>Large Growth</b>									
Voya Large Cap Growth Fund - Class 8 CIT - 3566	12.08	-0.56	-20.88	-17.87	10.05	11.92	13.00		12/31/2001
American Funds The Growth Fund of America® - Class R-6 - 1724	10.14	-2.40	-23.44	-18.66	10.47	10.75	13.14		12/01/1973
<b>Large Value</b>									
JPMorgan Equity Income Fund - Class R6 Shares - 3507	5.28	0.58	-4.27	1.69	9.70	10.01	11.24		02/18/1992
<b>Lifecycle - Index</b>									
Vanguard® Target Retirement 2070 Fund - F690 (2)	6.60							5.50	06/17/2022
Vanguard® Target Retirement 2065 Fund - 8995 (2)(3)	6.54	-1.36	-14.08	-11.05	7.23	6.82		7.05	07/12/2017
Vanguard® Target Retirement 2060 Fund - 3447 (2)	6.52	-1.39	-14.14	-11.12	7.26	6.82	8.68		01/19/2012
Vanguard® Target Retirement 2055 Fund - 2473 (2)	6.53	-1.36	-14.13	-11.10	7.26	6.83	8.68		08/18/2010
Vanguard® Target Retirement 2050 Fund - 1299 (2)	6.52	-1.37	-14.13	-11.13	7.27	6.84	8.70		06/07/2006
Vanguard® Target Retirement 2040 Fund - 1298 (2)	6.06	-1.07	-13.46	-10.90	6.54	6.37	8.41		06/07/2006
Vanguard® Target Retirement 2030 Fund - 1297 (2)	5.40	-0.70	-12.51	-10.66	5.15	5.38	7.29		06/07/2006
Vanguard® Target Retirement 2020 Fund - 1296 (2)	4.42	-0.20	-10.34	-9.25	3.94	4.42	6.02		06/07/2006
Vanguard® Target Retirement 2025 Fund - 926 (2)	5.00	-0.48	-11.76	-10.28	4.51	4.91	6.67		10/27/2003
Vanguard® Target Retirement Income Fund - 795 (2)	3.81	0.26	-8.80	-8.36	2.44	3.10	3.56		10/27/2003
Vanguard® Target Retirement 2045 Fund - 794 (2)	6.40	-1.29	-13.96	-11.06	7.22	6.80	8.69		10/27/2003
Vanguard® Target Retirement 2035 Fund - 793 (2)	5.72	-0.91	-12.99	-10.78	5.85	5.89	7.91		10/27/2003
<b>Mid-Cap Blend</b>									
Vanguard® Mid-Cap Index Fund - Admiral™ Shares - 756	9.54	-1.21	-15.12	-9.82	9.16	9.03	11.61		11/12/2001
<b>Mid-Cap Growth</b>									
Voya Mid-Cap Growth Equity Fund - Class 8 CIT - 3568	12.36	-1.17	-21.86	-22.62	8.31	9.47	10.99		01/31/2008
<b>Mid-Cap Value</b>									
American Century Mid Cap Value Fund - R6 Class - 6305	6.34	-0.50	-2.48	2.80	9.43	7.41	11.17		03/31/2004
<b>Multisector Bond</b>									
Loomis Sayles Bond Fund - Class N - 3870	2.81	-1.90	-10.40	-10.82	-1.40	-0.15	2.06		01/02/1998
<b>Small Blend</b>									
Vanguard® Small-Cap Index Fund - Admiral™ Shares - 757	10.50	-0.04	-13.77	-11.81	7.67	7.94	10.77		11/13/2000
<b>Small Growth</b>									
ClearBridge Small Cap Growth Fund - Class IS - 3497	9.76	-0.28	-25.67	-25.52	6.06	11.04	11.62		07/01/1998
<b>Small Value</b>									
DFA U.S. Targeted Value Portfolio - Institutional Class - 2566	9.77	1.42	-4.86	2.84	12.71	8.08	10.97		02/23/2000
<b>Specialty - Real Estate</b>									
DFA Real Estate Securities Portfolio - Institutional Class - 1438	8.46	-3.86	-12.71	-3.05	6.84	7.52	7.91		01/05/1993
<b>Stability of Principal</b>									
Voya Fixed Account (4062) - 4062 (1)(4)	0.08	0.25	0.58	1.00	1.00	1.00	1.08		
<i>This fund is not part of the product's separate account.</i>									
<b>World Large-Stock Growth</b>									
American Funds New Perspective Fund® - Class R-6 - 1899	8.12	-2.43	-21.42	-17.48	10.02	9.57	11.07		03/13/1973

The risks of investing in small company stocks may include relatively low trading volumes, a greater degree of change in earnings and greater short-term volatility.

Foreign investing involves special risks such as currency fluctuation and public disclosure, as well as economic and political risks.

Some of the Funds invest in securities guaranteed by the U.S. Government as to the timely payment of principal and interest; however, shares of the Funds are not insured nor guaranteed.

See Performance Introduction Page for Important Information

High yielding fixed-income securities generally are subject to greater market fluctuations and risks of loss of income and principal than are investments in lower yielding fixed-income securities.

Sector funds may involve greater-than average risk and are often more volatile than funds holding a diversified portfolio of stocks in many industries. Examples include: banking, biotechnology, chemicals, energy, environmental services, natural resources, precious metals, technology, telecommunications, and utilities.

# PERFORMANCE UPDATE

## Voya Retirement Insurance and Annuity Company

### PLATINUM CONTROL TECHNOLOGIES

#### Separate Account D, Group Funding Agreement

**Average Annual Total Returns as of: 06/30/2022** (shown in percentages)

The performance data quoted represents past performance. Past performance does not guarantee future results. For month-end performance which may be lower or higher than the performance data shown please call 800-232-5422. Investment return and principal value of an investment will fluctuate so that, when sold, an investment may be worth more or less than the original cost.

The Daily Asset Charge ("DAC"), if applicable, is assessed against all amounts invested in the investment options under the contract and is expressed as an annual percentage. If a DAC is not applicable, there may be an annual asset-based fee deducted from your account for recordkeeping and administrative services provided to your employer's Plan. This fee may be waived, reduced, or eliminated in certain circumstances. If applicable, a pro-rata portion of the asset-based fee is calculated and deducted quarterly from all investment options, or from the mutual fund assets only, depending upon your employer's Plan. It will appear on your statements as a flat dollar amount deducted from all applicable investment options.

These numbers reflect total Separate Account charges of 0.80% on an annual basis. They also assume reinvestment of all dividends (ordinary income and capital gains) and are net of management fees and other fund operating expenses.

Returns less than one year are not annualized. Fund Inception Date is the date of inception for the underlying fund, and is the date used in calculating the periodic returns. This date may also precede the portfolio's inclusion in the product.

Investment Options	1-Mo	3-Mo	YTD	1-Yr	3-Yr	5-Yr	10-Yr	Incept	Fund Inception Date
<b>Allocation--50% to 70% Equity</b>									
American Funds American Balanced Fund® - Class R-6 - 7027	-6.17	-10.01	-13.73	-8.92	5.53	6.33	8.19		07/26/1975
<b>Foreign Large Growth</b>									
American Funds EuroPacific Growth Fund® - Class R-6 - 1723	-8.91	-14.82	-25.39	-28.26	0.68	2.28	5.46		04/16/1984
<b>Foreign Small/Mid Growth</b>									
Vanguard® International Explorer™ Fund - Investor Shares - 3368	-10.36	-18.35	-30.73	-30.95	-2.39	-2.07	4.80		11/04/1996
<b>High Yield Bond</b>									
PGIM High Yield Fund - Class R6 - 6589	-6.41	-9.42	-13.83	-12.46	-0.13	1.98	4.02		03/01/1996
<b>Inflation-Protected Bond</b>									
DFA Inflation-Protected Securities Portfolio - Inst Class - 3223	-3.33	-6.71	-9.73	-6.45	1.92	2.32	0.86		09/18/2006
<b>Intermediate Core-Plus Bond</b>									
Voya Intermediate Bond Fund - Class R6 - 6431	-1.99	-5.88	-11.96	-12.24	-1.65	0.30	1.61		12/15/1998
<b>Large Blend</b>									
JPMorgan U.S. Equity Fund - Class R6 Shares - 3168	-7.86	-16.42	-20.39	-10.28	12.35	11.74	13.06		09/17/1993
American Funds Washington Mutual Investors Fund - Class R-6 - 1990	-7.46	-11.36	-13.20	-3.58	9.07	9.98	11.34		07/31/1952
Vanguard® 500 Index Fund - Admiral™ Shares - 899	-8.32	-16.28	-20.30	-11.37	9.68	10.39	12.02		11/13/2000
<b>Large Growth</b>									
Voya Large Cap Growth Fund - Class 8 CIT - 3566	-7.38	-22.39	-29.40	-24.11	6.75	9.87	11.89		12/31/2001
American Funds The Growth Fund of America® - Class R-6 - 1724	-9.47	-22.08	-30.50	-25.45	7.12	9.33	12.14		12/01/1973
<b>Large Value</b>									

Investment Options	1-Mo	3-Mo	YTD	1-Yr	3-Yr	5-Yr	10-Yr	Incept	Fund Inception Date
JPMorgan Equity Income Fund - Class R6 Shares - 3507	-6.69	-9.11	-9.07	-2.40	8.32	9.07	10.89		02/18/1992
<b>Lifecycle - Index</b>									
Vanguard® Target Retirement 2070 Fund - F690 (2)								-1.03	06/17/2022
Vanguard® Target Retirement 2065 Fund - 8995 (2)(3)	-7.69	-14.37	-19.35	-16.07	5.01			5.82	07/12/2017
Vanguard® Target Retirement 2060 Fund - 3447 (2)	-7.71	-14.36	-19.39	-16.11	5.05	5.94	8.09		01/19/2012
Vanguard® Target Retirement 2055 Fund - 2473 (2)	-7.71	-14.36	-19.39	-16.13	5.04	5.95	8.09		08/18/2010
Vanguard® Target Retirement 2050 Fund - 1299 (2)	-7.70	-14.39	-19.38	-16.12	5.06	5.95	8.11		06/07/2006
Vanguard® Target Retirement 2040 Fund - 1298 (2)	-7.01	-13.34	-18.41	-15.50	4.51	5.57	7.87		06/07/2006
Vanguard® Target Retirement 2030 Fund - 1297 (2)	-6.02	-11.85	-16.99	-14.63	3.39	4.66	6.82		06/07/2006
Vanguard® Target Retirement 2020 Fund - 1296 (2)	-4.67	-9.38	-14.14	-12.36	2.54	3.81	5.66		06/07/2006
Vanguard® Target Retirement 2025 Fund - 926 (2)	-5.46	-10.90	-15.97	-13.90	2.91	4.23	6.25		10/27/2003
Vanguard® Target Retirement Income Fund - 795 (2)	-3.65	-7.56	-12.14	-10.85	1.27	2.52	3.29		10/27/2003
Vanguard® Target Retirement 2045 Fund - 794 (2)	-7.53	-14.11	-19.14	-15.96	5.05	5.95	8.10		10/27/2003
Vanguard® Target Retirement 2035 Fund - 793 (2)	-6.52	-12.58	-17.69	-15.05	3.97	5.12	7.41		10/27/2003
<b>Mid-Cap Blend</b>									
Vanguard® Mid-Cap Index Fund - Admiral™ Shares - 756	-9.46	-17.12	-22.52	-16.67	6.33	7.42	10.60		11/12/2001
<b>Mid-Cap Growth</b>									
Voya Mid-Cap Growth Equity Fund - Class 8 CIT - 3568	-6.48	-20.91	-30.45	-29.45	4.72	7.06	9.58		01/31/2008
<b>Mid-Cap Value</b>									
American Century Mid Cap Value Fund - R6 Class - 6305	-9.31	-10.37	-8.30	-2.60	7.66	6.22	10.52		03/31/2004
<b>Multisector Bond</b>									
Loomis Sayles Bond Fund - Class N - 3870	-4.38	-7.96	-12.85	-12.79	-2.35	-0.46	1.90		01/02/1998
<b>Small Blend</b>									
Vanguard® Small-Cap Index Fund - Admiral™ Shares - 757	-9.45	-17.04	-21.96	-21.38	4.56	6.03	9.57		11/13/2000
<b>Small Growth</b>									
ClearBridge Small Cap Growth Fund - Class IS - 3497	-6.07	-20.81	-32.28	-32.77	3.79	9.25	10.48		07/01/1998
<b>Small Value</b>									
DFA U.S. Targeted Value Portfolio - Institutional Class - 2566	-11.11	-13.06	-13.33	-8.09	9.50	6.27	9.88		02/23/2000
<b>Specialty - Real Estate</b>									
DFA Real Estate Securities Portfolio - Institutional Class - 1438	-6.94	-14.92	-19.51	-6.62	4.56	6.04	7.24		01/05/1993
<b>Stability of Principal</b>									
Voya Fixed Account (4062) - 4062 (1)(4)	0.08	0.25	0.49	1.00	1.00	1.00	1.08		
<i>This fund is not part of the product's separate account.</i>									
<b>World Large-Stock Growth</b>									
American Funds New Perspective Fund® - Class R-6 - 1899	-8.96	-19.12	-27.32	-22.81	7.28	8.55	10.35		03/13/1973

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Some of the Funds invest in securities guaranteed by the U.S. Government as to the timely payment of principal and interest; however, shares of the Funds are not insured nor guaranteed.

High yielding fixed-income securities generally are subject to greater market fluctuations and risks of loss of income and principal than are investments in lower yielding fixed-income securities.

Sector funds may involve greater-than average risk and are often more volatile than funds holding a diversified portfolio of stocks in many industries. Examples include: banking, biotechnology, chemicals, energy, environmental services, natural resources, precious metals, technology, telecommunications, and utilities.

#### Additional Notes

#### **Additional Notes**

(1)The current rate for the Voya Fixed Account (4062) MC 922, Fund 4062 is 1.00%, expressed as an annual effective yield. The current rate may change and be higher or lower than the previously identified rate but is guaranteed not to be less than 1.00%. VRIAC will not apply a decrease to the current rate following a rate change initiated solely by us prior to the last day of the three-month period measured from the first day of the month in which such change was effective. Note: The current rate for an initial investment in the fixed account previously identified may be in effect for less than a full three-month period.

(2)Investments in Target Retirement Funds are subject to the risks of their underlying funds. The year in the fund name refers to the approximate year (the target date) when an investor in the fund would retire and leave the work force. The fund will gradually shift its emphasis from more aggressive investments to more conservative ones based on its target date. An investment in the Target Retirement Fund is not guaranteed at any time, including on or after the target date.

(3)Vanguard Target Retirement Funds: Investments in Target Retirement Funds are subject to the risks of their underlying funds. The year in the fund name refers to the approximate year (the target date) when an investor in the fund would retire and leave the workforce. The fund will gradually shift its emphasis from more aggressive investments to more conservative ones based on its target date. An investment in a Target Retirement Fund is not guaranteed at any time, including on or after the target date.

These fund suggestions are based on an estimated retirement age of approximately 65. Should you choose to retire significantly earlier or later, you may want to consider a fund with an asset allocation more appropriate to your particular situation.

All investing is subject to risk, including the possible loss of the money you invest. Diversification does not ensure a profit or protect against a loss. Investments in bonds are subject to interest rate, credit, and inflation risk.

(4)The Investment Option is neither a mutual fund nor part of a Separate Account. The returns listed do not include the impact of contract charges. Please refer to the contract or disclosure book to determine which Fixed Interest Options are available for your specific plan. The Investment Option is offered through Voya Retirement Insurance and Annuity Company.

## NEED HELP PLANNING FOR RETIREMENT? MORNINGSTAR® RETIREMENT MANAGER<sup>SM</sup> CAN HELP.

**Planning for retirement can be difficult. But by offering objective, third party investment advice, Morningstar Investment Management LLC can help make it easier. With Morningstar Retirement Manager, you can receive a personalized retirement strategy to help you make more informed decisions about your retirement account.**

### **What is Morningstar Retirement Manager?**

An independent third party, Morningstar Investment Management LLC ("Morningstar Investment Management LLC"), provides retirement plan participants with investment education, advice and account management services with respect to your retirement plan account(s) with Voya Financial™.

There are two services available to you under Morningstar Retirement Manager: Manage My Plan Manually, which provides you with a personalized retirement strategy including recommendations for your target retirement goal, savings rate and investment recommendations. This independent service is separate from Voya™ and is designed to give you valuable recommendations to help meet your retirement goals. In addition, your Plan Sponsor has also elected to offer you the Have Morningstar Manage My Plan service, a managed accounts service. The Have Morningstar Manage My Plan service is discussed on the following pages and in the Morningstar Investment Management LLC Overview document. **You should carefully read the information provided before selecting the Have Morningstar Manage My Plan, as these documents contain fee and other important investment**

**information associated with this program.**

### **How do I access Morningstar Retirement Manager?**

Once you have enrolled in your employer-sponsored retirement plan, you can access Morningstar Retirement Manager by logging into your retirement plan account at [www.voyaretirementplans.com](http://www.voyaretirementplans.com) and selecting "Get Advice." For your convenience, some of your Voya account information will be pre-populated including your name, date of birth, salary and account balance. Since Morningstar Retirement Manager is a web-based service, you can obtain personalized investment advice 7 days a week.

### **MANAGE MY PLAN MANUALLY**

This service is delivered to you on the Morningstar Retirement Manager website through a seamless integration with [www.voyaretirementplans.com](http://www.voyaretirementplans.com). By using Manage My Plan Manually service, you will receive objective recommendations from a leading independent investment advisor - all at no additional cost to you. The Manage My Plan Manually service uses a goal-based approach, allowing you to examine your unique financial situation. The service is designed to help you identify your retirement savings goals, determine how much money you should be contributing to meet your retirement goals, the specific funds you should be investing in and how you should allocate your assets. Features of Manage My Plan Manually include:

- Research and reports about your plan investment options
- Tools to help you set retirement goals and establish an asset allocation strategy
- Specific, independent, professional investment advice to help you create a diversified portfolio

- Objective investment advice
- Personalized investment option recommendations that factor in your unique financial situation and savings objectives

### **HAVE MORNINGSTAR MANAGE MY PLAN**

#### **Is a managed accounts service right for me?**

Ask yourself the following questions:

- Do I enjoy spending time managing my investment portfolio?
- Do I read material on investing for retirement?
- Have I rebalanced my investment portfolio in the last year?
- Do I know what asset allocation may be right for me?
- Do I currently work with a financial professional who helps me manage my money?
- Do I mind paying a fee for professional investment advice?

If you answered "no" to any of these questions, then the Have Morningstar Manage My Plan service may be right for you. The program is designed to provide you with recommendations from a Morningstar Investment Management LLC investment professional. The program offers you professional investment selection and will:

- Assist in targeting your retirement goal
- Recommend an appropriate savings level to help you achieve that goal
- Provide regular investment updates
- Monitor your account quarterly, which can help save you time in that you don't have to manage your account on an ongoing basis

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To get your personalized retirement strategy, visit [www.voyaretirementplans.com](http://www.voyaretirementplans.com) and click on "Get Advice." For more information, contact your financial professional.



**What can I expect when I sign up?**

Voya will alert Morningstar Investment Management LLC to your decision to use the Have Morningstar Manage My Plan service. You will be able participate in the service when the accompanying enrollment information has been processed by Voya, and the data has been received, processed and accepted by Morningstar Investment Management LLC. Morningstar Investment Management LLC will instruct Voya to set your future contribution allocations and will also subsequently allocate your existing balance. You will receive confirmation of this activity to alert you that Morningstar Investment Management LLC's instructions have been executed. Additionally, several important actions are taken on your behalf. Because Morningstar Investment Management LLC is making investment strategy decisions for you, you will be blocked from making certain transactions that would undo the asset allocation that Morningstar Investment Management LLC has established. You should not attempt to execute the following transactions: Reallocate Balance, Fund Transfers, Future Allocation Changes or Scheduled Rebalancing. Once enrolled, you will not be eligible to utilize dollar cost averaging and/or scheduled account rebalancing programs.

You may cancel the service at any time by visiting [www.voyaretirementplans.com](http://www.voyaretirementplans.com) and clicking on "Get Advice." You will then be directed to the Morningstar Retirement Manager website, where you will be able to cancel the service by clicking the "Cancel Service" link at the bottom of any page and following the instructions. Once you have opted out of the service on the Morningstar Retirement Manager site, Morningstar Investment Management LLC will notify Voya and we will promptly remove the transaction blocking described above. The Have Morningstar Manage My Plan service fees will cease upon such notification.

**Important Considerations**

If you have assets in a self-directed brokerage account, company stock, or options not available for investment and/or withdrawal, Morningstar Investment Management LLC will consider such investments in its

recommendations, but may not provide specific analysis or suggest or implement reallocation of those assets. Also, under certain circumstances (such as where your sponsor requires your matching contribution to be invested in a particular fund), your entire account may not be eligible to receive Morningstar Investment Management LLC services. If you have multiple accounts in your plan, your account balance information for all accounts under the plan will be combined upon electing the Have Morningstar Manage My Plan service. Morningstar Investment Management LLC assumes that your assets are fully vested in your retirement plan(s) when they provide their recommendations.

The recommendations made by Morningstar Investment Management LLC may be influenced by the information provided to them about you and your financial situation. Please ensure the information used by Morningstar Investment Management LLC is complete and accurate, and updated on a timely basis. If you provide Morningstar Investment Management LLC with such information on their website or through your enrollment information, Morningstar Investment Management LLC will assume that it is accurate and timely. While visiting their site to update your personal information, you should also take the opportunity to review the fees currently assessed, as they may change each year.

Voya reserves the right to cancel your access to the Have Morningstar Manage My Plan service at any time without prior notice, including, but not limited to, as a result of any excessive trading restrictions imposed by Voya or a Fund Company. Please refer to your contract prospectus, prospectus summary or disclosure book for further information on the Voya Excessive Trading Policy. A copy of this policy can also be found on the participant website at [www.voyaretirementplans.com](http://www.voyaretirementplans.com). For additional information on a fund's excessive trading policy, please refer to the fund's prospectus.

**Have Morningstar Manage My Plan Fees**

A Voya company and Morningstar Investment Management LLC have entered into a License Agreement to make Morningstar Retirement Manager available to you. Under the License Agreement Voya is obligated to make certain payments to Morningstar Investment Management LLC. If you elect to utilize Have Morningstar Manage My Plan(a managed accounts service), fees will be deducted quarterly from your account at an annual rate (shown below) of your Managed Account Balance (defined below) and paid to Morningstar Investment Management LLC. Your Managed Account Balance is defined as your balance at the end of each fee period (not including any outstanding loans) minus any balance in company stock and minus any balance in a self-directed brokerage account. In addition, fees will be deducted from your account at an annual rate (shown below) of your Managed Account Balance, and paid to Voya as a fee for administrative and recordkeeping services associated with the Have Morningstar Manage My Plan service. This fee may provide a profit to Voya. The fee paid to Morningstar Investment Management LLC is reviewed annually and is subject to change based on the overall level of assets in the plan in which you participate. The fee breakpoints are generally at plan assets under \$3 million, between \$3 million and \$10 million, and over \$10 million. Fees are generally higher at lower plan asset levels. While the fee paid to Morningstar Investment Management LLC is subject to change up or down, the administrative fee payable to Voya may be lowered, but will not be raised. In the event the administrative fee payable to Voya is lowered, we will provide notice on our website. The maximum aggregate fees deducted from your account for the Have Morningstar Manage My Plan service is an annual rate of 1.00%. You may also consult your sponsor for current fee information at any time, and once you have enrolled, you can also visit the

## MORNINGSTAR® RETIREMENT MANAGER SM (CONTINUED)

Morningstar Retirement Manager website and utilize their calculator to see the maximum fee you might pay, expressed in dollars.

### About Morningstar

Morningstar Investment Management LLC is a leading provider of investment advisory services for the retirement plan industry. They are a registered investment advisor and wholly owned subsidiary of Morningstar, Inc., a company known for being a trusted source of insightful information on stocks, mutual funds, and other investment products.

Morningstar Retirement Manager is offered by and is the property of Morningstar Investment Management LLC ("Morningstar Investment Management LLC"), a registered investment advisor and a wholly owned subsidiary of Morningstar, Inc., and is intended for citizens and legal residents of the United States and its territories. Morningstar Investment Management LLC's advisory service relates solely to the investment options offered under the plan. Retirement plan funding products offered through Voya Financial Partners LLC (member SIPC) or other broker dealers with which it has selling agreements. Voya provides Morningstar Investment Management LLC with the plan's investment options and information about participants but the decisions regarding the advice provided are made by Morningstar Investment Management LLC. Voya and its companies are not affiliated with Morningstar Investment Management LLC or its affiliates, and receive no fee or other direct financial benefits from Morningstar Investment Management LLC in connection with the use of its services. The Morningstar name and logo are registered marks of Morningstar, Inc.

### About Voya

Voya is a premier retirement, investment and insurance company serving the financial needs of approximately 13 million individual and institutional customers in the United States. The company's vision is to be America's Retirement Company and its guiding principle is centered on solving the most daunting financial challenge facing Americans today — retirement readiness. Working directly with clients and through a broad group of financial intermediaries, independent producers, affiliated advisors and dedicated sales specialists, Voya provides a comprehensive portfolio of asset accumulation, asset protection and asset distribution products and services. With a dedicated workforce of approximately 7,000 employees, Voya is grounded in a clear mission to make a secure financial future possible — one person, one family and one institution at a time.

Voya provides the Morningstar Retirement Manager platform as an available service through our product suite.

### Important Information

The annual fees detailed below are deducted from participant accounts on a quarterly basis. The percentages are based on the total account balance less any loan balance or assets held in company stock.

**Have Morningstar Manage My Plan fee, paid to Morningstar: 0.30%**

**Administrative and recordkeeping fee, paid to Voya: 0.30%**

### Temporary Fund Allocation

Pending receipt of Morningstar Investment Management's investment instructions, your Plan Sponsor has chosen the following fund(s) to allocate any balances or contributions that may be applied between the time you enroll and when Voya receives and processes Morningstar's instructions.

<b>Fund Name (Fund Number)</b>	<b>Allocation %</b>
Voya Fixed Account (4062)	100%



# Disclosure and Glossary

Insurance products, annuities and funding agreements are issued by Voya Retirement Insurance and Annuity Company ("VRIAC"), One Orange Way, Windsor, CT 06095. Plan administrative services are provided by VRIAC or Voya Institutional Plan Services, LLC. Securities are distributed by or offered through Voya Financial Partners, LLC (member SIPC) or other broker-dealers with which it has a selling agreement. Annuities are also issued by ReliaStar Life Insurance Company of New York ("RLNY"), 1000 Woodbury Road, Woodbury, NY 11797. Annuities issued by VRIAC and RLNY are distributed by Voya Financial Partners, LLC. VRIAC and RLNY are admitted and issue products in the state of New York. VRIAC and RLNY are members of the Voya® family of companies. Products and services may vary by state and may not be available in all states.

All guarantees are based on the financial strength and claims paying ability of the issuing insurance company, who is solely responsible for meeting all its obligations.

**You should consider the investment objectives, risks, charges and expenses of the investment options offered through a retirement plan carefully before investing. The prospectus contains this and other information. Please read the prospectus carefully before investing. You can obtain a free prospectus for the portfolio/fund and/or the separate account prior to making an investment decision or at any time by contacting your local representative or 800-584-6001. If a different toll-free number is shown on the first page of the prospectus summary or in your enrollment material, please call that number.**

If you participate in an IRC Section 403(b), 401 or 457 retirement plan funded by an SEC registered group annuity contract, this material must be preceded or accompanied by a prospectus summary for the contract.

If you are an individual contract holder of an individual retirement annuity or a non-qualified annuity, this material must be preceded or accompanied by a prospectus for the contract.

## Morningstar Category

While the prospectus objective identifies a fund's investment goals based on the wording in the fund prospectus, the Morningstar Category identifies funds based on their actual investment styles as measured by their underlying portfolio holdings (portfolio and other statistics over the past three years).

## Investment Objective and Strategy

For mutual funds and variable annuity/life products, this is a summary of the Investment Objectives and Policy section found in every prospectus. It states the objective of the fund and how the manager(s) intend to invest to achieve this objective. It includes any limitations to the fund's investment policies, as well as any share class structure differences, previous names, mergers, liquidation, and opening and closing information. For separate accounts, the investment strategy is typically written by the asset manager.

## Volatility and Risk

Although volatility and risk are closely related, the volatility measure is different from the Morningstar risk measure (a component of the star rating) shown at the top of each page. The risk measure compares a fund with other funds in its star rating group, while the volatility measure shows where the fund ranks relative to all mutual funds.

*Low:* In the past, this investment has shown a relatively small range of price fluctuations relative to other investments within the category. Based on this measure, currently more than two thirds of all investments have shown higher levels of risk. Consequently, this investment may appeal to investors looking for a more conservative investment strategy.

*Moderate:* Moderate: In the past, this investment has shown a relatively moderate range of price fluctuations relative to other investments within the category. This investment may experience larger or smaller price declines or price increases depending on market conditions. Some of this risk may be offset by owning other investments with different portfolio makeups or investment strategies.

*High:* In the past, this investment has shown a wide range of price fluctuations relative to other investments within the category. This investment may experience significant price increases in favorable markets or undergo large price declines in adverse markets. Some of this risk may be offset by owning other investments within different portfolio makeups or investment strategies.

The volatility measure is not displayed for investments with fewer than three years of history. The category average, however is shown.

## Risk Measures

**Standard Deviation:** A statistical measure of the volatility of the fund's returns.

**Beta:** Beta is a measure of a fund's sensitivity to market movements, as defined by a benchmark index. It measures the relationship between an investment's excess return over 90-day Treasury-bills and the excess return of the benchmark index. By definition, the beta of the benchmark is 1.00. A fund with a beta greater than 1 is more volatile than the market, and a fund with a beta less than 1 is less volatile than the market. A fund with a 1.10 beta has performed 10% better than its benchmark index (after deducting the T-bill rate) in up markets, and 10% worse in down markets, assuming all other factors remain constant. A beta of 0.85 indicates that the fund has performed 15% worse than the index in up markets, and 15% better in down markets. A low beta does not imply that the fund has a low level of volatility; rather, it means only that the fund's market-related risk is low.

## Prospectus Risk

As with any mutual fund, you could lose money on your investment unless otherwise noted. The share price of the fund normally changes daily based on changes in the value of the securities that the fund holds. The investment strategies

that the sub advisor uses may not produce the intended results. Additional information about the investment risks are provided on the applicable fund fact sheets. For detailed information about these risks, please refer to the fund's prospectus.

NOT A DEPOSIT. NOT FDIC INSURED. NOT INSURED BY ANY FEDERAL GOVERNMENT AGENCY. NOT GUARANTEED BY THE INSTITUTION. MAY GO DOWN IN VALUE.

**Active Management Risk:** The investment is actively managed and subject to the risk that the advisor's usage of investment techniques and risk analyses to make investment decisions fails to perform as expected, which may cause the portfolio to lose value or underperform investments with similar objectives and strategies or the market in general.

**Amortized Cost Risk:** If the deviation between the portfolio's amortized value per share and its market-based net asset value per share results in material dilution or other unfair results to shareholders, the portfolio's board will take action to counteract these results, including potentially suspending redemption of shares or liquidating the portfolio.

**Asset Transfer Program Risk:** The portfolio is subject to unique risks because of its use in connection with certain guaranteed benefit programs, frequently associated with insurance contracts. To fulfill these guarantees, the advisor may make large transfers of assets between the portfolio and other affiliated portfolios. These transfers may subject the shareholder to increased costs if the asset base is substantially reduced and may cause the portfolio to have to purchase or sell securities at inopportune times.

**Bank Loans Risk:** Investments in bank loans, also known as senior loans or floating-rate loans, are rated below-investment grade and may be subject to a greater risk of default than are investment-grade loans, reducing the potential for income and potentially leading to impairment of the collateral provided by the borrower. Bank loans pay interest at rates that are periodically reset based on changes in interest rates and may be subject to increased prepayment and liquidity risks.

**Capitalization Risk:** Concentrating assets in stocks of one or more capitalizations (small, mid, or large) may be subject to both the specific risks of those capitalizations as well as increased volatility because stocks of specific capitalizations tend to go through cycles of beating or lagging the market as a whole.

**Cash Drag Risk:** The portfolio may fail to meet its investment objective because of positions in cash and equivalents.

**Cash Transactions Risk:** Redemptions of exchange-traded fund shares for cash, rather than in-kind securities, may require the portfolio to sell securities. This may increase shareholder tax liability, potentially through capital gain distributions.

# Disclosure and Glossary

**China Region Risk:** Investing in the China region, including Hong Kong, the People's Republic of China, and Taiwan, may be subject to greater volatility because of the social, regulatory, and political risks of that region, as well as the Chinese government's significant level of control over China's economy and currency. A disruption of relations between China and its neighbors or trading partners could severely impact China's export-based economy.

**Closed-End Fund Risk:** Investments in closed-end funds ("CEF") generally reflect the risks of owning the underlying securities, although they may be subject to greater liquidity risk and higher costs than owning the underlying securities directly because of their management fees. Shares of CEFs are subject to market trading risk, potentially trading at a premium or discount to net asset value.

**Commodity Risk:** Investments in commodity-related instruments are subject to the risk that the performance of the overall commodities market declines and that weather, disease, political, tax, and other regulatory developments adversely impact the value of commodities, which may result in a loss of principal and interest. Commodity-linked investments face increased price volatility and liquidity, credit, and issuer risks compared with their underlying measures.

**Compounding Risk:** Because the investment is managed to replicate a multiple or inverse multiple of an index over a single day (or similar short-term period), returns for periods longer than one day will generally reflect performance that is greater or less than the target in the objective because of compounding. The effect of compounding increases during times of higher index volatility, causing long-term results to further deviate from the target objective.

**Conflict of Interest Risk:** A conflict of interest may arise if the advisor makes an investment in certain underlying funds based on the fact that those funds are also managed by the advisor or an affiliate or because certain underlying funds may pay higher fees to the advisor than others. In addition, an advisor's participation in the primary or secondary market for loans may be deemed a conflict of interest and limit the ability of the investment to acquire those assets.

**Convertible Securities Risk:** Investments in convertible securities may be subject to increased interest-rate risks, rising in value as interest rates decline and falling in value when interest rates rise, in addition to their market value depending on the performance of the common stock of the issuer. Convertible securities, which are typically unrated or rated lower than other debt obligations, are secondary to debt obligations in order of priority during a liquidation in the event the issuer defaults.

**Country or Region Risk:** Investments in securities from a particular country or region may be subject to the risk of adverse social, political, regulatory, or economic events occurring in that country or region. Country- or region-specific risks also include the risk that adverse securities markets or exchange rates may impact the value of securities from those areas.

**Credit and Counterparty Risk:** The issuer or guarantor of a fixed-income security, counterparty to an over-the-counter derivatives contract, or other borrower may not be able to make timely principal, interest, or settlement payments on an obligation. In this event, the issuer of a fixed-income security may have its credit Rating downgraded or defaulted, which may reduce the potential for income and value of the portfolio.

**Credit Default Swaps Risk:** Credit default swaps insure the buyer in the event of a default of a fixed-income security. The seller of a credit default swap receives premiums and is obligated to repay the buyer in the event of a default of the underlying creditor. Investments in credit default swaps may be subject to increased counterparty, credit, and liquidity risks.

**Currency Risk:** Investments in securities traded in foreign currencies or more directly in foreign currencies are subject to the risk that the foreign currency will decline in value relative to the U.S. dollar, which may reduce the value of the portfolio. Investments in currency hedging positions are subject to the risk that the value of the U.S. dollar will decline relative to the currency being hedged, which may result in a loss of money on the investment as well as the position designed to act as a hedge. Cross-currency hedging strategies and active currency positions may increase currency risk because actual currency exposure may be substantially different from that suggested by the portfolio's holdings.

**Custody Risk:** Foreign custodial and other foreign financial services are generally more expensive than they are in the United States and may have limited regulatory oversight. The investment may have trouble clearing and settling trades in less-developed markets, and the laws of some countries may limit the investment's ability to recover its assets in the event the bank, depository, or agent holding those assets goes into bankruptcy.

**Depository Receipts Risk:** Investments in depository receipts generally reflect the risks of the securities they represent, although they may be subject to increased liquidity risk and higher expenses and may not pass through voting and other shareholder rights. Depository receipts cannot be directly exchanged for the securities they represent and may trade at either a discount or premium to those securities.

**Derivatives Risk:** Investments in derivatives may be subject to the risk that the advisor does not correctly predict the movement of the underlying security, interest rate, market index, or other financial asset, or that the value of the derivative does not correlate perfectly with either the overall market or the underlying asset from which the derivative's value is derived. Because derivatives usually involve a small investment relative to the magnitude of liquidity and other risks assumed, the resulting gain or loss from the transaction will be disproportionately magnified. These investments may result in a loss if the counterparty to the transaction does not perform as promised.

**Distressed Investments Risk:** Investments in distressed or defaulted investments, which may include loans, loan participations, bonds, notes, and issuers undergoing bankruptcy organization, are often not publicly traded and face increased price volatility and liquidity risk. These securities are subject to the risk that the advisor does not correctly estimate their future value, which may result in a loss of part or all of the investment.

**Dollar Rolls Risk:** Dollar rolls transactions may be subject to the risk that the market value of securities sold to the counterparty declines below the repurchase price, the counterparty defaults on its obligations, or the portfolio turnover rate increases because of these transactions. In addition, any investments purchased with the proceeds of a security sold in a dollar rolls transaction may lose value.

**Early Close/Late Close/Trading Halt Risk:** The investment may be unable to rebalance its portfolio or accurately price its holdings if an exchange or market closes early, closes late, or issues trading halts on specific securities or restricts the ability to buy or sell certain securities or financial instruments. Any of these scenarios may cause the investment to incur substantial trading losses.

**Emerging Markets Risk:** Investments in emerging- and frontier-markets securities may be subject to greater market, credit, currency, liquidity, legal, political, and other risks compared with assets invested in developed foreign countries.

**Equity Securities Risk:** The value of equity securities, which include common, preferred, and convertible preferred stocks, will fluctuate based on changes in their issuers' financial conditions, as well as overall market and economic conditions, and can decline in the event of deteriorating issuer, market, or economic conditions.

**ETF Risk:** Investments in exchange-traded funds ("ETF") generally reflect the risks of owning the underlying securities they are designed to track, although they may be subject to greater liquidity risk and higher costs than owning the underlying securities directly because of their management fees. Shares of ETFs are subject to market trading risk, potentially trading at a premium or discount to net asset value.

**ETN Risk:** Investments in exchange-traded notes ("ETN") may be subject to the risk that their value is reduced because of poor performance of the underlying index or a downgrade in the issuer's credit rating, potentially resulting in default. The value of these securities may also be impacted by time to maturity, level of supply and demand, and volatility and lack of liquidity in underlying markets, among other factors. The portfolio bears its proportionate share of fees and expenses associated with investment in ETNs, and its decision to sell these holdings may be limited by the availability of a secondary market.

**Event-Driven Investment/ Arbitrage Strategies**

# Disclosure and Glossary

**Risk:** Arbitrage strategies involve investment in multiple securities with the expectation that their prices will converge at an expected value. These strategies face the risk that the advisor's price predictions will not perform as expected. Investing in event-driven or merger arbitrage strategies may not be successful if the merger, restructuring, tender offer, or other major corporate event proposed or pending at the time of investment is not completed on the terms contemplated.

**Extension Risk:** The issuer of a security may repay principal more slowly than expected because of rising interest rates. In this event, short- and medium-duration securities are effectively converted into longer-duration securities, increasing their sensitivity to interest-rate changes and causing their prices to decline.

**Financials Sector Risk:** Concentrating assets in the financials sector may disproportionately subject the portfolio to the risks of that industry, including loss of value because of economic recession, availability of credit, volatile interest rates, government regulation, and other factors.

**Fixed Income Securities Risk:** The value of fixed-income or debt securities may be susceptible to general movements in the bond market and are subject to interest-rate and credit risk.

**Foreign Securities Risk:** Investments in foreign securities may be subject to increased volatility as the value of these securities can change more rapidly and extremely than can the value of U.S. securities. Foreign securities are subject to increased issuer risk because foreign issuers may not experience the same degree of regulation as U.S. issuers do and are held to different reporting, accounting, and auditing standards. In addition, foreign securities are subject to increased costs because there are generally higher commission rates on transactions, transfer taxes, higher custodial costs, and the potential for foreign tax charges on dividend and interest payments. Many foreign markets are relatively small, and securities issued in less-developed countries face the risks of nationalization, expropriation or confiscatory taxation, and adverse changes in investment or exchange control regulations, including suspension of the ability to transfer currency from a country. Economic, political, social, or diplomatic developments can also negatively impact performance.

**Forwards Risk:** Investments in forwards may increase volatility and be subject to additional market, active management, currency, and counterparty risks as well as liquidity risk if the contract cannot be closed when desired. Forwards purchased on a when-issued or delayed-delivery basis may be subject to risk of loss if they decline in value prior to delivery, or if the counterparty defaults on its obligation.

**Futures Risk:** Investments in futures contracts and options on futures contracts may increase volatility and be subject to additional market, active management, interest, currency, and other risks if the contract cannot be closed when desired.

**Growth Investing Risk:** Growth securities may be subject to increased volatility as the value of these securities is highly sensitive to market fluctuations and future earnings expectations. These securities typically trade at higher multiples of current earnings than do other securities and may lose value if it appears their earnings expectations may not be met.

**Hedging Strategies Risk:** The advisor's use of hedging strategies to reduce risk may limit the opportunity for gains compared with unhedged investments, and there is no guarantee that hedges will actually reduce risk.

**High Portfolio Turnover Risk:** Active trading may create high portfolio turnover, or a turnover of 100% or more, resulting in increased transaction costs. These higher costs may have an adverse impact on performance and generate short-term capital gains, creating potential tax liability even if an investor does not sell any shares during the year.

**High Yield Securities Risk:** Investments in below-investment-grade debt securities and unrated securities of similar credit quality, commonly known as "junk bonds" or "high-yield securities," may be subject to increased interest, credit, and liquidity risks.

**Income Risk:** The investment's income payments may decline depending on fluctuations in interest rates and the dividend payments of its underlying securities. In this event, some investments may attempt to pay the same dividend amount by returning capital.

**Increase in Expenses Risk:** The actual cost of investing may be higher than the expenses listed in the expense table for a variety of reasons, including termination of a voluntary fee waiver or losing portfolio fee breakpoints if average net assets decrease. The risk of expenses increasing because of a decrease in average net assets is heightened when markets are volatile.

**Index Correlation/Tracking Error Risk:** A portfolio that tracks an index is subject to the risk that certain factors may cause the portfolio to track its target index less closely, including if the advisor selects securities that are not fully representative of the index. The portfolio will generally reflect the performance of its target index even if the index does not perform well, and it may underperform the index after factoring in fees, expenses, transaction costs, and the size and timing of shareholder purchases and redemptions.

**Industry and Sector Investing Risk:** Concentrating assets in a particular industry, sector of the economy, or markets may increase volatility because the investment will be more susceptible to the impact of market, economic, regulatory, and other factors affecting that industry or sector compared with a more broadly diversified asset allocation.

**Inflation/Deflation Risk:** A change of asset value may occur because of inflation or deflation, causing the portfolio to underperform. Inflation may cause the present value of future payments to decrease, causing a decline in the future value

of assets or income. Deflation causes prices to decline throughout the economy over time, impacting issuers' creditworthiness and increasing their risk for default, which may reduce the value of the portfolio.

**Inflation-Protected Securities Risk:** Unlike other fixed-income securities, the values of inflation-protected securities are not significantly impacted by inflation expectations because their interest rates are adjusted for inflation. Generally, the value of inflation-protected securities will fall when real interest rates rise and rise when real interest rates fall.

**Interest Rate Risk:** Most securities are subject to the risk that changes in interest rates will reduce their market value.

**Intraday Price Performance Risk:** The investment is rebalanced according to the investment objective at the end of the trading day, and its reported performance will reflect the closing net asset value. A purchase at the intraday price may generate performance that is greater or less than reported performance.

**Inverse Floaters Risk:** Investments in inverse floaters may be subject to increased price volatility compared with fixed-rate bonds that have similar credit quality, redemption provisions, and maturity. The performance of inverse floaters tends to lag fixed-rate bonds in rising long-term interest-rate environments and exceed them in falling or stable long-term interest-rate environments.

**Investment-Grade Securities Risk:** Investments in investment-grade debt securities that are not rated in the highest rating categories may lack the capacity to pay principal and interest compared with higher-rated securities and may be subject to increased credit risk.

**IPO Risk:** Investing in initial public offerings ("IPO") may increase volatility and have a magnified impact on performance. IPO shares may be sold shortly after purchase, which can increase portfolio turnover and expenses, including commissions and transaction costs. Additionally, IPO shares are subject to increased market, liquidity, and issuer risks.

**Issuer Risk:** A stake in any individual security is subject to the risk that the issuer of that security performs poorly, resulting in a decline in the security's value. Issuer-related declines may be caused by poor management decisions, competitive pressures, technological breakthroughs, reliance on suppliers, labor problems or shortages, corporate restructurings, fraudulent disclosures, or other factors. Additionally, certain issuers may be more sensitive to adverse issuer, political, regulatory, market, or economic developments.

**Large Cap Risk:** Concentrating assets in large-capitalization stocks may subject the portfolio to the risk that those stocks underperform other capitalizations or the market as a whole. Large-cap companies may be unable to respond as quickly as small- and mid-cap companies can to new competitive pressures and may lack the growth potential of those

# Disclosure and Glossary

securities. Historically, large-cap companies do not recover as quickly as smaller companies do from market declines.

**Lending Risk:** Investing in loans creates risk for the borrower, lender, and any other participants. A borrower may fail to make payments of principal, interest, and other amounts in connection with loans of cash or securities or fail to return a borrowed security in a timely manner, which may lead to impairment of the collateral provided by the borrower. Investments in loan participations may be subject to increased credit, pricing, and liquidity risks, with these risks intensified for below investment-grade loans.

**Leverage Risk:** Leverage transactions may increase volatility and result in a significant loss of value if a transaction fails. Because leverage usually involves investment exposure that exceeds the initial investment, the resulting gain or loss from a relatively small change in an underlying indicator will be disproportionately magnified.

**Long-term Outlook and Projections Risk:** The investment is intended to be held for a substantial period of time, and investors should tolerate fluctuations in their investment's value.

**Loss of Money Risk:** Because the investment's market value may fluctuate up and down, an investor may lose money, including part of the principal, when he or she buys or sells the investment.

**Management Risk:** Performance is subject to the risk that the advisor's asset allocation and investment strategies do not perform as expected, which may cause the portfolio to underperform its benchmark, other investments with similar objectives, or the market in general. The investment is subject to the risk of loss of income and capital invested, and the advisor does not guarantee its value, performance, or any particular rate of return.

**Market Trading Risk:** Because shares of the investment are traded on the secondary market, investors are subject to the risks that shares may trade at a premium or discount to net asset value. There is no guarantee that an active trading market for these shares will be maintained.

**Market/Market Volatility Risk:** The market value of the portfolio's securities may fall rapidly or unpredictably because of changing economic, political, or market conditions, which may reduce the value of the portfolio.

**Master/Feeder Risk:** The portfolio is subject to unique risks related to the master/feeder structure. Feeder funds bear their proportionate share of fees and expenses associated with investment in the master fund. The performance of a feeder fund can be impacted by the actions of other feeder funds, including if a larger feeder fund maintains voting control over the operations of the master fund or if large-scale redemptions by another feeder fund increase the proportionate share of costs of the master fund for the remaining feeder funds.

**Maturity/Duration Risk:** Securities with longer maturities or durations typically have higher yields but may be subject to increased interest-rate risk and price volatility compared with securities with shorter maturities, which have lower yields but greater price stability.

**Mid-Cap Risk:** Concentrating assets in mid-capitalization stocks may subject the portfolio to the risk that those stocks underperform other capitalizations or the market as a whole. Mid-cap companies may be subject to increased liquidity risk compared with large-cap companies and may experience greater price volatility than do those securities because of more-limited product lines or financial resources, among other factors.

**MLP Risk:** Investments in master limited partnerships ("MLP") may be subject to the risk that their value is reduced because of poor performance of the underlying assets or if they are not treated as partnerships for federal income tax purposes. Investors in MLPs have more-limited control and voting rights on matters affecting the partnership compared with shareholders of common stock.

**Money Market:** The risks pertaining to money market funds, those in compliance with Rule 2a-7 under the Investment Company Act of 1940, vary depending on the fund's operations as reported in SEC Form N-MFP. Institutional money market funds are considered those that are required to transact at a floating net asset value. These funds can experience capital gains and losses in nor

# Voya Fixed Account

The Voya Fixed Account is available through a group annuity or other type of contract issued by Voya Retirement Insurance and Annuity Company ("VRIAC" or the "Company"). The Voya Fixed Account is an obligation of VRIAC's general account which supports all of the Company's insurance and annuity commitments. All guarantees are based on the financial strength and claims-paying ability of VRIAC, which is solely responsible for all obligations under its contracts.

Asset Class: **Stability of Principal**

## Important Information

This information should be read in conjunction with your contract prospectus, contract prospectus summary or disclosure booklet, as applicable. Please read them carefully before investing.

## Voya Retirement Insurance and Annuity Company

One Orange Way  
Windsor, CT 06095-4774  
www.voyaretirementplans.com

## Objective

Stability of principal is the primary objective of this investment option. The Voya Fixed Account guarantees minimum rates of interest and may credit interest that exceeds the guaranteed minimum rates. Daily credited interest becomes part of principal and the investment increases through compound interest. All amounts invested by your plan in the Voya Fixed Account receive the same credited rate. This is known as a portfolio method of interest rate crediting.

## Key Features

The Voya Fixed Account is intended to be a long-term investment for participants seeking stability of principal. The assets supporting it are invested by VRIAC with this goal in mind. Therefore, VRIAC may impose restrictions on the ability to move funds into or out of this investment option or among investment options in general. These restrictions help VRIAC to provide stable credited interest rates which historically have not varied significantly from month to month despite the general market's volatility in new money interest rates.

Withdrawals from the Voya Fixed Account for reasons other than the payment of benefits to participants may be subject to a Market Value Adjustment ("MVA") and a surrender charge. Please refer to your contract prospectus, contract prospectus summary or disclosure booklet, as applicable, for more information.

## Restrictions on Transfers from the Voya Fixed Account

Transfers from the Voya Fixed Account may be subject to either an "equity wash" or "percentage limitation" provision. Equity wash will apply on transfers from the Voya Fixed Account unless certain optional services are elected by the Contract Holder (as defined in the contract), which allow for the percentage limitation provision to be selected by the Contract Holder in lieu of equity wash. It is important that you understand these restrictions prior to making investment decisions and transacting your account. For more information regarding transfer restrictions applicable to your plan's investment options please contact the Customer Contact Center at (800) 584-6001.

## Equity Wash Provision

For plans with no competing investment options (as defined below) in the investment line-up, transfers from the Voya Fixed Account can be made at any time without limitations or restrictions. However, if the plan does have competing investment options, then transfers from the Voya Fixed Account are allowed at any time from your participant account provided:

- The transfer is not directed into a competing investment option;
- A transfer into a competing investment option from any non-competing investment option has not occurred within 90 calendar days; and
- A partial surrender has not occurred within 90 calendar days.

Transfers into a competing investment option from another investment option are allowed at any time provided that no prior transfers from the Voya Fixed Account have occurred within 90 calendar days.

A "competing investment option" is defined as any investment option under the contract or other contract or investment program offered by the Company or its affiliates or other financial providers in connection with your plan which:

- Provides a direct or indirect guarantee of investment performance;
- Is, or may be, invested primarily in assets other than common or preferred stock;
- Is, or may be, invested primarily in financial vehicles, (such as mutual funds, trusts and insurance company contracts) which are invested in assets other than common or preferred stock;
- Is available through an account with a brokerage firm designated by the Company and made available by the Contract Holder as an additional investment option under the plan;
- Is a self-directed brokerage arrangement;
- Is any fund with similar characteristics to the above as reasonably determined by the Company; or
- Is any fund with a targeted duration of less than three years (e.g. money market funds).

## Percentage Limitation Provision

Transfers are permitted from the Voya Fixed Account to any of the other investment options, but such transfers are limited by a percentage that may vary at our discretion. The percentage VRIAC permits you to transfer will never be less than 10% of the amount you have in the Voya Fixed Account on January 1 of a calendar year. VRIAC may allow a higher percentage. However, if for each of the four consecutive prior calendar years, you have annually transferred from the Voya Fixed Account the maximum amount allowed and have made no new contributions to the Voya Fixed Account within that period, the entire balance may be transferred regardless of the maximum percentage then allowed. Or, if your account has less than \$2,000 in the Voya Fixed Account, you may transfer the entire balance to another investment option.

## Interest Rate Structure

The Voya Fixed Account guarantees principal and a guaranteed minimum interest rate ("GMIR") for the life of the

product as well as featuring two declared interest rates: a current rate, determined at least monthly, and a guaranteed minimum floor rate declared for a defined period - currently one calendar year. The guaranteed minimum floor rate may change after a defined period, but it will never be lower than the GMIR that applies for the life of the contract. The current rate, the guaranteed minimum floor rate and the GMIR are expressed as annual effective yields. Taking the effect of compounding into account, the interest credited to your account daily yields the then current credited rate.

VRIAC's determination of credited interest rates reflects a number of factors, which may include mortality and expense risks, interest rate guarantees, the investment income earned on invested assets and the amortization of any capital gains and/or losses realized on the sale of invested assets. Under this option, VRIAC assumes the risk of investment gain or loss by guaranteeing the principal amount you allocate to this option and promising a minimum interest rate during the accumulation period and also throughout the annuity payout period, if applicable.

Currently, the guaranteed minimum floor rate equals the GMIR. The current rate to be credited under a contract may be higher than the GMIR/guaranteed minimum floor rate and may be changed at any time, except that VRIAC will not apply a decrease to the current rate following a rate change initiated solely by us prior to the last day of the three-month period measured from the first day of the month in which such change was effective. The current rate for a plan's initial investment in the Voya Fixed Account may be in effect for less than a full three-month period.

Any insurance products, annuities and funding agreements that you may have purchased are issued by Voya Retirement Insurance and Annuity Company ("VRIAC"). VRIAC is solely responsible for meeting its obligations. Plan administrative services provided by VRIAC or Voya Institutional Plan Services, LLC ("VIPS"). Neither VRIAC nor VIPS engage in the sale or solicitation of securities. If custodial or trust agreements are part of this arrangement, they may be provided by Voya Institutional Trust Company. All companies are members of the Voya® family of companies. Securities distributed by Voya Financial Partners, LLC (member SIPC) or other broker-dealers with which it has a selling agreement. All products or services may not be available in all states.

# DFA Inflation-Protected Securities Portfolio - Institutional Class

**Category**  
Inflation-Protected Bond

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks to provide inflation protection and earn current income consistent with inflation-protected securities.

As a non-fundamental policy, under normal circumstances, the Portfolio will invest at least 80% of its net assets in inflation-protected securities. Inflation-protected securities (also known as inflation-indexed securities) are securities whose principal and/or interest payments are adjusted for inflation, unlike conventional debt securities that make fixed principal and interest payments.

Past name(s) : DFA Inflation-Protected Securities.

## Volatility and Risk

Volatility as of 06-30-22

Investment



Risk Measures as of 06-30-22	Port Avg	Rel BC Aggr	Rel Cat
3 Yr Std Dev	5.20	1.14	1.01
3 Yr Beta	0.91	—	1.17

## Principal Risks

Lending, Credit and Counterparty, Inflation-Protected Securities, Loss of Money, Not FDIC Insured, Income, Interest Rate, Market/Market Volatility, Other, Restricted/Illiquid Securities, Tax Management, Derivatives, Management

## Important Information

**Morningstar Investment Profiles must be accompanied by Morningstar Disclosure and Glossary.**

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## Portfolio Analysis

Composition as of 05-31-22



Top 10 Holdings as of 05-31-22

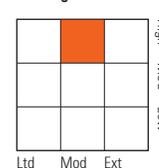
Top 10 Holdings as of 05-31-22	% Assets
United States Treasury Notes 0.375% 01-15-27	9.14
United States Treasury Bonds 3.875% 04-15-29	8.80
United States Treasury Notes 0.875% 01-15-29	8.03
United States Treasury Notes 0.375% 07-15-27	8.01
United States Treasury Bonds 3.625% 04-15-28	7.76
United States Treasury Bonds 2.125% 02-15-40	7.34
United States Treasury Bonds 2.5% 01-15-29	7.19
United States Treasury Bonds 2.125% 02-15-41	6.99
United States Treasury Bonds 3.375% 04-15-32	6.64
United States Treasury Bonds 1.75% 01-15-28	5.93

## Operations

Gross Prosp Exp Ratio	0.11% of fund assets
Net Prosp Exp Ratio	0.11% of fund assets
Management Fee	0.09%
12b-1 Fee	—
Other Fee	—
Miscellaneous Fee(s)	0.02%
Fund Inception Date	09-18-06
Total Fund Assets (\$mil)	6,550.9
Annual Turnover Ratio %	1.00
Fund Family Name	Dimensional Fund Advisors

## Notes

Morningstar Fixed Income Style Box™ as of 05-31-22



Avg Eff Duration	7.30
Avg Eff Maturity	7.98

Morningstar F-I Sectors as of 05-31-22

Morningstar F-I Sectors as of 05-31-22	% Fund
Government	99.68
Corporate	0.00
Securitized	0.00
Municipal	0.00
Cash/Cash Equivalents	0.32
Other	0.00

Credit Analysis: % Bonds as of 05-31-22

AAA	100	BB	0
AA	0	B	0
A	0	Below B	0
BBB	0	Not Rated	0

Waiver Data	Type	Exp. Date	%
—	—	—	—

## Portfolio Manager(s)

David Plecha. Since 2006.  
Joseph Kolerich. Since 2012.

Advisor	Dimensional Fund Advisors LP
Subadvisor	—

# Loomis Sayles Bond Fund - Class N

**Category**  
Multisector Bond

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks high total investment return through a combination of current income and capital appreciation.

Under normal circumstances, the fund will invest at least 80% of its net assets (plus any borrowings made for investment purposes) in fixed-income securities. It will normally invest at least 55% of its net assets in investment-grade fixed-income securities. The fund may also invest up to 35% of its assets in below investment-grade fixed-income securities (commonly known as "junk bonds") and up to 20% of its assets in equity securities, such as common stocks and preferred stocks.

## Volatility and Risk

### Volatility as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel BC Aggr	Rel Cat
3 Yr Std Dev	8.55	1.88	1.07
3 Yr Beta	0.90	—	1.13

## Principal Risks

Credit and Counterparty, Inflation/Deflation, Currency, Emerging Markets, Foreign Securities, Loss of Money, Not FDIC Insured, Issuer, Interest Rate, Market/Market Volatility, Equity Securities, High-Yield Securities, Mortgage-Backed and Asset-Backed Securities, Other, Restricted/Illiquid Securities, Derivatives, Leverage, Fixed-Income Securities, Management, Real Estate/REIT Sector

## Important Information

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## Portfolio Analysis



Top 10 Holdings as of 05-31-22

Security	% Assets
United States Treasury Notes 0.125% 06-30-23	4.23
United States Treasury Notes 0.125% 01-31-23	2.98
United States Treasury Notes 0.125% 02-28-23	2.51
DISH Network Corporation 3.375% 08-15-26	2.24
United States Treasury Notes 1.5% 02-29-24	1.64
.....	
TOBACCO SETTLEMENT FING CORP VA 6.706% 06-01-46	1.45
United States Treasury Notes 0.5% 11-30-23	1.20
United States Treasury Notes 0.875% 01-31-24	1.15
Mutual of Omaha Insurance Co 6.8% 06-15-36	1.06
T-Mobile US Inc	1.06

## Operations

Gross Prosp Exp Ratio	0.61% of fund assets
Net Prosp Exp Ratio	0.61% of fund assets
Management Fee	0.54%
12b-1 Fee	0.00%
Other Fee	0.00%
Miscellaneous Fee(s)	0.07%
Fund Inception Date	02-01-13
Total Fund Assets (\$mil)	5,841.8
Annual Turnover Ratio %	87.00
Fund Family Name	Loomis Sayles Funds

## Notes

Other expenses include acquired fund fees and expenses of less than 0.01%. Loomis, Sayles & Company, L.P. ("Loomis Sayles" or the "Adviser") has given a binding contractual undertaking to the Fund to limit the amount of the Fund's total annual fund operating expenses to 0.62% of the Fund's average daily net assets for Class N shares, exclusive of brokerage expenses, interest expense, taxes, acquired fund fees and expenses, organizational and extraordinary expenses, such as litigation and indemnification expenses. This undertaking is in effect through April 30, 2023 and may be terminated before then only with the consent of the Fund's Board of Trustees. The Adviser will be permitted to recover management fees waived and/or expenses reimbursed to the extent that expenses in later periods fall below both (1) the class' applicable expense limitation at the time such amounts were waived/reimbursed and (2) the class' current applicable expense limitation. The Fund will not be obligated to repay any such waived/reimbursed fees and expenses more than one year after the end of the fiscal year in which the fees or expenses were waived/reimbursed.

## Morningstar Fixed Income Style Box™ as of 05-31-22

Not Available	Avg Eff Duration	3.90
	Avg Eff Maturity	6.48

## Morningstar F-I Sectors as of 05-31-22

Sector	% Fund
Government	17.50
Corporate	59.91
Securitized	17.77
Municipal	1.53
Cash/Cash Equivalents	3.29
Other	0.00

## Credit Analysis: % Bonds as of 05-31-22

AAA	18	BB	16
AA	2	B	10
A	6	Below B	1
BBB	35	Not Rated	13

Waiver Data	Type	Exp. Date	%
—	—	—	—

## Portfolio Manager(s)

Matthew Eagan, CFA. Since 2007.  
Elaine Stokes. Since 2007.

Advisor	Loomis, Sayles & Company LP
Subadvisor	—

# PGIM High Yield Fund - Class R6

**Category**  
High Yield Bond

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks to maximize current income; and capital appreciation is a secondary objective.

The fund normally invests at least 80% of its investable assets in a diversified portfolio of high yield fixed-income instruments rated Ba or lower by Moody's Investors Service (Moody's) or BB or lower by S&P Global Ratings (S&P), and instruments either rated by another nationally recognized statistical rating organization (NRSRO), or considered to be of comparable quality, that is, junk bonds.

## Volatility and Risk

### Volatility as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel BC Aggr	Rel Cat
3 Yr Std Dev	10.60	2.32	1.07
3 Yr Beta	1.00	—	1.14

## Principal Risks

Credit and Counterparty, Loss of Money, Not FDIC Insured, Country or Region, Interest Rate, Market/Market Volatility, High-Yield Securities, Restricted/Illiquid Securities, Derivatives, Fixed-Income Securities, Increase in Expenses, Shareholder Activity, Management

## Important Information

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## Portfolio Analysis

### Composition as of 06-30-22



### Top 10 Holdings as of 06-30-22

Top 10 Holdings as of 06-30-22	% Assets
Dreyfus Government Cash Mgmt Instl	4.26
United States Treasury Notes 2.625% 05-31-27	3.49
PGIM Core Short-Term Bond	1.58
Chesapeake Energy Corp Ordinary Shares - New	1.08
Prudential Inv Portfolios 2	1.06
Calpine Corporation 5.125% 03-15-28	0.85
Bombardier Inc. 7.875% 04-15-27	0.77
DISH DBS Corporation 7.75% 07-01-26	0.74
Ferrellgas Escrow Llc 3/30/31 Preferre 03-30-31	0.74
Uniti Group LP/Uniti Fiber Holdings In 02-15-25	0.67

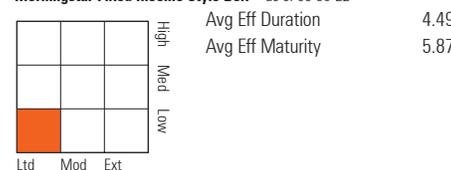
## Operations

Gross Prosp Exp Ratio	0.38% of fund assets
Net Prosp Exp Ratio	0.38% of fund assets
Management Fee	0.36%
12b-1 Fee	—
Other Fee	0.00%
Miscellaneous Fee(s)	0.02%
Fund Inception Date	10-31-11
Total Fund Assets (\$mil)	19,488.8
Annual Turnover Ratio %	56.00
Fund Family Name	PGIM Investments

## Notes

Where applicable, PGIM Investments agrees to waive management fees or shared operating expenses on any share class to the same extent that it waives such expenses on any other share class. In addition, Total Annual Fund Operating Expenses for Class R6 shares will not exceed Total Annual Fund Operating Expenses for Class Z shares. Fees and/or expenses waived and/or reimbursed by PGIM Investments may be recouped by PGIM Investments within the same fiscal year during which such waiver and/or reimbursement is made if such recoupment can be realized without exceeding the expense limit in effect at the time of the recoupment for that fiscal year. This expense limitation may not be terminated prior to December 31, 2022 without the prior approval of the Fund's Board of Directors.

### Morningstar Fixed Income Style Box™ as of 06-30-22



### Morningstar F-I Sectors as of 06-30-22

Morningstar F-I Sectors as of 06-30-22	% Fund
Government	4.55
Corporate	87.61
Securitized	0.93
Municipal	0.00
Cash/Cash Equivalents	4.93
Other	1.98

### Credit Analysis: % Bonds as of 06-30-22

AAA	11	BB	43
AA	0	B	26
A	0	Below B	11
BBB	5	Not Rated	4

### Waiver Data

Waiver Data	Type	Exp. Date	%
—	—	—	—

### Portfolio Manager(s)

Robert Spano, CPA. Since 2007.  
Ryan Kelly, CFA. Since 2012.

Advisor	PGIM Investments LLC
Subadvisor	PGIM Fixed Income

# Voya Intermediate Bond Fund - Class R6

## Category

Intermediate Core-Plus Bond

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks to maximize total return through income and capital appreciation.

Under normal market conditions, the fund invests at least 80% of its net assets (plus borrowings for investment purposes) in a portfolio of bonds, including but not limited to corporate, government and mortgage bonds, which, at the time of purchase, are rated investment-grade (e.g., rated at least BBB- by S&P Global Ratings or Baa3 by Moody's Investors Service, Inc.) or have an equivalent rating by a nationally recognized statistical rating organization ("NRSRO"), or are of comparable quality if unrated.

Past name(s) : ING Intermediate Bond R6.

## Volatility and Risk

### Volatility as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel BC Aggr	Rel Cat
3 Yr Std Dev	5.85	1.28	1.06
3 Yr Beta	1.12	—	1.11

## Principal Risks

Lending, Credit and Counterparty, Extension, Prepayment (Call), Currency, Emerging Markets, Foreign Securities, Loss of Money, Not FDIC Insured, Country or Region, Capitalization, Quantitative Investing, Issuer, Interest Rate, Market/Market Volatility, Bank Loans, High-Yield Securities, Mortgage-Backed and Asset-Backed Securities, Municipal Obligations, Leases, and AMT-Subject Bonds, Restricted/Illiquid Securities, Underlying Fund/Fund of Funds, U.S. Government Obligations, Derivatives, Fixed-Income Securities, Socially Conscious, China Region, Credit Default Swaps, Financials Sector

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## Portfolio Analysis

### Composition as of 05-31-22



### Top 10 Holdings as of 05-31-22

Security	% Assets
Ultra US Treasury Bond Future Sept 22 09-21-22	3.18
United States Treasury Bonds 3.25% 05-15-42	2.74
US Treasury Bond Future Sept 22 09-21-22	2.07
United States Treasury Notes 2.5% 04-30-24	1.94
United States Treasury Bonds 2.25% 02-15-52	1.71
Ultra 10 Year US Treasury Note Future 09-21-22	1.56
10 Year Treasury Note Future Sept 22 09-21-22	1.48
United States Treasury Notes 2.75% 04-30-27	1.25
Federal National Mortgage Associatio 0% 06-15-52	0.92
United States Treasury Notes 2.875% 05-15-32	0.90

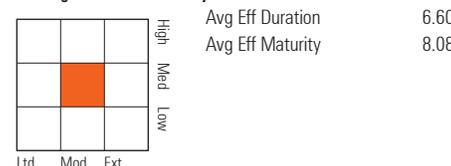
## Operations

Gross Prosp Exp Ratio	0.30% of fund assets
Net Prosp Exp Ratio	0.30% of fund assets
Management Fee	0.27%
12b-1 Fee	—
Other Fee	0.00%
Miscellaneous Fee(s)	0.03%
Fund Inception Date	05-31-13
Total Fund Assets (\$mil)	8,423.7
Annual Turnover Ratio %	222.00
Fund Family Name	Voya

## Notes

The adviser is contractually obligated to limit expenses to 0.50% for Class R6 shares through August 1, 2022. The limitation does not extend to interest, taxes, investment-related costs, leverage expenses, extraordinary expenses, and Acquired Fund Fees and Expenses. This limitation is subject to possible recoupment by the adviser within 36 months of the waiver or reimbursement. Termination or modification of this obligation requires approval by the Fund's board.

### Morningstar Fixed Income Style Box™ as of 12-31-21



### Morningstar F-I Sectors as of 05-31-22

Sector	% Fund
Government	16.32
Corporate	32.75
Securitized	46.67
Municipal	0.03
Cash/Cash Equivalents	4.23
Other	0.00

### Credit Analysis: % Bonds as of 12-31-21

AAA	34	BB	10
AA	4	B	5
A	18	Below B	1
BBB	27	Not Rated	0

Waiver Data	Type	Exp. Date	%
—	—	—	—

### Portfolio Manager(s)

Matthew Toms, CFA. Since 2010.  
Randall Parrish, CFA. Since 2017.

Advisor	Voya Investments, LLC
Subadvisor	Voya Investment Management Co. LLC

# Vanguard® Target Retirement 2020 Fund - Investor Shares

Release Date  
06-30-22

**Category**  
Target-Date 2020

## Investment Objective & Strategy

### From the investment's prospectus

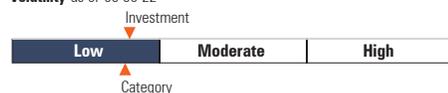
The investment seeks to provide capital appreciation and current income consistent with its current asset allocation.

The fund invests in a mix of Vanguard mutual funds according to an asset allocation strategy designed for investors planning to retire and leave the workforce in or within a few years of 2020 (the target year). The fund's asset allocation will become more conservative over time, meaning that the percentage of assets allocated to stocks will decrease while the percentage of assets allocated to bonds and other fixed income investments will increase.

Past name(s) : Vanguard Target Retirement 2020 Inv.

## Volatility and Risk

Volatility as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	9.81	0.53	0.99
3 Yr Beta	0.82	—	1.00

## Principal Risks

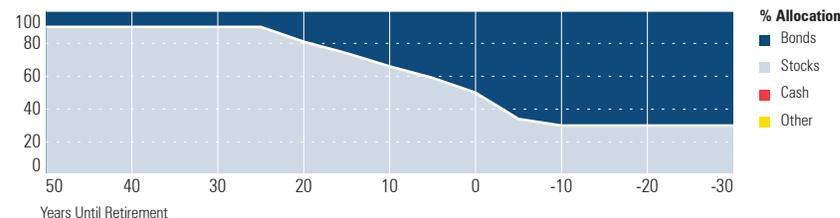
Hedging Strategies, Credit and Counterparty, Prepayment (Call), Currency, Loss of Money, Not FDIC Insured, Country or Region, Income, Interest Rate, Market/Market Volatility, Equity Securities, Underlying Fund/Fund of Funds, Fixed-Income Securities, Management, Target Date

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## Allocation of Stocks and Bonds

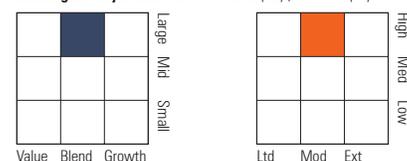


## Portfolio Analysis

Composition as of 06-30-22

	% Net
U.S. Stocks	25.0
Non-U.S. Stocks	17.1
Bonds	54.5
Cash	2.9
Other	0.5
<b>Total</b>	<b>100.0</b>

Morningstar Style Box™ as of 06-30-22(EQ) ; 05-31-22(F-I)



Top 5 Holdings as of 06-30-22

	% Assets
Vanguard Total Bond Market II Idx Inv	31.43
Vanguard Total Stock Mkt Idx Instl Pls	25.38
Vanguard Total Intl Stock Index Inv	17.48
Vanguard Total Intl Bd II Idx Instl	14.00
Vanguard Shrt-Term Infl-Prot Sec Idx Adm	10.59

Morningstar Super Sectors as of 06-30-22

	% Fund
Cyclical	35.47
Sensitive	42.38
Defensive	22.13

Credit Analysis: % Bonds as of 05-31-22

Rating	Count	Rating	Count
AAA	64	BB	0
AA	8	B	0
A	14	Below B	0
BBB	13	Not Rated	0

Morningstar F-I Sectors as of 06-30-22

	% Fund
Government	55.42
Corporate	16.12
Securitized	11.79
Municipal	0.33
Cash/Cash Equivalents	4.41
Other	11.93

## Operations

Gross Prosp Exp Ratio	0.08% of fund assets
Net Prosp Exp Ratio	0.08% of fund assets
Management Fee	0.00%
12b-1 Fee	—
Other Fee	—
Miscellaneous Fee(s)	0.08%
Fund Inception Date	06-07-06
Total Fund Assets (\$mil)	43,143.2
Annual Turnover Ratio %	5.00
Fund Family Name	Vanguard

Waiver Data

Type	Exp. Date	%
—	—	—

## Portfolio Manager(s)

William Coleman, CFA. Since 2013.  
Walter Nejman. Since 2013.

Advisor	Vanguard Group Inc
Subadvisor	—

## Notes

# Vanguard® Target Retirement 2025 Fund - Investor Shares

Release Date  
06-30-22

**Category**  
Target-Date 2025

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks to provide capital appreciation and current income consistent with its current asset allocation.

The fund invests in a mix of Vanguard mutual funds according to an asset allocation strategy designed for investors planning to retire and leave the workforce in or within a few years of 2025 (the target year). The fund's asset allocation will become more conservative over time, meaning that the percentage of assets allocated to stocks will decrease while the percentage of assets allocated to bonds and other fixed income investments will increase.

Past name(s) : Vanguard Target Retirement 2025 Inv.

## Volatility and Risk

Volatility as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	11.54	0.62	1.04
3 Yr Beta	0.97	—	1.05

## Principal Risks

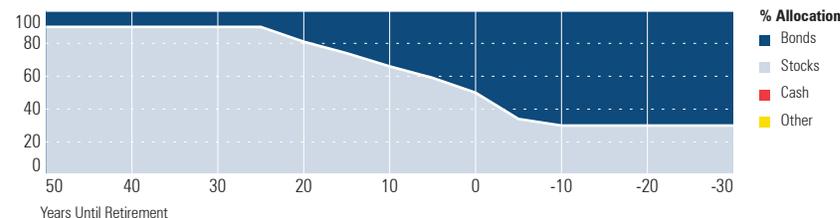
Hedging Strategies, Credit and Counterparty, Prepayment (Call), Currency, Loss of Money, Not FDIC Insured, Country or Region, Income, Interest Rate, Market/Market Volatility, Equity Securities, Underlying Fund/Fund of Funds, Fixed-Income Securities, Management, Target Date

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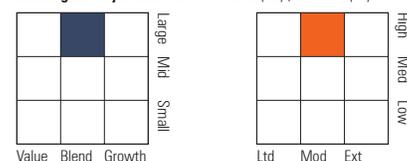
## Allocation of Stocks and Bonds



## Portfolio Analysis

Composition as of 06-30-22		% Net
U.S. Stocks		31.9
Non-U.S. Stocks		21.7
Bonds		43.4
Cash		2.6
Other		0.5
Total		100.0

Morningstar Style Box™ as of 06-30-22(EQ) ; 05-31-22(F-I)



Top 5 Holdings as of 06-30-22		% Assets
Vanguard Total Stock Mkt Idx Instl Pls		32.33
Vanguard Total Bond Market II Idx Inv		28.58
Vanguard Total Intl Stock Index Inv		22.17
Vanguard Total Intl Bd II Idx Instl		12.67
Vanguard Shrt-Term Infl-Prot Sec Idx Adm		3.15

Morningstar Super Sectors as of 06-30-22		% Fund
Cyclical		35.47
Sensitive		42.41
Defensive		22.13

Credit Analysis: % Bonds as of 05-31-22			
AAA	59	BB	0
AA	9	B	0
A	16	Below B	0
BBB	15	Not Rated	0

Morningstar F-I Sectors as of 06-30-22		% Fund
Government		50.34
Corporate		17.97
Securitized		13.15
Municipal		0.37
Cash/Cash Equivalents		4.92
Other		13.26

## Operations

Gross Prosp Exp Ratio	0.08% of fund assets
Net Prosp Exp Ratio	0.08% of fund assets
Management Fee	0.00%
12b-1 Fee	—
Other Fee	—
Miscellaneous Fee(s)	0.08%
Fund Inception Date	10-27-03
Total Fund Assets (\$mil)	74,493.0
Annual Turnover Ratio %	7.00
Fund Family Name	Vanguard

Waiver Data	Type	Exp. Date	%
—	—	—	—

**Portfolio Manager(s)**  
William Coleman, CFA. Since 2013.  
Walter Nejman. Since 2013.

Advisor	Vanguard Group Inc
Subadvisor	—

## Notes

# Vanguard® Target Retirement 2030 Fund - Investor Shares

Release Date  
06-30-22

**Category**  
Target-Date 2030

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks to provide capital appreciation and current income consistent with its current asset allocation.

The fund invests in a mix of Vanguard mutual funds according to an asset allocation strategy designed for investors planning to retire and leave the workforce in or within a few years of 2030 (the target year). The fund's asset allocation will become more conservative over time, meaning that the percentage of assets allocated to stocks will decrease while the percentage of assets allocated to bonds and other fixed income investments will increase.

Past name(s) : Vanguard Target Retirement 2030 Inv.

## Volatility and Risk

Volatility as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	12.82	0.69	1.01
3 Yr Beta	1.08	—	1.02

## Principal Risks

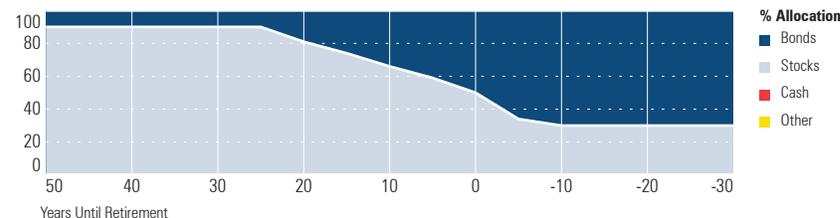
Hedging Strategies, Credit and Counterparty, Prepayment (Call), Currency, Loss of Money, Not FDIC Insured, Country or Region, Income, Interest Rate, Market/Market Volatility, Equity Securities, Underlying Fund/Fund of Funds, Fixed-Income Securities, Management, Target Date

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## Allocation of Stocks and Bonds

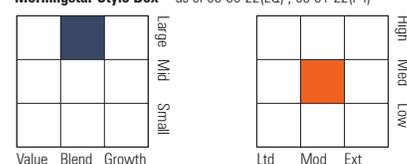


## Portfolio Analysis

Composition as of 06-30-22

Category	% Net
U.S. Stocks	36.9
Non-U.S. Stocks	24.9
Bonds	35.2
Cash	2.6
Other	0.4
<b>Total</b>	<b>100.0</b>

Morningstar Style Box™ as of 06-30-22(EQ) ; 05-31-22(F-I)



Top 5 Holdings as of 06-30-22

Asset	% Assets
Vanguard Total Stock Mkt Idx Instl Pls	37.38
Vanguard Total Intl Stock Index Inv	25.49
Vanguard Total Bond Market II Idx Inv	24.97
Vanguard Total Intl Bd II Idx Instl	10.99

Morningstar Super Sectors as of 06-30-22

Sector	% Fund
Cyclical	35.45
Sensitive	42.40
Defensive	22.14

Credit Analysis: % Bonds as of 05-31-22

Rating	Count	BB	%
AAA	56	BB	0
AA	10	B	0
A	17	Below B	0
BBB	16	Not Rated	0

Morningstar F-I Sectors as of 06-30-22

Sector	% Fund
Government	47.09
Corporate	18.93
Securitized	13.86
Municipal	0.39
Cash/Cash Equivalents	5.87
Other	13.87

## Operations

Gross Prosp Exp Ratio	0.08% of fund assets
Net Prosp Exp Ratio	0.08% of fund assets
Management Fee	0.00%
12b-1 Fee	—
Other Fee	—
Miscellaneous Fee(s)	0.08%
Fund Inception Date	06-07-06
Total Fund Assets (\$mil)	76,477.0
Annual Turnover Ratio %	6.00
Fund Family Name	Vanguard

Waiver Data	Type	Exp. Date	%
—	—	—	—

## Portfolio Manager(s)

William Coleman, CFA. Since 2013.  
Walter Nejman. Since 2013.

Advisor	Vanguard Group Inc
Subadvisor	—

## Notes

# Vanguard® Target Retirement 2035 Fund - Investor Shares

Release Date  
06-30-22

**Category**  
Target-Date 2035

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks to provide capital appreciation and current income consistent with its current asset allocation.

The fund invests in a mix of Vanguard mutual funds according to an asset allocation strategy designed for investors planning to retire and leave the workforce in or within a few years of 2035 (the target year). The fund's asset allocation will become more conservative over time, meaning that the percentage of assets allocated to stocks will decrease while the percentage of assets allocated to bonds and other fixed income investments will increase.

Past name(s) : Vanguard Target Retirement 2035 Inv.

## Volatility and Risk

Volatility as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	14.06	0.75	0.98
3 Yr Beta	1.18	—	0.99

## Principal Risks

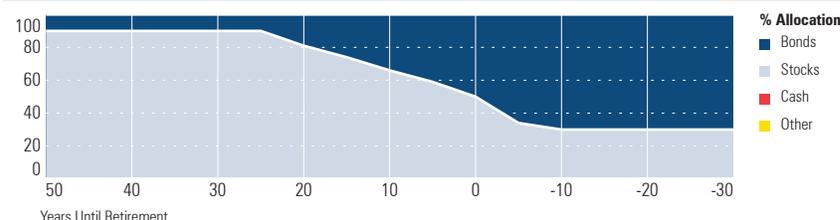
Hedging Strategies, Credit and Counterparty, Prepayment (Call), Currency, Loss of Money, Not FDIC Insured, Country or Region, Income, Interest Rate, Market/Market Volatility, Equity Securities, Underlying Fund/Fund of Funds, Fixed-Income Securities, Management, Target Date

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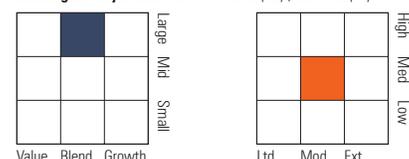
## Allocation of Stocks and Bonds



## Portfolio Analysis



Morningstar Style Box™ as of 06-30-22(EQ) ; 05-31-22(F-I)



Top 5 Holdings as of 06-30-22

Holder	% Assets
Vanguard Total Stock Mkt Idx Instl Pls	41.70
Vanguard Total Intl Stock Index Inv	28.59
Vanguard Total Bond Market II Idx Inv	19.78
Vanguard Total Intl Bd II Idx Instl	8.74

Morningstar Super Sectors as of 06-30-22

Sector	% Fund
Cyclical	35.47
Sensitive	42.41
Defensive	22.13

Credit Analysis: % Bonds as of 05-31-22

Rating	Count	Rating	Count
AAA	56	BB	0
AA	10	B	0
A	17	Below B	0
BBB	16	Not Rated	0

Morningstar F-I Sectors as of 06-30-22

Sector	% Fund
Government	46.22
Corporate	18.56
Securitized	13.58
Municipal	0.38
Cash/Cash Equivalents	7.61
Other	13.65

## Operations

Gross Prosp Exp Ratio	0.08% of fund assets
Net Prosp Exp Ratio	0.08% of fund assets
Management Fee	0.00%
12b-1 Fee	—
Other Fee	—
Miscellaneous Fee(s)	0.08%
Fund Inception Date	10-27-03
Total Fund Assets (\$mil)	74,223.4
Annual Turnover Ratio %	6.00
Fund Family Name	Vanguard

Waiver Data	Type	Exp. Date	%
—	—	—	—

## Portfolio Manager(s)

William Coleman, CFA. Since 2013.  
Walter Nejman. Since 2013.

Advisor	Vanguard Group Inc
Subadvisor	—

## Notes

# Vanguard® Target Retirement 2040 Fund - Investor Shares

Release Date  
06-30-22

**Category**  
Target-Date 2040

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks to provide capital appreciation and current income consistent with its current asset allocation.

The fund invests in a mix of Vanguard mutual funds according to an asset allocation strategy designed for investors planning to retire and leave the workforce in or within a few years of 2040 (the target year). The fund's asset allocation will become more conservative over time, meaning that the percentage of assets allocated to stocks will decrease while the percentage of assets allocated to bonds and other fixed income investments will increase.

Past name(s) : Vanguard Target Retirement 2040 Inv.

## Volatility and Risk

Volatility as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	15.30	0.82	0.98
3 Yr Beta	1.28	—	0.98

## Principal Risks

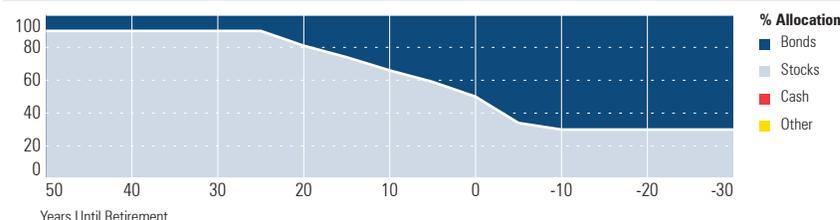
Hedging Strategies, Credit and Counterparty, Prepayment (Call), Currency, Loss of Money, Not FDIC Insured, Country or Region, Income, Interest Rate, Market/Market Volatility, Equity Securities, Underlying Fund/Fund of Funds, Fixed-Income Securities, Management, Target Date

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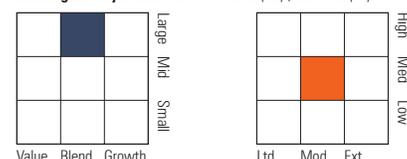
## Allocation of Stocks and Bonds



## Portfolio Analysis



Morningstar Style Box™ as of 06-30-22(EQ) ; 05-31-22(F-I)



Top 5 Holdings as of 06-30-22	% Assets
Vanguard Total Stock Mkt Idx Instl Pls	46.15
Vanguard Total Intl Stock Index Inv	31.60
Vanguard Total Bond Market II Idx Inv	14.60
Vanguard Total Intl Bd II Idx Instl	6.36

Morningstar Super Sectors as of 06-30-22

	% Fund
Cyclical	35.46
Sensitive	42.40
Defensive	22.13

Credit Analysis: % Bonds as of 05-31-22			
AAA	56	BB	0
AA	10	B	0
A	17	Below B	0
BBB	16	Not Rated	0

Morningstar F-I Sectors as of 06-30-22

	% Fund
Government	44.79
Corporate	18.04
Securitized	13.22
Municipal	0.37
Cash/Cash Equivalents	10.46
Other	13.12

## Operations

Gross Prosp Exp Ratio	0.08% of fund assets
Net Prosp Exp Ratio	0.08% of fund assets
Management Fee	0.00%
12b-1 Fee	—
Other Fee	—
Miscellaneous Fee(s)	0.08%
Fund Inception Date	06-07-06
Total Fund Assets (\$mil)	63,766.4
Annual Turnover Ratio %	7.00
Fund Family Name	Vanguard

Waiver Data	Type	Exp. Date	%
—	—	—	—

## Portfolio Manager(s)

William Coleman, CFA. Since 2013.  
Walter Nejman. Since 2013.

Advisor	Vanguard Group Inc
Subadvisor	—

## Notes

# Vanguard® Target Retirement 2045 Fund - Investor Shares

Release Date  
06-30-22

**Category**  
Target-Date 2045

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks to provide capital appreciation and current income consistent with its current asset allocation.

The fund invests in a mix of Vanguard mutual funds according to an asset allocation strategy designed for investors planning to retire and leave the workforce in or within a few years of 2045 (the target year). The fund's asset allocation will become more conservative over time, meaning that the percentage of assets allocated to stocks will decrease while the percentage of assets allocated to bonds and other fixed income investments will increase.

Past name(s) : Vanguard Target Retirement 2045 Inv.

## Volatility and Risk

Volatility as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	16.55	0.89	1.01
3 Yr Beta	1.38	—	1.01

## Principal Risks

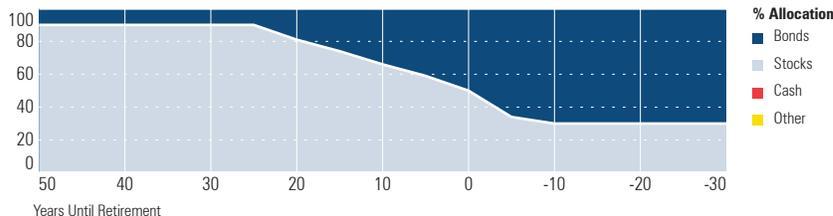
Hedging Strategies, Credit and Counterparty, Prepayment (Call), Currency, Loss of Money, Not FDIC Insured, Country or Region, Income, Interest Rate, Market/Market Volatility, Equity Securities, Underlying Fund/Fund of Funds, Fixed-Income Securities, Management, Target Date

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## Allocation of Stocks and Bonds



## Portfolio Analysis



## Morningstar Style Box™ as of 06-30-22(EQ) ; 05-31-22(F-I)



### Top 5 Holdings as of 06-30-22

Top 5 Holdings as of 06-30-22	% Assets
Vanguard Total Stock Mkt Idx Instl Pls	50.76
Vanguard Total Intl Stock Index Inv	34.68
Vanguard Total Bond Market II Idx Inv	9.15
Vanguard Total Intl Bd II Idx Instl	4.06

### Morningstar Super Sectors as of 06-30-22

Morningstar Super Sectors as of 06-30-22	% Fund
Cyclical	35.45
Sensitive	42.40
Defensive	22.14

### Credit Analysis: % Bonds as of 05-31-22

Credit Analysis: % Bonds as of 05-31-22	% Assets
AAA	56
AA	10
A	17
BBB	16
BB	0
B	0
Below B	0
Not Rated	0

### Morningstar F-I Sectors as of 06-30-22

Morningstar F-I Sectors as of 06-30-22	% Fund
Government	41.93
Corporate	16.83
Securitized	12.30
Municipal	0.34
Cash/Cash Equivalents	16.19
Other	12.42

## Operations

Gross Prosp Exp Ratio	0.08% of fund assets
Net Prosp Exp Ratio	0.08% of fund assets
Management Fee	0.00%
12b-1 Fee	—
Other Fee	—
Miscellaneous Fee(s)	0.08%
Fund Inception Date	10-27-03
Total Fund Assets (\$mil)	59,082.1
Annual Turnover Ratio %	6.00
Fund Family Name	Vanguard

### Waiver Data

Waiver Data	Type	Exp. Date	%
—	—	—	—

## Portfolio Manager(s)

William Coleman, CFA. Since 2013.  
Walter Nejman. Since 2013.

Advisor	Vanguard Group Inc
Subadvisor	—

## Notes

# Vanguard® Target Retirement 2050 Fund - Investor Shares

Release Date  
06-30-22

**Category**  
Target-Date 2050

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks to provide capital appreciation and current income consistent with its current asset allocation.

The fund invests in a mix of Vanguard mutual funds according to an asset allocation strategy designed for investors planning to retire and leave the workforce in or within a few years of 2050 (the target year). The fund's asset allocation will become more conservative over time, meaning that the percentage of assets allocated to stocks will decrease while the percentage of assets allocated to bonds and other fixed income investments will increase.

Past name(s) : Vanguard Target Retirement 2050 Inv.

## Volatility and Risk

Volatility as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	16.64	0.89	0.99
3 Yr Beta	1.39	—	0.99

## Principal Risks

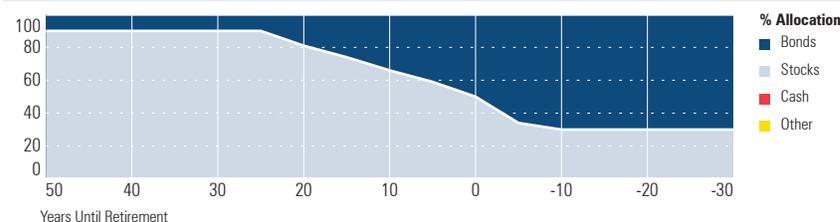
Hedging Strategies, Credit and Counterparty, Prepayment (Call), Currency, Loss of Money, Not FDIC Insured, Country or Region, Income, Interest Rate, Market/Market Volatility, Equity Securities, Underlying Fund/Fund of Funds, Fixed-Income Securities, Management, Target Date

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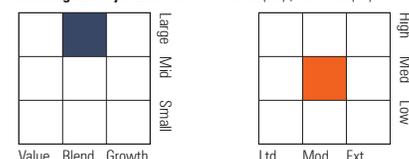
## Allocation of Stocks and Bonds



## Portfolio Analysis



Morningstar Style Box™ as of 06-30-22(EQ) ; 05-31-22(F-I)



Top 5 Holdings as of 06-30-22	% Assets
Vanguard Total Stock Mkt Idx Instl Pls	52.61
Vanguard Total Intl Stock Index Inv	35.94
Vanguard Total Bond Market II Idx Inv	7.00
Vanguard Total Intl Bd II Idx Instl	3.18

Morningstar Super Sectors as of 06-30-22	% Fund
Cyclical	35.45
Sensitive	42.40
Defensive	22.14

Credit Analysis: % Bonds as of 05-31-22			
AAA	56	BB	0
AA	10	B	0
A	17	Below B	1
BBB	16	Not Rated	0

Morningstar F-I Sectors as of 06-30-22	% Fund
Government	40.19
Corporate	16.05
Securitized	11.70
Municipal	0.33
Cash/Cash Equivalents	19.68
Other	12.06

## Operations

Gross Prosp Exp Ratio	0.08% of fund assets
Net Prosp Exp Ratio	0.08% of fund assets
Management Fee	0.00%
12b-1 Fee	—
Other Fee	—
Miscellaneous Fee(s)	0.08%
Fund Inception Date	06-07-06
Total Fund Assets (\$mil)	46,942.3
Annual Turnover Ratio %	5.00
Fund Family Name	Vanguard

Waiver Data	Type	Exp. Date	%
—	—	—	—

## Portfolio Manager(s)

William Coleman, CFA. Since 2013.  
Walter Nejman. Since 2013.

Advisor	Vanguard Group Inc
Subadvisor	—

## Notes

# Vanguard® Target Retirement 2055 Fund - Investor Shares

Release Date  
06-30-22

**Category**  
Target-Date 2055

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks to provide capital appreciation and current income consistent with its current asset allocation.

The fund invests in a mix of Vanguard mutual funds according to an asset allocation strategy designed for investors planning to retire and leave the workforce in or within a few years of 2055 (the target year). The fund's asset allocation will become more conservative over time, meaning that the percentage of assets allocated to stocks will decrease while the percentage of assets allocated to bonds and other fixed income investments will increase.

Past name(s) : Vanguard Target Retirement 2055 Inv.

## Volatility and Risk

Volatility as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	16.65	0.89	0.98
3 Yr Beta	1.39	—	0.99

## Principal Risks

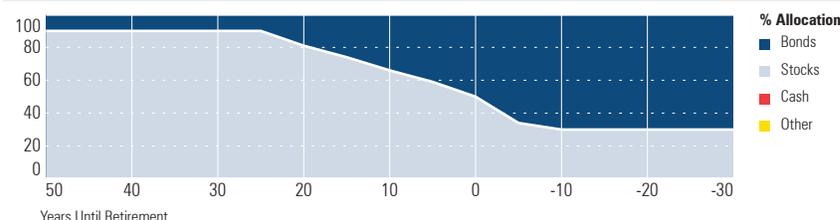
Hedging Strategies, Credit and Counterparty, Prepayment (Call), Currency, Loss of Money, Not FDIC Insured, Country or Region, Income, Interest Rate, Market/Market Volatility, Equity Securities, Underlying Fund/Fund of Funds, Fixed-Income Securities, Management, Target Date

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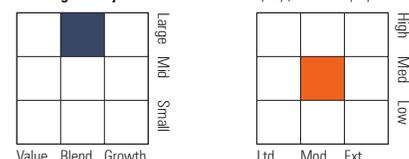
## Allocation of Stocks and Bonds



## Portfolio Analysis



Morningstar Style Box™ as of 06-30-22(EQ) ; 05-31-22(F-I)



Top 5 Holdings as of 06-30-22	% Assets
Vanguard Total Stock Mkt Idx Instl Pls	52.76
Vanguard Total Intl Stock Index Inv	35.79
Vanguard Total Bond Market II Idx Inv	6.99
Vanguard Total Intl Bd II Idx Instl	3.16

Morningstar Super Sectors as of 06-30-22	% Fund
Cyclical	35.43
Sensitive	42.42
Defensive	22.15

Credit Analysis: % Bonds as of 05-31-22			
AAA	56	BB	0
AA	10	B	0
A	17	Below B	0
BBB	16	Not Rated	0

Morningstar F-I Sectors as of 06-30-22	% Fund
Government	40.08
Corporate	16.03
Securitized	11.68
Municipal	0.33
Cash/Cash Equivalents	19.89
Other	12.00

## Operations

Gross Prosp Exp Ratio	0.08% of fund assets
Net Prosp Exp Ratio	0.08% of fund assets
Management Fee	0.00%
12b-1 Fee	—
Other Fee	—
Miscellaneous Fee(s)	0.08%
Fund Inception Date	08-18-10
Total Fund Assets (\$mil)	28,554.8
Annual Turnover Ratio %	5.00
Fund Family Name	Vanguard

Waiver Data	Type	Exp. Date	%
—	—	—	—

## Portfolio Manager(s)

William Coleman, CFA. Since 2013.  
Walter Nejman. Since 2013.

Advisor	Vanguard Group Inc
Subadvisor	—

## Notes

# Vanguard® Target Retirement 2060 Fund - Investor Shares

Release Date  
06-30-22

**Category**  
Target-Date 2060

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks to provide capital appreciation and current income consistent with its current asset allocation.

The fund invests in a mix of Vanguard mutual funds according to an asset allocation strategy designed for investors planning to retire and leave the workforce in or within a few years of 2060 (the target year). The fund's asset allocation will become more conservative over time, meaning that the percentage of assets allocated to stocks will decrease while the percentage of assets allocated to bonds and other fixed income investments will increase.

Past name(s) : Vanguard Target Retirement 2060 Inv.

## Volatility and Risk

Volatility as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	16.62	0.89	0.97
3 Yr Beta	1.39	—	0.98

## Principal Risks

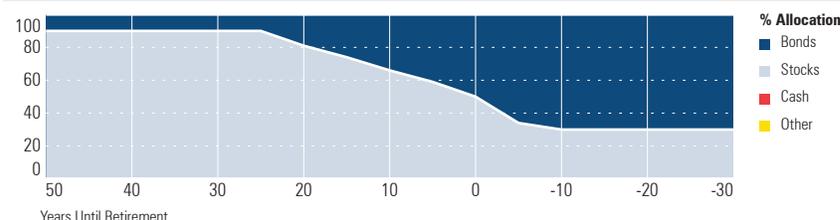
Hedging Strategies, Credit and Counterparty, Prepayment (Call), Currency, Loss of Money, Not FDIC Insured, Country or Region, Income, Interest Rate, Market/Market Volatility, Equity Securities, Underlying Fund/Fund of Funds, Fixed-Income Securities, Management, Target Date

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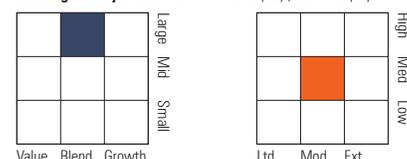
## Allocation of Stocks and Bonds



## Portfolio Analysis



Morningstar Style Box™ as of 06-30-22(EQ) ; 05-31-22(F-I)



Top 5 Holdings as of 06-30-22	% Assets
Vanguard Total Stock Mkt Idx Instl Pls	52.72
Vanguard Total Intl Stock Index Inv	35.81
Vanguard Total Bond Market II Idx Inv	6.95
Vanguard Total Intl Bd II Idx Instl	3.12

Morningstar Super Sectors as of 06-30-22

	% Fund
Cyclical	35.43
Sensitive	42.41
Defensive	22.14

Credit Analysis: % Bonds as of 05-31-22			
AAA	56	BB	0
AA	10	B	0
A	17	Below B	0
BBB	16	Not Rated	0

Morningstar F-I Sectors as of 06-30-22

	% Fund
Government	39.72
Corporate	15.91
Securitized	11.61
Municipal	0.32
Cash/Cash Equivalents	20.60
Other	11.83

## Operations

Gross Prosp Exp Ratio	0.08% of fund assets
Net Prosp Exp Ratio	0.08% of fund assets
Management Fee	0.00%
12b-1 Fee	—
Other Fee	—
Miscellaneous Fee(s)	0.08%
Fund Inception Date	01-19-12
Total Fund Assets (\$mil)	13,873.6
Annual Turnover Ratio %	6.00
Fund Family Name	Vanguard

Waiver Data	Type	Exp. Date	%
—	—	—	—

## Portfolio Manager(s)

William Coleman, CFA. Since 2013.  
Walter Nejman. Since 2013.

Advisor	Vanguard Group Inc
Subadvisor	—

## Notes

# Vanguard® Target Retirement 2065 Fund - Investor Shares

Release Date  
06-30-22

**Category**  
Target-Date 2065+

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks to provide capital appreciation and current income consistent with its current asset allocation.

The fund invests in a mix of Vanguard mutual funds according to an asset allocation strategy designed for investors planning to retire and leave the workforce in or within a few years of 2065 (the target year). The fund's asset allocation will become more conservative over time, meaning that the percentage of assets allocated to stocks will decrease while the percentage of assets allocated to bonds and other fixed income investments will increase.

Past name(s) : Vanguard Target Retirement 2065 Inv.

## Volatility and Risk

Volatility as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	16.64	0.89	0.97
3 Yr Beta	1.39	—	0.97

## Principal Risks

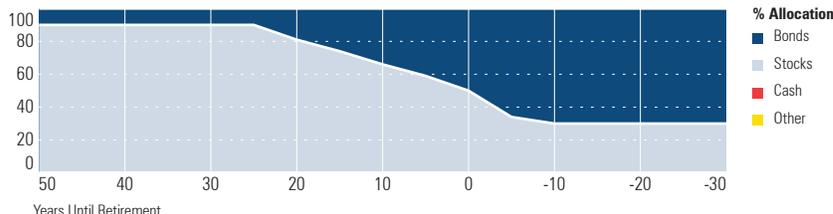
Hedging Strategies, Credit and Counterparty, Prepayment (Call), Currency, Loss of Money, Not FDIC Insured, Country or Region, Income, Interest Rate, Market/Market Volatility, Equity Securities, Underlying Fund/Fund of Funds, Fixed-Income Securities, Management, Target Date

## Important Information

**Morningstar Investment Profiles must be accompanied by Morningstar Disclosure and Glossary.**

Funds or their affiliates may pay compensation to Voya® affiliates offering a fund. Such compensation may be paid out of distribution, service and/or 12b-1 fees that are deducted from the fund's assets, and/or may be paid directly by the fund's affiliates. Any fees deducted from fund assets are discussed in the fund's prospectus and disclosed in the fund fact sheet. Because these fees are paid on an on-going basis, over time these fees will increase the cost of your investment and may cost you more than paying other types of sales charges. If offered through a retirement program, additional fees and expenses may be charged under that program. NOT A DEPOSIT. NOT FDIC INSURED. NOT INSURED BY ANY FEDERAL GOVERNMENT AGENCY. NOT GUARANTEED BY THE INSTITUTION. MAY GO DOWN IN VALUE.

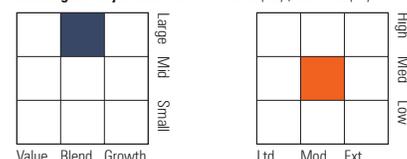
## Allocation of Stocks and Bonds



## Portfolio Analysis



Morningstar Style Box™ as of 06-30-22(EQ) ; 05-31-22(F-I)



Top 5 Holdings as of 06-30-22	% Assets
Vanguard Total Stock Mkt Idx Instl Pls	52.82
Vanguard Total Intl Stock Index Inv	35.91
Vanguard Total Bond Market II Idx Inv	6.69
Vanguard Total Intl Bd II Idx Instl	3.16

Morningstar Super Sectors as of 06-30-22

	% Fund
Cyclical	35.44
Sensitive	42.41
Defensive	22.14

Credit Analysis: % Bonds as of 05-31-22			
AAA	55	BB	0
AA	10	B	0
A	18	Below B	1
BBB	16	Not Rated	0

Morningstar F-I Sectors as of 06-30-22

	% Fund
Government	39.58
Corporate	15.67
Securitized	11.36
Municipal	0.32
Cash/Cash Equivalents	20.92
Other	12.15

## Operations

Gross Prosp Exp Ratio	0.08% of fund assets
Net Prosp Exp Ratio	0.08% of fund assets
Management Fee	0.00%
12b-1 Fee	—
Other Fee	—
Miscellaneous Fee(s)	0.08%
Fund Inception Date	07-12-17
Total Fund Assets (\$mil)	3,055.4
Annual Turnover Ratio %	3.00
Fund Family Name	Vanguard

Waiver Data	Type	Exp. Date	%
—	—	—	—

## Portfolio Manager(s)

William Coleman, CFA. Since 2017.  
Walter Nejman. Since 2017.

Advisor	Vanguard Group Inc
Subadvisor	—

## Notes

# Vanguard Target Retirement 2070 Investor VSVNX

## Benchmark

Morningstar Lifetime Mod 2060 TR USD

Overall Morningstar Rating™

Morningstar Return

Morningstar Risk

## Investment Objective & Strategy

From investment's prospectus

The investment seeks to provide capital appreciation and current income consistent with its current asset allocation.

The fund invests in a mix of Vanguard mutual funds (underlying funds) according to an asset allocation strategy designed for investors planning to retire and leave the workforce in or within a few years of 2070 (the target year). The fund's asset allocation will become more conservative over time, meaning that the percentage of assets allocated to stocks will decrease while the percentage of assets allocated to bonds and other fixed income investments will increase.

### Fees and Expenses as of 06-28-22

Prospectus Net Expense Ratio	0.08%
Total Annual Operating Expense	0.08%
Maximum Sales Charge	—
12b-1 Fee	—
Redemption Fee/Term	—

Waiver Data	Type	Exp. Date	%
—	—	—	—

### Operations and Management

Fund Inception Date	06-28-22
Portfolio Manager(s)	William A. Coleman, CFA Walter Nejman
Name of Issuer	Vanguard
Telephone	800-662-7447
Web Site	www.vanguard.com

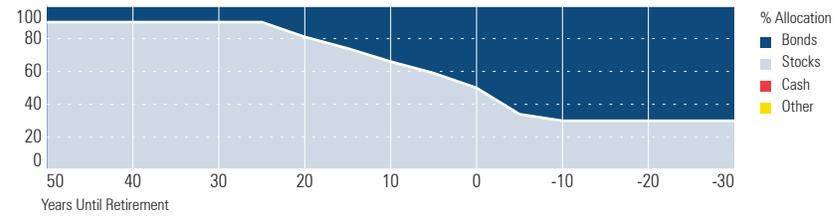
### Benchmark Description: Morningstar Lifetime Mod 2060 TR USD

The index measures the performance of a portfolio of global equities, bonds and traditional inflation hedges such as commodities and TIPS. This portfolio is held in proportions appropriate for a US investor who has a target maturity date of 2060. The Moderate risk profile is for investors who are comfortable with average exposure to equity market volatility. This Index does not incorporate Environmental, Social, or Governance (ESG) criteria.

### Category Description: Target-Date 2065+

Target-date portfolios provide a diversified exposure to stocks, bonds, and cash for those investors who have a specific date in mind (in this case, the years 2061-2065 and beyond) for retirement. These portfolios aim to provide investors with an optimal level of return and risk, based solely on the target date. Management adjusts the allocation among asset classes to more-conservative mixes as the target date approaches, following a preset glide path. A target-date portfolio is part of a series of funds offering multiple retirement dates to investors.

## Allocation of Assets



## Performance

Trailing Returns	YTD	1 Year	3 Year	5 Year	10 Year	Since Inception
Investment Return %	—	—	—	—	—	-1.00
Benchmark Return %	—	—	—	—	—	-1.55
Category Average %	—	—	—	—	—	-1.11
Morningstar Rating™	—	—	—	—	—	—
# of Funds in Category	—	—	—	—	—	—

Quarter End Returns as of 06-30-22	YTD	1 Year	3 Year	5 Year	10 Year	Since Inception
Fund Return %	—	—	—	—	—	-1.00
Standardized Return %	—	—	—	—	—	-1.00

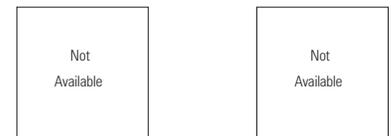
**Performance Disclosure: The performance data quoted represents past performance and does not guarantee future results. The investment return and principal value of an investment will fluctuate; thus an investor's shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than return data quoted herein. For performance data current to the most recent month-end please visit the website listed under Operations and Management on this page.**

## Portfolio Analysis

Composition	% Assets
U.S. Stocks	—
Non-U.S. Stocks	—
Bonds	—
Cash	—
Other	—

Top 10 Holdings	% Assets
Not Available	—
Annual Turnover Ratio %	—
Total Fund Assets (\$mil)	—

### Morningstar Style Box™ as of 06-30-22(E0) ; 06-30-22(F-I)



Morningstar Sectors	% Fund	S&P 500 %
Cyclical	0.00	28.47
Basic Materials	0.00	2.28
Consumer Cyclical	0.00	10.31
Financial Services	0.00	12.96
Real Estate	0.00	2.92
Sensitive	0.00	45.78
Communication Services	0.00	8.87
Energy	0.00	4.35
Industrials	0.00	8.31
Technology	0.00	24.25
Defensive	0.00	25.74
Consumer Defensive	0.00	7.41
Healthcare	0.00	15.23
Utilities	0.00	3.10

## Principal Risks

Hedging Strategies, Credit and Counterparty, Prepayment (Call), Currency, Loss of Money, Not FDIC Insured, Country or Region, Income, Interest Rate, Market/Market Volatility, Equity Securities, Underlying Fund/Fund of Funds, Fixed-Income Securities, Management, Target Date

# Vanguard® Target Retirement Income Fund - Investor Shares

**Category**  
Target-Date Retirement

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks to provide current income and some capital appreciation.

The fund invests in a mix of Vanguard mutual funds according to an asset allocation strategy designed for investors currently in retirement. Its indirect bond holdings are a diversified mix of short-, intermediate-, and long-term U.S. government, U.S. agency, and investment-grade U.S. corporate bonds; inflation-protected public obligations issued by the U.S. Treasury; mortgage-backed and asset-backed securities; and government, agency, corporate, and securitized investment-grade foreign bonds issued in currencies other than the U.S. dollar.

Past name(s) : Vanguard Target Retirement Income Inv.

## Volatility and Risk

### Volatility as of 06-30-22

Investment



Category

### Risk Measures as of 06-30-22

	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	6.89	0.37	0.93
3 Yr Beta	0.56	—	0.93

## Principal Risks

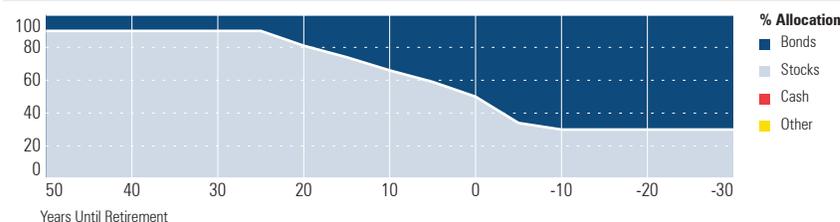
Hedging Strategies, Credit and Counterparty, Prepayment (Call), Currency, Loss of Money, Not FDIC Insured, Country or Region, Income, Interest Rate, Market/Market Volatility, Equity Securities, Underlying Fund/Fund of Funds, Fixed-Income Securities, Management

## Important Information

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## Allocation of Stocks and Bonds

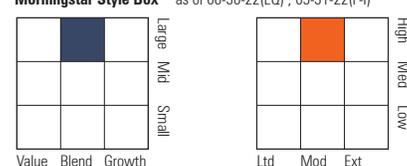


## Portfolio Analysis

### Composition as of 06-30-22

	% Net
U.S. Stocks	16.9
Non-U.S. Stocks	11.6
Bonds	67.7
Cash	3.2
Other	0.6
<b>Total</b>	<b>100.0</b>

### Morningstar Style Box™ as of 06-30-22(EQ) ; 05-31-22(F-I)



### Top 5 Holdings as of 06-30-22

	% Assets
Vanguard Total Bond Market II Idx Inv	36.70
Vanguard Total Stock Mkt Idx Instl Pls	17.16
Vanguard Shrt-Term Infl-Prot Sec Idx Adm	16.93
Vanguard Total Intl Bd II Idx Instl	16.09
Vanguard Total Intl Stock Index Inv	11.87

### Morningstar Super Sectors as of 06-30-22

	% Fund
Cyclical	35.49
Sensitive	42.38
Defensive	22.12

### Morningstar F-I Sectors as of 06-30-22

	% Fund
Government	57.88
Corporate	15.31
Securitized	11.21
Municipal	0.31
Cash/Cash Equivalents	4.11
Other	11.18

### Credit Analysis: % Bonds as of 05-31-22

AAA	66	BB	0
AA	8	B	0
A	13	Below B	0
BBB	12	Not Rated	0

## Operations

Gross Prosp Exp Ratio	0.08% of fund assets
Net Prosp Exp Ratio	0.08% of fund assets
Management Fee	0.00%
12b-1 Fee	—
Other Fee	—
Miscellaneous Fee(s)	0.08%
Fund Inception Date	10-27-03
Total Fund Assets (\$mil)	21,942.9
Annual Turnover Ratio %	6.00
Fund Family Name	Vanguard

Waiver Data	Type	Exp. Date	%
—	—	—	—

### Portfolio Manager(s)

William Coleman, CFA. Since 2013.  
Walter Nejman. Since 2013.

Advisor	Vanguard Group Inc
Subadvisor	—

## Notes

# American Funds® American Balanced Fund® - Class R-6

## Category

Allocation--50% to 70% Equity

## Investment Objective & Strategy

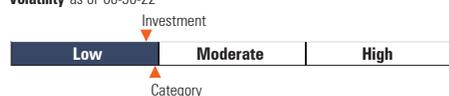
### From the investment's prospectus

The investment seeks conservation of capital, current income and long-term growth of capital and income.

The fund uses a balanced approach to invest in a broad range of securities, including common stocks and investment-grade bonds. It also invests in securities issued and guaranteed by the U.S. government and by federal agencies and instrumentalities. In addition, the fund may invest a portion of its assets in common stocks, most of which have a history of paying dividends, bonds and other securities of issuers domiciled outside the United States.

## Volatility and Risk

### Volatility as of 06-30-22



### Risk Measures as of 06-30-22

	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	11.38	0.61	0.89
3 Yr Beta	0.94	—	0.91

## Principal Risks

Foreign Securities, Loss of Money, Not FDIC Insured, Growth Investing, Active Management, Income, Issuer, Market/Market Volatility, Mortgage-Backed and Asset-Backed Securities, Restricted/Illiquid Securities, U.S. Government Obligations, Fixed-Income Securities

## Important Information

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## Portfolio Analysis

### Composition as of 06-30-22



### Top 10 Holdings as of 06-30-22

Security	% Assets
Cap Grp Cent Fd Ser Ii	5.04
Microsoft Corp	3.77
UnitedHealth Group Inc	2.68
Broadcom Inc	2.42
Philip Morris International Inc	2.11
Pfizer Inc	1.62
United States Treasury Bonds 2.25% 02-15-52	1.36
The Home Depot Inc	1.28
Taiwan Semiconductor Manufacturing Co Ltd ADR	1.13
United States Treasury Notes 0.132% 10-15-26	1.09

### Credit Analysis: % Bonds as of 06-30-22

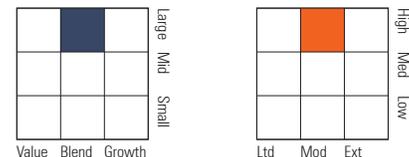
Rating	Count	Percentage	
AAA	67	BB	0
AA	4	B	0
A	11	Below B	0
BBB	17	Not Rated	1

## Operations

Gross Prosp Exp Ratio	0.25% of fund assets
Net Prosp Exp Ratio	0.25% of fund assets
Management Fee	0.21%
12b-1 Fee	—
Other Fee	0.00%
Miscellaneous Fee(s)	0.04%
Fund Inception Date	05-01-09
Total Fund Assets (\$mil)	193,482.9
Annual Turnover Ratio %	158.00
Fund Family Name	American Funds

## Notes

### Morningstar Style Box™ as of 06-30-22(EQ) ; 06-30-22(F-I)



### Morningstar Super Sectors as of 06-30-22

Sector	% Fund
Cyclical	27.07
Sensitive	42.39
Defensive	30.54

### Morningstar F-I Sectors as of 06-30-22

Sector	% Fund
Government	31.68
Corporate	16.61
Securitized	27.30
Municipal	1.00
Cash/Cash Equivalents	23.42
Other	0.00

### Waiver Data

Type	Exp. Date	%
—	—	—

### Portfolio Manager(s)

Hilda Applbaum, CFA. Since 1999.  
Alan Berro, CFA. Since 2006.

### Advisor

Capital Research and Management Company

### Subadvisor

—

# American Funds® Washington Mutual Investors FundSM - Class R-6

Release Date  
06-30-22

**Category**  
Large Blend

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks to produce income and to provide an opportunity for growth of principal consistent with sound common stock investing.

The fund invests primarily in common stocks of established companies that are listed on, or meet the financial listing requirements of, the New York Stock Exchange and have a strong record of earnings and dividends. Its advisor strives to maintain a fully invested, diversified portfolio, consisting primarily of high-quality common stocks.

## Volatility and Risk

**Volatility** as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	17.42	0.93	0.92
3 Yr Beta	0.91	—	0.93

## Principal Risks

Long-Term Outlook and Projections, Loss of Money, Not FDIC Insured, Growth Investing, Active Management, Income, Issuer, Market/Market Volatility

## Important Information

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## Portfolio Analysis

**Composition** as of 06-30-22



**Top 10 Holdings** as of 06-30-22

Company	% Assets
Broadcom Inc	5.20
Microsoft Corp	5.15
UnitedHealth Group Inc	4.40
Comcast Corp Class A	2.98
Pfizer Inc	2.73
Marsh & McLennan Companies Inc	2.26
CME Group Inc Class A	2.07
CVS Health Corp	2.04
Johnson & Johnson	1.97
The Home Depot Inc	1.72

**Morningstar Style Box™** as of 06-30-22

Style	% Mkt Cap
Giant	45.93
Large	41.77
Medium	11.98
Small	0.32
Micro	0.00

Value Blend Growth

**Morningstar Equity Sectors** as of 06-30-22

Sector	% Fund
Cyclical	26.71
Basic Materials	2.79
Consumer Cyclical	5.78
Financial Services	16.78
Real Estate	1.36
Sensitive	41.13
Communication Services	6.64
Energy	6.45
Industrials	11.19
Technology	16.85
Defensive	32.17
Consumer Defensive	6.21
Healthcare	22.71
Utilities	3.25

## Operations

Gross Prosp Exp Ratio	0.26% of fund assets
Net Prosp Exp Ratio	0.26% of fund assets
Management Fee	0.22%
12b-1 Fee	—
Other Fee	0.00%
Miscellaneous Fee(s)	0.04%
Fund Inception Date	05-01-09
Total Fund Assets (\$mil)	145,875.9
Annual Turnover Ratio %	19.00
Fund Family Name	American Funds

**Waiver Data**

Type	Exp. Date	%
—	—	—

## Portfolio Manager(s)

Alan Berro, CFA. Since 1997.  
Jeffrey Lager, CFA. Since 2004.

Advisor: Capital Research and Management Company  
Subadvisor: —

## Notes

# JPMorgan Equity Income Fund - Class R6 Shares

**Category**  
Large Value

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks capital appreciation and current income.

Under normal circumstances, at least 80% of the fund's assets will be invested in the equity securities of corporations that regularly pay dividends, including common stocks and debt securities and preferred stock convertible to common stock. "Assets" means net assets, plus the amount of borrowings for investment purposes. Although the fund invests primarily in securities of large cap companies, it may invest in equity investments of companies across all market capitalizations.

## Volatility and Risk

**Volatility** as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	17.71	0.95	0.90
3 Yr Beta	0.88	—	0.92

## Principal Risks

Loss of Money, Not FDIC Insured, Value Investing, Market/Market Volatility, Equity Securities, Industry and Sector Investing, Derivatives, Suitability, Shareholder Activity, Management, Small Cap, Mid-Cap, Large Cap, Real Estate/REIT Sector

## Important Information

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## Portfolio Analysis

**Composition** as of 05-31-22



**Top 10 Holdings** as of 05-31-22

Company	% Assets
ConocoPhillips	3.11
UnitedHealth Group Inc	3.07
Bristol-Myers Squibb Co	2.55
Exxon Mobil Corp	2.43
Raytheon Technologies Corp	2.31
Comcast Corp Class A	2.23
EOG Resources Inc	2.14
Philip Morris International Inc	2.07
Bank of America Corp	2.06
Analog Devices Inc	2.04

**Morningstar Style Box™** as of 05-31-22

Style	% Mkt Cap
Giant	29.44
Large	57.89
Medium	12.67
Small	0.00
Micro	0.00

Value Blend Growth

**Morningstar Equity Sectors** as of 05-31-22

Sector	% Fund
Cyclical	32.92
Basic Materials	2.72
Consumer Cyclical	6.23
Financial Services	21.40
Real Estate	2.57
Sensitive	34.56
Communication Services	3.10
Energy	9.17
Industrials	13.55
Technology	8.74
Defensive	32.52
Consumer Defensive	9.72
Healthcare	18.88
Utilities	3.92

## Operations

Gross Prosp Exp Ratio	0.46% of fund assets
Net Prosp Exp Ratio	0.46% of fund assets
Management Fee	0.40%
12b-1 Fee	—
Other Fee	0.00%
Miscellaneous Fee(s)	0.06%
Fund Inception Date	01-31-12
Total Fund Assets (\$mil)	45,983.7
Annual Turnover Ratio %	16.00
Fund Family Name	JPMorgan

Waiver Data	Type	Exp. Date	%
—	—	—	—

## Portfolio Manager(s)

Clare Hart, CPA. Since 2004.  
Andrew Brandon. Since 2019.

Advisor	J.P. Morgan Investment Management, Inc.
Subadvisor	—

## Notes

# JPMorgan U.S. Equity Fund - Class R6 Shares

**Category**  
Large Blend

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks to provide high total return from a portfolio of selected equity securities.

Under normal circumstances, the fund invests at least 80% of its assets in equity securities of U.S. companies. "Assets" means net assets, plus the amount of borrowings for investment purposes. In implementing its strategy, the fund primarily invests in common stocks of large- and medium-capitalization U.S. companies but it may also invest up to 20% of its assets in common stocks of foreign companies, including depositary receipts.

## Volatility and Risk

### Volatility as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	19.02	1.02	1.01
3 Yr Beta	1.01	—	1.03

## Principal Risks

Foreign Securities, Loss of Money, Not FDIC Insured, Value Investing, Market/Market Volatility, Equity Securities, Industry and Sector Investing, Derivatives, Suitability, Shareholder Activity, Management, Mid-Cap, Large Cap

## Important Information

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## Portfolio Analysis

### Composition as of 05-31-22



### Top 10 Holdings as of 05-31-22

Company	% Assets
Microsoft Corp	8.05
Alphabet Inc Class A	6.05
Apple Inc	5.00
Amazon.com Inc	3.82
NXP Semiconductors NV	3.52
AbbVie Inc	3.38
NextEra Energy Inc	3.20
Mastercard Inc Class A	2.96
McDonald's Corp	2.80
Eaton Corp PLC	2.74

## Operations

Gross Prosp Exp Ratio	0.47% of fund assets
Net Prosp Exp Ratio	0.44% of fund assets
Management Fee	0.40%
12b-1 Fee	—
Other Fee	0.00%
Miscellaneous Fee(s)	0.07%
Fund Inception Date	11-30-10
Total Fund Assets (\$mil)	18,605.5
Annual Turnover Ratio %	60.00
Fund Family Name	JPMorgan

## Notes

The Fund's adviser and/or its affiliates have contractually agreed to waive fees and/or reimburse expenses to the extent Total Annual Fund Operating Expenses (excluding acquired fund fees and expenses other than certain money market fund fees as described below, dividend and interest expenses related to short sales, interest, taxes, expenses related to litigation and potential litigation, expenses related to trustee elections, and extraordinary expenses) exceed 0.44% of the average daily net assets of Class R6 Shares. The Fund may invest in one or more money market funds advised by the adviser or its affiliates (affiliated money market funds). The Fund's adviser, shareholder servicing agent and/or administrator have contractually agreed to waive fees and/or reimburse expenses in an amount sufficient to offset the respective net fees each collects from the affiliated money market funds on the Fund's investment in such money market funds. These waivers are in effect through 10/31/22, at which time it will be determined whether such waivers will be renewed or revised. To the extent that the Fund engages in securities lending, affiliated money market fund fees and expenses resulting from the Fund's investment of cash received from securities lending borrowers are not included in Total Annual Fund Operating Expenses and therefore, the above waivers do not apply to such investments.

### Morningstar Style Box™ as of 05-31-22

Style	% Mkt Cap
Giant	38.85
Large	51.49
Medium	9.66
Small	0.00
Micro	0.00

### Morningstar Equity Sectors as of 05-31-22

Sector	% Fund
Cyclical	33.74
Basic Materials	3.39
Consumer Cyclical	13.28
Financial Services	14.28
Real Estate	2.79
Sensitive	44.43
Communication Services	7.36
Energy	3.31
Industrials	10.56
Technology	23.20
Defensive	21.83
Consumer Defensive	2.95
Healthcare	14.23
Utilities	4.65

## Waiver Data

Expense Ratio	Type	Exp. Date	%
Expense Ratio	Contractual	10-31-22	0.03

## Portfolio Manager(s)

Scott Davis. Since 2014.  
David Small, CFA. Since 2016.

Advisor J.P. Morgan Investment Management, Inc.

Subadvisor —

# Vanguard® 500 Index Fund - Admiral™ Shares

**Category**  
Large Blend

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks to track the performance of the Standard & Poor's 500 Index that measures the investment return of large-capitalization stocks.

The fund employs an indexing investment approach designed to track the performance of the Standard & Poor's 500 Index, a widely recognized benchmark of U.S. stock market performance that is dominated by the stocks of large U.S. companies. The advisor attempts to replicate the target index by investing all, or substantially all, of its assets in the stocks that make up the index, holding each stock in approximately the same proportion as its weighting in the index.

## Volatility and Risk

Volatility as of 06-30-22



Risk Measures as of 06-30-22

	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	18.64	1.00	0.99
3 Yr Beta	1.00	—	1.02

## Principal Risks

Loss of Money, Not FDIC Insured, Market/Market Volatility, Equity Securities, ETF, Early Close/Late Close/Trading Halt, Management, Market Trading

## Important Information

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## Portfolio Analysis

Composition as of 06-30-22



Top 10 Holdings as of 06-30-22

Company	% Assets
Apple Inc	6.55
Microsoft Corp	5.98
Amazon.com Inc	2.90
Alphabet Inc Class A	2.04
Alphabet Inc Class C	1.88
Tesla Inc	1.76
Berkshire Hathaway Inc Class B	1.54
UnitedHealth Group Inc	1.50
Johnson & Johnson	1.46
NVIDIA Corp	1.18

Morningstar Style Box™ as of 06-30-22

Style	% Mkt Cap
Giant	49.14
Large	35.22
Medium	15.56
Small	0.07
Micro	0.00

Morningstar Equity Sectors as of 06-30-22

Sector	% Fund
Cyclical	28.44
Basic Materials	2.28
Consumer Cyclical	10.31
Financial Services	12.93
Real Estate	2.92
Sensitive	45.81
Communication Services	8.87
Energy	4.36
Industrials	8.31
Technology	24.27
Defensive	25.76
Consumer Defensive	7.41
Healthcare	15.24
Utilities	3.11

## Operations

Gross Prosp Exp Ratio	0.04% of fund assets
Net Prosp Exp Ratio	0.04% of fund assets
Management Fee	0.04%
12b-1 Fee	—
Other Fee	—
Miscellaneous Fee(s)	0.00%
Fund Inception Date	11-13-00
Total Fund Assets (\$mil)	465,023.7
Annual Turnover Ratio %	2.00
Fund Family Name	Vanguard

Waiver Data	Type	Exp. Date	%
—	—	—	—

## Portfolio Manager(s)

Donald Butler, CFA. Since 2016.  
Michelle Louie, CFA. Since 2017.

Advisor	Vanguard Group Inc
Subadvisor	—

## Notes

# American Funds® The Growth Fund of America® - Class R-6

**Category**  
Large Growth

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks growth of capital.

The fund invests primarily in common stocks and seeks to invest in companies that appear to offer superior opportunities for growth of capital. It may invest up to 25% of its assets in securities of issuers domiciled outside the United States. The investment adviser uses a system of multiple portfolio managers in managing the fund's assets. Under this approach, the portfolio of the fund is divided into segments managed by individual managers.

Past name(s) : American Funds Growth Fund of Amer R6.

## Volatility and Risk

### Volatility as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	20.91	1.12	0.98
3 Yr Beta	1.07	—	1.01

## Principal Risks

Foreign Securities, Long-Term Outlook and Projections, Loss of Money, Not FDIC Insured, Growth Investing, Active Management, Issuer, Market/Market Volatility

## Important Information

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## Portfolio Analysis

### Composition as of 06-30-22



### Top 10 Holdings as of 06-30-22

Top 10 Holdings as of 06-30-22	% Assets
Capital Group Central Cash Fund	8.49
Microsoft Corp	6.24
Tesla Inc	5.85
UnitedHealth Group Inc	3.80
Amazon.com Inc	3.70
Alphabet Inc Class C	2.79
Meta Platforms Inc Class A	2.79
Alphabet Inc Class A	2.07
Broadcom Inc	1.99
Thermo Fisher Scientific Inc	1.38

### Morningstar Style Box™ as of 06-30-22

Morningstar Style Box™ as of 06-30-22	% Mkt Cap
Giant	50.12
Large	26.70
Medium	20.59
Small	2.48
Micro	0.11

### Morningstar Equity Sectors as of 06-30-22

Morningstar Equity Sectors as of 06-30-22	% Fund
Cyclical	32.92
Basic Materials	2.27
Consumer Cyclical	21.11
Financial Services	9.35
Real Estate	0.19
Sensitive	46.17
Communication Services	11.71
Energy	5.13
Industrials	8.15
Technology	21.18
Defensive	20.91
Consumer Defensive	3.61
Healthcare	16.43
Utilities	0.87

## Operations

Gross Prosp Exp Ratio	0.30% of fund assets
Net Prosp Exp Ratio	0.30% of fund assets
Management Fee	0.26%
12b-1 Fee	—
Other Fee	0.00%
Miscellaneous Fee(s)	0.04%
Fund Inception Date	05-01-09
Total Fund Assets (\$mil)	200,812.6
Annual Turnover Ratio %	24.00
Fund Family Name	American Funds

Waiver Data	Type	Exp. Date	%
—	—	—	—

### Portfolio Manager(s)

Donald O'Neal. Since 1993.  
J. Frank. Since 2001.

Advisor	Capital Research and Management Company
Subadvisor	—

## Notes

# Voya Large Cap Growth Fund – Class 8

+Asset Class: **Large Cap Growth**  
Category: **Large Growth**

## FUND FACTS

Inception Date: **June 30, 1998**  
Investment advisory fee: **0.50%**  
Other expenses: **0.02%**  
Gross fund expense ratio without  
waivers or reductions: **0.52%**  
Total waivers, recoupments and  
reductions: **0.00%**  
Net fund annual expenses after waivers  
or reductions: **0.52%**

Turnover Rate: 98.12%

## Important Information

Voya Retirement Insurance and Annuity  
Company  
One Orange Way  
Windsor, CT 06095-4774  
www.voyaretirementplans.com

Category is interpreted by Voya® using  
Fund Company and/or Morningstar  
category information.

Fees and expenses may be subject to  
change. More detailed information is  
included in the enrollment material.

A commingled fund is a pooled  
investment vehicle, maintained by a  
bank or trust company, the participants  
of which are limited to certain types of  
tax exempt employee benefit plans. This  
Portfolio is not a registered investment  
company, and interests in the Portfolio  
have not been registered with the  
Securities and Exchange Commission.

The "Gross" and "Net" expense ratios  
noted above reflect a management fee  
and an administrative fee. The  
administrative fee is estimated at 10  
basis points (0.10%) per year. The  
actual operating expenses incurred  
within the fund will vary over time; as a  
result, these fees and expenses may be  
higher or lower than the estimated fee  
schedule shown above.

Funds or their affiliates may pay  
compensation to Voya affiliates offering  
a fund. Such compensation may be paid  
out of distribution, service and/or 12b-1  
fees that are deducted from the fund's  
assets, and/or may be paid directly by  
the fund's affiliates. Any fees deducted  
from fund assets are disclosed in the

fund's prospectus and disclosed in the  
fund fact sheet. Because these fees are  
paid on an on-going basis, over time  
these fees will increase the cost of your  
investment and may cost you more than  
paying other types of sales charges. If  
offered through a retirement program,  
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charged under that program. NOT A  
DEPOSIT. NOT FDIC INSURED. NOT  
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GOVERNMENT AGENCY. NOT  
GUARANTEED BY THE INSTITUTION.  
MAY GO DOWN IN VALUE.

## Investment Adviser

Voya Investment Trust Co.

## Portfolio Manager

Jeffrey Bianchi, CFA  
Michael Pytosh  
Kristy Finnegan, CFA  
Leigh Todd

## Investment Objective

The objective of the Fund is to  
outperform the Russell 1000 Growth  
Index before management fees over full  
market cycles.

## Strategy

Voya Large Cap Growth Fund is an  
actively managed fund that relies on  
fundamental research and analysis to  
identify companies with strong and  
accelerating business momentum,  
increasing market recognition, and  
attractive valuations. The objective is to  
outperform the Russell 1000 Growth  
Index before management fees over full  
market cycles. The disciplined strategy  
focuses on security selection through  
rigorous fundamental research,  
beginning with quantitative screening for  
fundamental strength, followed by further  
in-depth research on stocks that rank  
highly in the screening process. Buy and  
sell decisions are the result of the team's  
qualitative judgment.

## Principal Risks

The Fund's principal risks are generally  
those attributable to investing in common  
stocks, such as market, issuer, and other  
risks, and their values may fluctuate.  
Market risk is the risk that securities may  
decline in value due to factors affecting  
the securities markets. Issuer risk is the  
risk that the value of a security may  
decline for reasons specific to the issuer,  
such as changes in its financial

condition. Growth stocks typically sell at  
higher valuations than other stocks. If a  
growth-oriented stock does not exhibit  
the level of growth expected, its price  
may drop sharply. As a result, growth-  
oriented stocks have been more volatile  
than value-oriented stocks.

**A collective investment trust (CIT) is not a mutual fund; the collective investment trust is managed and distributed by Voya Investment Trust Company. There is no guarantee the trust will achieve its objective. Neither the Trust nor units of beneficial interest therein are registered under the Investment Company Act of 1940 or the Securities Act of 1933, in reliance on an exemption under these acts applicable to collective trusts maintained by a bank for certain types of employee benefit trusts. The CIT is managed and distributed by Voya Investment Trust Company to eligible qualified retirement plan clients. Designed exclusively for qualified retirement plans and their participants, the portfolios are not available to individual retail investors. Participation in a CIT is limited to eligible trusts that are accepted by the Trustee as Participating Trusts.**

# American Century Investments® Mid Cap Value Fund - R6 Class

**Category**  
Mid-Cap Value

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks long-term capital growth; income is a secondary consideration.

Under normal market conditions, the portfolio managers will invest at least 80% of the fund's net assets in medium size companies. The portfolio managers consider medium size companies to include those whose market capitalizations at the time of purchase are within the capitalization range of the Russell 3000® Index, excluding the largest 100 such companies.

## Volatility and Risk

**Volatility** as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	19.32	1.04	0.82
3 Yr Beta	0.92	—	0.83

## Principal Risks

Foreign Securities, Loss of Money, Not FDIC Insured, Market/Market Volatility, Socially Conscious, Shareholder Activity, Management, Mid-Cap

## Important Information

**Morningstar Investment Profiles must be accompanied by Morningstar Disclosure and Glossary.**

Funds or their affiliates may pay compensation to Voya® affiliates offering a fund. Such compensation may be paid out of distribution, service and/or 12b-1 fees that are deducted from the fund's assets, and/or may be paid directly by the fund's affiliates. Any fees deducted from fund assets are discussed in the fund's prospectus and disclosed in the fund fact sheet. Because these fees are paid on an on-going basis, over time these fees will increase the cost of your investment and may cost you more than paying other types of sales charges. If offered through a retirement program, additional fees and expenses may be charged under that program. NOT A DEPOSIT. NOT FDIC INSURED. NOT INSURED BY ANY FEDERAL GOVERNMENT AGENCY. NOT GUARANTEED BY THE INSTITUTION. MAY GO DOWN IN VALUE.

## Portfolio Analysis

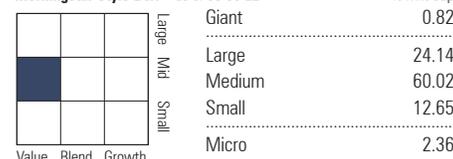
**Composition** as of 06-30-22



**Top 10 Holdings** as of 06-30-22

Company	% Assets
Zimmer Biomet Holdings Inc	3.11
Northern Trust Corp	2.54
Bank of New York Mellon Corp	2.43
Conagra Brands Inc	2.15
Allstate Corp	2.13
Edison International	2.10
Emerson Electric Co	2.06
Quest Diagnostics Inc	1.96
Reinsurance Group of America Inc	1.84
Advance Auto Parts Inc	1.83

**Morningstar Style Box™** as of 06-30-22



**Morningstar Equity Sectors** as of 06-30-22

Sector	% Fund
Cyclical	39.17
Basic Materials	2.32
Consumer Cyclical	7.48
Financial Services	21.02
Real Estate	8.35
Sensitive	29.65
Communication Services	1.44
Energy	5.05
Industrials	17.48
Technology	5.68
Defensive	31.16
Consumer Defensive	10.56
Healthcare	13.02
Utilities	7.58

## Operations

Gross Prosp Exp Ratio	0.63% of fund assets
Net Prosp Exp Ratio	0.63% of fund assets
Management Fee	0.62%
12b-1 Fee	—
Other Fee	0.00%
Miscellaneous Fee(s)	0.01%
Fund Inception Date	07-26-13
Total Fund Assets (\$mil)	8,884.2
Annual Turnover Ratio %	50.00
Fund Family Name	American Century Investments

Waiver Data	Type	Exp. Date	%
—	—	—	—

## Portfolio Manager(s)

Phillip Davidson, CFA. Since 2004.  
Michael Liss, CFA. Since 2004.

Advisor	American Century Investment Management Inc
Subadvisor	—

## Notes

# ClearBridge Small Cap Growth Fund - Class IS

**Category**  
Small Growth

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks long-term growth of capital.

The fund normally invests at least 80% of its assets in equity securities of companies with small market capitalizations and related investments. The portfolio managers use a growth-oriented investment style that emphasizes small U.S. companies.

Past name(s) : Legg Mason ClearBridge Small Cap Gr IS.

## Volatility and Risk

Volatility as of 06-30-22



Risk Measures as of 06-30-22

	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	25.44	1.36	1.01
3 Yr Beta	1.19	—	1.04

## Principal Risks

Emerging Markets, Foreign Securities, Loss of Money, Not FDIC Insured, Growth Investing, Issuer, Market/Market Volatility, Equity Securities, Industry and Sector Investing, Other, Restricted/Illiquid Securities, Pricing, Management, Small Cap

## Important Information

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## Portfolio Analysis

Composition as of 06-30-22



Top 10 Holdings as of 06-30-22

Company	% Assets
BJ's Wholesale Club Holdings Inc	4.60
Trex Co Inc	2.66
RBC Bearings Inc	2.62
Syneos Health Inc Class A	2.57
Biohaven Pharmaceutical Holding Co Ltd	2.46
Fox Factory Holding Corp	2.25
Monolithic Power Systems Inc	2.24
Icon PLC	2.19
Casey's General Stores Inc	2.11
Western Alliance Bancorp	2.08

## Operations

Gross Prosp Exp Ratio	0.77% of fund assets
Net Prosp Exp Ratio	0.77% of fund assets
Management Fee	0.75%
12b-1 Fee	—
Other Fee	0.00%
Miscellaneous Fee(s)	0.02%
Fund Inception Date	08-04-08
Total Fund Assets (\$mil)	4,139.3
Annual Turnover Ratio %	19.00
Fund Family Name	Franklin Templeton Investments

## Notes

Morningstar Style Box™ as of 06-30-22

Style	% Mkt Cap
Giant	0.00
Large	2.25
Medium	24.68
Small	62.91
Micro	10.17

Morningstar Equity Sectors as of 06-30-22

Sector	% Fund
Cyclical	17.96
Basic Materials	1.36
Consumer Cyclical	8.57
Financial Services	8.03
Real Estate	0.00
Sensitive	46.35
Communication Services	1.55
Energy	2.68
Industrials	16.99
Technology	25.13
Defensive	35.69
Consumer Defensive	9.67
Healthcare	26.02
Utilities	0.00

Waiver Data

Type	Exp. Date	%
—	—	—

Portfolio Manager(s)

Aram Green. Since 2007.  
Jeffrey Russell, CFA. Since 2007.

Advisor	Legg Mason Partners Fund
Subadvisor	Advisor, LLC ClearBridge Investments, LLC

# DFA Real Estate Securities Portfolio - Institutional Class

**Category**  
Real Estate

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks long-term capital appreciation.

The fund, using a market capitalization weighted approach, purchases readily marketable equity securities of companies whose principal activities include ownership, management, development, construction, or sale of residential, commercial or industrial real estate. It will principally invest in equity securities of companies in certain real estate investment trusts and companies engaged in residential construction and firms, except partnerships, whose principal business is to develop commercial property.

Past name(s) : DFA Real Estate Securities.

## Volatility and Risk

**Volatility** as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	19.91	1.07	0.93
3 Yr Beta	0.94	—	0.95

## Principal Risks

Lending, Loss of Money, Not FDIC Insured, Market/Market Volatility, Equity Securities, Other, Derivatives, Management, Real Estate/REIT Sector

## Important Information

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## Portfolio Analysis

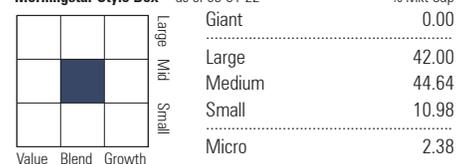
**Composition** as of 05-31-22



**Top 10 Holdings** as of 05-31-22

Company	% Assets
American Tower Corp	8.56
Prologis Inc	6.90
Crown Castle International Corp	6.00
Equinix Inc	4.52
Public Storage	3.81
Realty Income Corp	2.99
Welltower OP LLC	2.94
Digital Realty Trust Inc	2.90
Simon Property Group Inc	2.75
SBA Communications Corp	2.65

**Morningstar Style Box™** as of 05-31-22



**Morningstar Equity Sectors** as of 05-31-22

Sector	% Fund
Cyclical	100.00
Basic Materials	0.00
Consumer Cyclical	0.00
Financial Services	0.00
Real Estate	100.00
Sensitive	0.00
Communication Services	0.00
Energy	0.00
Industrials	0.00
Technology	0.00
Defensive	0.00
Consumer Defensive	0.00
Healthcare	0.00
Utilities	0.00

## Operations

Gross Prosp Exp Ratio	0.20% of fund assets
Net Prosp Exp Ratio	0.18% of fund assets
Management Fee	0.17%
12b-1 Fee	—
Other Fee	0.00%
Miscellaneous Fee(s)	0.03%
Fund Inception Date	01-05-93
Total Fund Assets (\$mil)	8,932.3
Annual Turnover Ratio %	5.00
Fund Family Name	Dimensional Fund Advisors

Waiver Data	Type	Exp. Date	%
Expense Ratio	Contractual	02-28-23	0.02

## Portfolio Manager(s)

Jed Fogdall. Since 2012.  
Mary Phillips, CFA. Since 2022.

Advisor	Dimensional Fund Advisors LP
Subadvisor	—

## Notes

Dimensional Fund Advisors LP (the "Advisor") has agreed to waive certain fees and in certain instances, assume certain expenses of the DFA Real Estate Securities Portfolio. The Fee Waiver and Expense Assumption Agreement for the Portfolio will remain in effect through February 28, 2023, and may only be terminated by the Fund's Board of Directors prior to that date. The Advisor retains the right to seek reimbursement for any fees previously waived and/or expenses previously assumed up to thirty-six months after such fee waiver and/or expense assumption.

# DFA U.S. Targeted Value Portfolio - Institutional Class

**Category**  
Small Value

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks long-term capital appreciation.

The fund purchases a broad and diverse group of the readily marketable securities of U.S. small and mid cap companies that the advisor determines to be value stocks with higher profitability. It may purchase or sell futures contracts and options on futures contracts for U.S. equity securities and indices, to increase or decrease equity market exposure based on actual or expected cash inflows to or outflows from the fund.

Past name(s) : DFA U.S. Large Cap Value.

## Volatility and Risk

Volatility as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	27.59	1.48	1.06
3 Yr Beta	1.23	—	1.06

## Principal Risks

Lending, Loss of Money, Not FDIC Insured, Value Investing, Market/Market Volatility, Equity Securities, Other, Derivatives, Management, Small Cap, Mid-Cap

## Important Information

**Morningstar Investment Profiles must be accompanied by Morningstar Disclosure and Glossary.**

Funds or their affiliates may pay compensation to Voya® affiliates offering a fund. Such compensation may be paid out of distribution, service and/or 12b-1 fees that are deducted from the fund's assets, and/or may be paid directly by the fund's affiliates. Any fees deducted from fund assets are discussed in the fund's prospectus and disclosed in the fund fact sheet. Because these fees are paid on an on-going basis, over time these fees will increase the cost of your investment and may cost you more than paying other types of sales charges. If offered through a retirement program, additional fees and expenses may be charged under that program. NOT A DEPOSIT. NOT FDIC INSURED. NOT INSURED BY ANY FEDERAL GOVERNMENT AGENCY. NOT GUARANTEED BY THE INSTITUTION. MAY GO DOWN IN VALUE.

## Portfolio Analysis

Composition as of 05-31-22



Top 10 Holdings as of 05-31-22

Top 10 Holdings	% Assets
Marathon Oil Corp	1.06
S+p500 Emini Fut Jun22 Xcme	1.03
20220617 06-17-22	
Reliance Steel & Aluminum Co	0.83
Steel Dynamics Inc	0.83
Bunge Ltd	0.75
First Horizon Corp	0.70
Arrow Electronics Inc	0.68
M&T Bank Corp	0.67
Westlake Corp	0.67
Range Resources Corp	0.63

## Operations

Gross Prosp Exp Ratio	0.29% of fund assets
Net Prosp Exp Ratio	0.29% of fund assets
Management Fee	0.27%
12b-1 Fee	—
Other Fee	0.00%
Miscellaneous Fee(s)	0.02%
Fund Inception Date	02-23-00
Total Fund Assets (\$mil)	11,026.1
Annual Turnover Ratio %	13.00
Fund Family Name	Dimensional Fund Advisors

## Notes

The "Management Fee" and "Total Annual Fund Operating Expenses" have been adjusted to reflect the decrease in the management fee payable by the Portfolio from 0.30% to 0.27% effective as of February 28, 2022.

Morningstar Style Box™ as of 05-31-22

Style Box	% Mkt Cap
Giant	0.00
Large	0.88
Medium	29.88
Small	44.33
Micro	24.91

Morningstar Equity Sectors as of 05-31-22

Morningstar Equity Sectors	% Fund
Cyclical	48.80
Basic Materials	9.14
Consumer Cyclical	12.22
Financial Services	26.58
Real Estate	0.86
Sensitive	40.27
Communication Services	2.65
Energy	10.87
Industrials	16.97
Technology	9.78
Defensive	10.92
Consumer Defensive	5.71
Healthcare	4.66
Utilities	0.55

## Waiver Data

Waiver Data	Type	Exp. Date	%
—	—	—	—

## Portfolio Manager(s)

Jed Fogdall. Since 2012.  
Joel Schneider. Since 2015.

Advisor	Dimensional Fund Advisors LP
Subadvisor	—

# Vanguard® Mid-Cap Index Fund - Admiral™ Shares

**Category**  
Mid-Cap Blend

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks to track the performance of the CRSP US Mid Cap Index that measures the investment return of mid-capitalization stocks.

The fund employs an indexing investment approach designed to track the performance of the CRSP US Mid Cap Index, a broadly diversified index of stocks of mid-size U.S. companies. The advisor attempts to replicate the target index by investing all, or substantially all, of its assets in the stocks that make up the index, holding each stock in approximately the same proportion as its weighting in the index.

Past name(s) : Vanguard Mid Cap Index Adm.

## Volatility and Risk

Volatility as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	21.25	1.14	0.98
3 Yr Beta	1.10	—	1.04

## Principal Risks

Loss of Money, Not FDIC Insured, Market/Market Volatility, Equity Securities, ETF, Early Close/Late Close/Trading Halt, Management, Market Trading

## Important Information

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## Portfolio Analysis

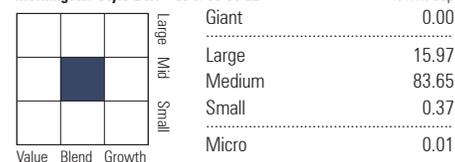
Composition as of 06-30-22



Top 10 Holdings as of 06-30-22

Top 10 Holdings	% Assets
Centene Corp	0.86
Synopsys Inc	0.81
Cadence Design Systems Inc	0.72
IQVIA Holdings Inc	0.72
Realty Income Corp	0.72
Corteva Inc	0.68
Amphenol Corp Class A	0.67
Welltower OP LLC	0.65
Digital Realty Trust Inc	0.64
Devon Energy Corp	0.63

Morningstar Style Box™ as of 06-30-22



Morningstar Equity Sectors as of 06-30-22

Morningstar Equity Sectors	% Fund
Cyclical	36.33
Basic Materials	4.82
Consumer Cyclical	9.52
Financial Services	11.67
Real Estate	10.32
Sensitive	40.05
Communication Services	4.48
Energy	5.45
Industrials	11.73
Technology	18.39
Defensive	23.61
Consumer Defensive	4.44
Healthcare	12.30
Utilities	6.87

## Operations

Gross Prosp Exp Ratio	0.05% of fund assets
Net Prosp Exp Ratio	0.05% of fund assets
Management Fee	0.05%
12b-1 Fee	—
Other Fee	—
Miscellaneous Fee(s)	0.00%
Fund Inception Date	11-12-01
Total Fund Assets (\$mil)	84,818.1
Annual Turnover Ratio %	16.00
Fund Family Name	Vanguard

Waiver Data	Type	Exp. Date	%
—	—	—	—

## Portfolio Manager(s)

Donald Butler, CFA. Since 1998.  
Awais Khan, CFA. Since 2021.

Advisor Vanguard Group Inc  
Subadvisor —

## Notes

# Vanguard® Small-Cap Index Fund - Admiral™ Shares

**Category**  
Small Blend

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks to track the performance of the CRSP US Small Cap Index that measures the investment return of small-capitalization stocks.

The fund employs an indexing investment approach designed to track the performance of the CRSP US Small Cap Index, a broadly diversified index of stocks of small U.S. companies. The advisor attempts to replicate the target index by investing all, or substantially all, of its assets in the stocks that make up the index, holding each stock in approximately the same proportion as its weighting in the index.

## Volatility and Risk

**Volatility** as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	23.28	1.25	0.97
3 Yr Beta	1.14	—	1.02

## Principal Risks

Loss of Money, Not FDIC Insured, Market/Market Volatility, Equity Securities, ETF, Early Close/Late Close/Trading Halt, Management, Market Trading

## Important Information

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## Portfolio Analysis

**Composition** as of 06-30-22



**Top 10 Holdings** as of 06-30-22

Company	% Assets
Quanta Services Inc	0.41
Molina Healthcare Inc	0.37
Atmos Energy Corp	0.36
IDEX Corp	0.32
LPL Financial Holdings Inc	0.32
Bio-Techne Corp	0.31
Bunge Ltd	0.31
Targa Resources Corp	0.31
Brown & Brown Inc	0.30
Entegris Inc	0.29

**Morningstar Style Box™** as of 06-30-22

Style	% Mkt Cap
Giant	0.00
Large	0.31
Medium	38.93
Small	52.39
Micro	8.38

**Morningstar Equity Sectors** as of 06-30-22

Sector	% Fund
Cyclical	40.13
Basic Materials	4.12
Consumer Cyclical	11.40
Financial Services	14.47
Real Estate	10.14
Sensitive	40.08
Communication Services	2.47
Energy	5.03
Industrials	17.38
Technology	15.20
Defensive	19.80
Consumer Defensive	4.25
Healthcare	12.08
Utilities	3.47

## Operations

Gross Prosp Exp Ratio	0.05% of fund assets
Net Prosp Exp Ratio	0.05% of fund assets
Management Fee	0.04%
12b-1 Fee	—
Other Fee	—
Miscellaneous Fee(s)	0.01%
Fund Inception Date	11-13-00
Total Fund Assets (\$mil)	69,681.9
Annual Turnover Ratio %	17.00
Fund Family Name	Vanguard

Waiver Data	Type	Exp. Date	%
—	—	—	—

## Portfolio Manager(s)

William Coleman, CFA. Since 2016.  
Gerard O'Reilly. Since 2016.

Advisor	Vanguard Group Inc
Subadvisor	—

## Notes

# Voya Mid-Cap Growth Equity Fund – Class 8

Asset Class: **Small/Mid/Specialty**  
Category: **Mid-Cap Growth**

## FUND FACTS

Inception Date: **January 2, 2008**

Investment advisory fee: **0.65%**

Other expenses: **0.03%**

Gross fund expense ratio without  
waivers or reductions: **0.68%**

Total waivers, recoupments and  
reductions: **0.00%**

Net fund annual expenses after waivers  
or reductions: **0.68%**

Turnover Rate: 65.39%

## Important Information

Voya Retirement Insurance and Annuity  
Company  
One Orange Way  
Windsor, CT 06095-4774  
www.voyaretirementplans.com

Category is interpreted by Voya® using  
Fund Company and/or Morningstar  
category information.

Fees and expenses may be subject to  
change. More detailed information is  
included in the enrollment material.

A commingled fund is a pooled  
investment vehicle, maintained by a  
bank or trust company, the participants  
of which are limited to certain types of  
tax exempt employee benefit plans. This  
Portfolio is not a registered investment  
company, and interests in the Portfolio  
have not been registered with the  
Securities and Exchange Commission.

The "Gross" and "Net" expense ratios  
noted above reflect a management fee  
and an administrative fee. The  
administrative fee is estimated at 10  
basis points (0.10%) per year. The  
actual operating expenses incurred  
within the fund will vary over time; as a  
result, these fees and expenses may be  
higher or lower than the estimated fee  
schedule shown above.

Funds or their affiliates may pay  
compensation to Voya affiliates offering  
a fund. Such compensation may be paid  
out of distribution, service and/or 12b-1  
fees that are deducted from the fund's

assets, and/or may be paid directly by  
the fund's affiliates. Any fees deducted  
from fund assets are disclosed in the  
fund's prospectus and disclosed in the  
fund fact sheet. Because these fees are  
paid on an on-going basis, over time  
these fees will increase the cost of your  
investment and may cost you more than  
paying other types of sales charges. If  
offered through a retirement program,  
additional fees and expenses may be  
charged under that program. NOT A  
DEPOSIT. NOT FDIC INSURED. NOT  
INSURED BY ANY FEDERAL  
GOVERNMENT AGENCY. NOT  
GUARANTEED BY THE INSTITUTION.  
MAY GO DOWN IN VALUE.

## Investment Adviser

Voya Investment Trust Co.

## Portfolio Manager

Jeffrey Bianchi, CFA  
Michael Pytosh  
Kristy Finnegan

## Investment Objective

The objective of the Fund is to  
outperform the Russell Midcap Growth  
Index before management fees over full  
market cycles.

## Strategy

Voya Mid-Cap Growth Equity Fund is an  
actively managed fund that relies on  
fundamental research and analysis to  
identify companies with strong and  
accelerating business momentum,  
increasing market acceptance and  
attractive valuations. The objective is to  
outperform the Russell Midcap Growth  
Index before management fees over full  
market cycles. The disciplined strategy  
focuses on security selection, based on  
analysis of the characteristics of  
individual companies compared to other  
mid-cap growth companies. The portfolio  
management team concentrates on the  
top ranking securities to add insight  
through in-depth fundamental analysis  
and qualitative judgment.

## Principal Risks

The Fund's principal risks are generally  
those attributable to investing in common  
stocks, such as market, issuer, and other  
risks, and their values may fluctuate.  
Market risk is the risk that securities may  
decline in value due to factors affecting

the securities markets. Issuer risk is the  
risk that the value of a security may  
decline for reasons specific to the issuer,  
such as changes in its financial  
condition. Growth stocks typically sell at  
higher valuations than other stocks. If a  
growth-oriented stock does not exhibit  
the level of growth expected, its price  
may drop sharply. As a result, growth-  
oriented stocks have been more volatile  
than value-oriented stocks.

**A collective investment trust (CIT) is not a mutual fund; the collective investment trust is managed and distributed by Voya Investment Trust Company. There is no guarantee the trust will achieve its objective. Neither the Trust nor units of beneficial interest therein are registered under the Investment Company Act of 1940 or the Securities Act of 1933, in reliance on an exemption under these acts applicable to collective trusts maintained by a bank for certain types of employee benefit trusts. The CIT is managed and distributed by Voya Investment Trust Company to eligible qualified retirement plan clients. Designed exclusively for qualified retirement plans and their participants, the portfolios are not available to individual retail investors. Participation in a CIT is limited to eligible trusts that are accepted by the Trustee as Participating Trusts.**

# American Funds® EuroPacific Growth Fund® - Class R-6

**Category**  
Foreign Large Growth

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks long-term growth of capital.

The fund invests primarily in common stocks of issuers in Europe and the Pacific Basin that the investment adviser believes have the potential for growth. Growth stocks are stocks that the investment adviser believes have the potential for above-average capital appreciation. It normally will invest at least 80% of its net assets in securities of issuers in Europe and the Pacific Basin. The fund may invest a portion of its assets in common stocks and other securities of companies in emerging markets.

## Volatility and Risk

**Volatility** as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	19.09	1.02	1.02
3 Yr Beta	1.06	—	1.09

## Principal Risks

Emerging Markets, Foreign Securities, Long-Term Outlook and Projections, Loss of Money, Not FDIC Insured, Growth Investing, Active Management, Issuer, Market/Market Volatility

## Important Information

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## Portfolio Analysis

**Composition** as of 06-30-22



**Top 10 Holdings** as of 06-30-22

Company	% Assets
Reliance Industries Ltd	3.15
ASML Holding NV	2.65
Taiwan Semiconductor Manufacturing Co Ltd	2.43
LVMH Moet Hennessy Louis Vuitton SE	2.24
Canadian Natural Resources Ltd	2.02
Novo Nordisk A/S Class B	1.99
AIA Group Ltd	1.94
Daiichi Sankyo Co Ltd	1.78
Airbus SE	1.65
WuXi Biologics (Cayman) Inc	1.35

**Morningstar Super Sectors** as of 06-30-22

Sector	% Fund
Cyclical	34.24
Sensitive	42.88
Defensive	22.88

## Operations

Gross Prosp Exp Ratio	0.46% of fund assets
Net Prosp Exp Ratio	0.46% of fund assets
Management Fee	0.41%
12b-1 Fee	—
Other Fee	0.00%
Miscellaneous Fee(s)	0.05%
Fund Inception Date	05-01-09
Total Fund Assets (\$mil)	135,198.0
Annual Turnover Ratio %	29.00
Fund Family Name	American Funds

## Notes

**Morningstar Style Box™** as of 06-30-22

Style	% Mkt Cap
Giant	56.64
Large	30.65
Medium	12.65
Small	0.06
Micro	0.00

**Morningstar World Regions** as of 06-30-22

Region	% Fund
Americas	14.05
North America	10.25
Latin America	3.80
Greater Europe	45.76
United Kingdom	6.99
Europe Developed	37.76
Europe Emerging	0.03
Africa/Middle East	0.98
Greater Asia	40.20
Japan	10.64
Australasia	3.07
Asia Developed	9.49
Asia Emerging	16.99

**Waiver Data**

Type	Exp. Date	%
—	—	—

## Portfolio Manager(s)

Carl Kawaja. Since 2001.  
Sung Lee. Since 2002.

Advisor: Capital Research and Management Company  
Subadvisor: —

# American Funds® New Perspective Fund® - Class R-6

**Category**  
Global Large-Stock Growth

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks long-term growth of capital.  
The fund seeks to take advantage of investment opportunities generated by changes in international trade patterns and economic and political relationships by investing in common stocks of companies located around the world. In pursuing its investment objective, it invests primarily in common stocks that the investment adviser believes have the potential for growth.

## Volatility and Risk

### Volatility as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	20.23	1.09	1.00
3 Yr Beta	1.10	—	1.07

## Principal Risks

Foreign Securities, Long-Term Outlook and Projections, Loss of Money, Not FDIC Insured, Growth Investing, Active Management, Issuer, Market/Market Volatility

## Important Information

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## Portfolio Analysis

### Composition as of 06-30-22



### Top 10 Holdings as of 06-30-22

Top 10 Holdings as of 06-30-22	% Assets
Capital Group Central Cash Fund	6.91
Tesla Inc	5.17
Microsoft Corp	4.19
Taiwan Semiconductor Manufacturing Co Ltd	2.57
Meta Platforms Inc Class A	1.80
AIA Group Ltd	1.46
Alphabet Inc Class A	1.42
Alphabet Inc Class C	1.42
Amazon.com Inc	1.42
Eli Lilly and Co	1.42

### Morningstar Super Sectors as of 06-30-22

Morningstar Super Sectors as of 06-30-22	% Fund
Cyclical	35.30
Sensitive	39.90
Defensive	24.80

## Operations

Gross Prosp Exp Ratio	0.41% of fund assets
Net Prosp Exp Ratio	0.41% of fund assets
Management Fee	0.37%
12b-1 Fee	—
Other Fee	0.00%
Miscellaneous Fee(s)	0.04%
Fund Inception Date	05-01-09
Total Fund Assets (\$mil)	106,248.2
Annual Turnover Ratio %	22.00
Fund Family Name	American Funds

## Notes

### Morningstar Style Box™ as of 06-30-22

Morningstar Style Box™ as of 06-30-22	% Mkt Cap
Giant	53.82
Large	31.89
Medium	13.49
Small	0.80
Micro	0.00

Value Blend Growth

### Morningstar World Regions as of 06-30-22

Morningstar World Regions as of 06-30-22	% Fund
Americas	60.12
North America	58.03
Latin America	2.09
Greater Europe	27.26
United Kingdom	4.94
Europe Developed	21.96
Europe Emerging	0.00
Africa/Middle East	0.36
Greater Asia	12.62
Japan	3.26
Australasia	0.43
Asia Developed	6.88
Asia Emerging	2.05

Waiver Data	Type	Exp. Date	%
—	—	—	—

### Portfolio Manager(s)

Robert Lovelace, CFA. Since 2000.  
Jonathan Knowles. Since 2004.

Advisor	Capital Research and Management Company
Subadvisor	—

# Vanguard International Explorer™ Fund - Investor Shares

**Category**  
Foreign Small/Mid Growth

## Investment Objective & Strategy

### From the investment's prospectus

The investment seeks to provide long-term capital appreciation.

The fund invests primarily in the equity securities of small-capitalization companies located in numerous countries outside the United States that an advisor believes offer the potential for capital appreciation. In doing so, each advisor considers, among other things, whether the company has the potential for above-average earnings growth, whether the company's securities are attractively valued, and whether the company has a sustainable competitive advantage. It uses multiple investment advisors.

## Volatility and Risk

**Volatility** as of 06-30-22



Risk Measures as of 06-30-22	Port Avg	Rel S&P 500	Rel Cat
3 Yr Std Dev	21.73	1.17	0.97
3 Yr Beta	1.18	—	1.04

## Principal Risks

Currency, Loss of Money, Not FDIC Insured, Country or Region, Market/Market Volatility, Equity Securities, Management

## Important Information

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## Portfolio Analysis

**Composition** as of 03-31-22



**Top 10 Holdings** as of 03-31-22

Top 10 Holdings	% Assets
Befesa SA Bearer Shares	0.96
Rotork PLC	0.86
BE Semiconductor Industries NV	0.82
Royal UNIBREW A/S	0.76
Nexans	0.73
Nippon Shinyaku Co Ltd	0.72
Julius Baer Gruppe AG	0.70
Reply SpA	0.69
D'leteren Group	0.59
Trigano SA	0.59

**Morningstar Super Sectors** as of 03-31-22

Morningstar Super Sectors	% Fund
Cyclical	39.06
Sensitive	48.33
Defensive	12.62

## Operations

Gross Prosp Exp Ratio	0.40% of fund assets
Net Prosp Exp Ratio	0.40% of fund assets
Management Fee	0.39%
12b-1 Fee	—
Other Fee	0.00%
Miscellaneous Fee(s)	0.01%
Fund Inception Date	11-04-96
Total Fund Assets (\$mil)	1,717.0
Annual Turnover Ratio %	51.00
Fund Family Name	Vanguard

## Notes

**Morningstar Style Box™** as of 03-31-22

Style Box	% Mkt Cap
Giant	0.74
Large	7.53
Medium	66.54
Small	23.38
Micro	1.81

**Morningstar World Regions** as of 03-31-22

Morningstar World Regions	% Fund
Americas	4.93
North America	3.32
Latin America	1.60
Greater Europe	56.32
United Kingdom	15.66
Europe Developed	39.61
Europe Emerging	0.19
Africa/Middle East	0.86
Greater Asia	38.76
Japan	22.32
Australasia	4.45
Asia Developed	8.97
Asia Emerging	3.03

Waiver Data	Type	Exp. Date	%
—	—	—	—

## Portfolio Manager(s)

Magnus Larsson. Since 2017.  
Luke Biermann, CFA. Since 2020.

Advisor	Baillie Gifford Overseas Limited
Subadvisor	—

# Important Legal Information



# Voya Financial® “Excessive Trading” Policy

The Voya Financial® family of companies (Voya®), as providers of multi-fund variable insurance and retirement products, has adopted this Excessive Trading Policy to respond to the demands of the various fund families which make their funds available through our variable insurance and retirement products to restrict excessive fund trading activity and to ensure compliance with Section 22c-2 of the Investment Company Act of 1940, as amended. Voya’s current definition of Excessive Trading and our policy with respect to such trading activity is as follows:

1. Voya actively monitors fund transfer and reallocation activity within its variable insurance and retirement products to identify Excessive Trading.

**Voya currently defines Excessive Trading as:**

- a. More than one purchase and sale of the same fund (including money market funds) within a 60 calendar day period (hereinafter, a purchase and sale of the same fund is referred to as a “round-trip”). This means two or more round-trips involving the same fund within a 60 calendar day period would meet Voya’s definition of Excessive Trading; or
- b. Six round-trips within a 12 month period.

**The following transactions are excluded when determining whether trading activity is excessive:**

- a. Purchases or sales of shares related to non-fund transfers (for example, new purchase payments, withdrawals and loans);
- b. Transfers associated with scheduled dollar cost averaging, scheduled rebalancing or scheduled asset allocation programs;
- c. Purchases and sales of fund shares in the amount of \$5,000 or less;
- d. Purchases and sales of funds that affirmatively permit short-term trading in their fund shares, and movement between such funds and a money market fund; and
- e. Transactions initiated by a member of the Voya® family of insurance companies.

2. If Voya determines that an individual has made a purchase of a fund within 60 days of a prior round-trip involving the same fund, Voya will send them a letter warning that another sale of that same fund within 60 days of the beginning of the prior round-trip will be deemed to be Excessive Trading and result in a six month suspension of their ability to initiate fund transfers or reallocations through the Internet, facsimile, Voice Response Unit (VRU), telephone calls to Customer Service, or other electronic trading medium that Voya may make available from time to time (“Electronic Trading Privileges”). Likewise, if Voya determines that an individual has made five round-trips within a 12 month period, Voya will send them a letter warning that another purchase and sale of that same fund within 12 months of the initial purchase in the first round-trip in the prior twelve month period will be deemed to be Excessive Trading and result in a six month suspension of their Electronic Trading Privileges. According to the needs of the various business units, a copy of the warning letters may also be sent, as applicable, to the person(s) or entity authorized to initiate fund transfers or reallocations, the agent/registered representative or investment adviser for that individual. A copy of the warning letters and details of the individual’s trading activity may also be sent to the fund whose shares were involved in the trading activity.

3. If Voya determines that an individual has used one or more of its products to engage in Excessive Trading, Voya will send a second letter to the individual. This letter will state that the individual's Electronic Trading Privileges have been suspended for a period of six months. Consequently, all fund transfers or reallocations, not just those which involve the fund whose shares were involved in the Excessive Trading activity, will then have to be initiated by providing written instructions to Voya via regular U.S. mail. During the six month suspension period, electronic "inquiry only" privileges will be permitted where and when possible. A copy of the letter restricting future transfer and reallocation activity to regular U.S. mail and details of the individual's trading activity may also be sent to the fund whose shares were involved in the Excessive Trading activity.
4. Following the six month suspension period during which no additional Excessive Trading is identified, Electronic Trading Privileges may again be restored. Voya will continue to monitor the fund transfer and reallocation activity, and any future Excessive Trading will result in an indefinite suspension of the Electronic Trading Privileges. Excessive Trading activity during the six month suspension period will also result in an indefinite suspension of the Electronic Trading Privileges.
5. Voya reserves the right to limit fund trading or reallocation privileges with respect to any individual, with or without prior notice, if Voya determines that the individual's trading activity is disruptive, regardless of whether the individual's trading activity falls within the definition of Excessive Trading set forth above. Also, Voya's failure to send or an individual's failure to receive any warning letter or other notice contemplated under this Policy will not prevent Voya from suspending that individual's Electronic Trading Privileges or taking any other action provided for in this Policy.
6. Each fund available through Voya's variable insurance and retirement products, either by prospectus or stated policy, has adopted or may adopt its own excessive/frequent trading policy. Voya reserves the right, without prior notice, to implement restrictions and/or block future purchases of a fund by an individual who the fund has identified as violating its excessive/frequent trading policy. All such restrictions and/or blocking of future fund purchases will be done in accordance with the directions Voya receives from the fund.



This Excessive Trading Policy applies to products and services offered through the Voya® family of companies.

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**VOYA**  
FINANCIAL

## Voya MAP SELECT 2010

The Voya Multiple Asset Portfolio Select 2010 (“MAP Select”) Group Funding Agreement for Allocated Accounts with the Voya Fixed Account<sup>1</sup>

**Why Reading this Information Booklet is Important.** Before you participate (the “participant”) in the MAP Select group funding agreement (the “contract”) through the retirement plan sponsored by your employer (the “plan”), you should read this information booklet and its Appendices. This booklet provides facts about the contract and its investment options and other important information. Please keep it for future reference.

### OVERVIEW

The MAP Select contract is issued to the “contract holder” (generally your employer’s retirement plan trustees) and Voya Retirement Insurance and Annuity Company (the “Company”<sup>2</sup>, “VRIAC”, “we”, “us” or “our”). Under federal tax law, your employer may take tax deductions for contributions to a qualified plan and, if your plan allows, you may contribute to that same plan on a pre- or post-tax basis.

The primary purpose of the contract is to provide for the accumulation of contributions, under the terms of your plan that will result in retirement income for you and other plan participants. Under the contract, contributions can be invested in a variety of different investment options. You will receive periodic statements that provide confirmation of account transactions such as contributions made. As described in your enrollment material, you will also have access to your account information through Voya Access, our easy-to-use interactive voice response, and through our online capabilities on the Internet.

This information booklet contains a summary of the key provisions of the MAP Select contract and is intended for use with the plan sponsored by your employer. Your retirement benefits are governed exclusively by the provisions of your plan and not by the contract that we deliver to the contract holder. The contract permits the contract holder to retain fiduciary responsibility for the decision to transfer or withdraw amounts from the contract. If the contract holder exercises such discretion to withdraw or transfer amounts from the contract, participant consent is not required and there may be charges against your account balance, such as a market value adjustment, contract surrender charge or Transferred Asset Benefit Recovery charge, if applicable.

In the event of a conflict between this information booklet and the contract, the terms of the contract will prevail.

### PARTICIPANT ACCOUNTS

Plan contributions are submitted by the plan sponsor and applied to participant accounts. The contributions are allocated to the investment options selected by the plan sponsor for your plan to provide future retirement income for you. If allowed by your plan, you will be able to select the investment options for your participant account under the MAP Select contract. For each account, we maintain multiple record sources for crediting select types of employer and employee contributions and to accept rollovers from other sponsored plans and Individual Retirement Accounts and Annuities (“IRAs”) as allowed by your plan.

The accumulation phase may end when you have a change in status that results in a benefit payment (because of retirement, for example). At this point, the amounts accumulated for you can be used to provide income

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<sup>1</sup> Sold as a group annuity contract in the State of Washington.

<sup>2</sup> The Company is an indirect, wholly-owned subsidiary of Voya Financial, Inc. (“Voya”). Securities are distributed through Voya Financial Partners, LLC or through other broker-dealers with which Voya Financial Partners, LLC has selling agreements. Financial planning is offered by Voya Financial Advisors, Inc. Voya Financial Partners, LLC and Voya Financial Advisors, Inc. are both members of the Financial Industry Regulatory Authority (“FINRA”) and the Securities Investor Protection Corporation (“SIPC”). Both are also members of the Voya® family of companies

payments. During this **income phase**, you, as the “annuitant”, can receive periodic retirement benefit payments based on your life expectancy or a specified period of time, as permitted under your plan and contract.

## **INVESTMENT OPTIONS**

The MAP Select contract offers a wide range of variable investment options and two different credited interest options.

### **The Variable Investment Options**

The variable investment options available through the contract are subaccounts of a Company separate account, each which invests directly in shares of a corresponding mutual fund. Each underlying mutual fund has a different investment objective and more detailed information about a fund’s investment risks and fees and expenses can be found in the fund fact sheets you will receive, along with this booklet, at enrollment. At our discretion, we may add, restrict or withdraw the availability of any such investment option.

**How the Variable Investment Options Work.** The variable investment options fluctuate in value and involve investment risks. The value of the fund shares may increase or decrease, which will affect the value of your participant account.

When contributions are allocated to the contract and directed to the variable investment options, they are invested in subaccounts of a pooled separate account, which purchase shares of mutual funds registered under the Investment Company Act of 1940. The separate account actually holds the fund shares. Your account under the contract holds units of participation in the separate account.

At the end of each day that the New York Stock Exchange (“NYSE”) is open (normally at 4 p.m. Eastern Time), a net asset value per share of each fund is determined (based on the value of each fund’s securities, cash and other assets, less any liabilities, divided by the number of shares outstanding). The separate account unit value of the fund is then derived by multiplying the last unit value by the current net investment factor. The net investment factor takes into account the difference in net assets in the beginning and at the end of the period being valued, taxes (or provisions for taxes, if any) and the Daily Asset Charge (“DAC”), which is assessed against amounts invested in the variable investment options. **See “Daily Asset Charge” and Appendix A for additional information about the DAC.**

Different funds and fund share classes pay varying levels of fees to the Company. Pricing for your employer’s plan takes these different fee levels into consideration and the different fee levels can provide flexibility in the plan’s overall cost. As a result, it is possible that different share classes within a fund family, or across different fund families, may be utilized in offering the variable investment options to your plan.

The valuation of the variable investment options is dependent upon the securities markets. The applicable valuation date for fund transactions is subject to federal securities laws and regulations. Also, certain funds may deduct redemption fees to discourage market timing and other short-term trading strategy.

Also see the fund fact sheets provided to you at enrollment for important information about investment advisory fees, redemption fees, 12b-1 distribution fees and other expenses and disclosures on revenue we may receive from the various funds. If you would like more information about your variable investment options, you may request a prospectus for each fund from your employer or plan administrator.

**You should consider the investment objectives, risks, and charges and expenses of the variable product and its underlying fund options; or mutual funds offered through a retirement plan, carefully before investing. The information booklets contain this and other information. You may obtain a free copy of the prospectus for the fund (in English) prior to making an investment decision or at any time by calling your local representative or 1-800-262-3862. Please read the information carefully before investing.**

## Credited Interest Options

In addition to the variable investment options, MAP Select also includes two different credited interest options. The Company's claims-paying ability should be taken into consideration in evaluating interest rate guarantees. The guarantee does not apply to the investment return or principal value of the variable investment options.

## Voya Fixed Account

The Voya Fixed Account is a credited rate investment option. The Fixed Account is an obligation of VRIAC's general account which supports all of the Company's insurance and annuity commitments. The rate credited to the Plan is determined by VRIAC subject to minimum rate guarantees in the Contract. Under the Voya Fixed Account option, we assume the risk of investment gain or loss by guaranteeing the amounts you allocate to this option and promising a minimum interest rate.

Interest Rates: The Fixed Account provides stability of principal and credits interest on all assets allocated to this option. The following interest rates may be applicable:

- **Guaranteed Minimum Interest Rate ("GMIR"):** The Company guarantees for the life of your Contract that interest will be credited at an annual effective yield that is no less than the GMIR set forth in your Contract.
- **Floor interest rate:** For each calendar year, the Company will also communicate to you a one-year guaranteed floor interest rate. This floor interest rate is currently equal to the GMIR and is guaranteed never to be less than the GMIR for the life of the contract.
- **Current credited interest rate:** The Company at its discretion may also credit interest at a "current credited interest rate". The current credited interest rate may be higher than the GMIR/floor interest rate and may be changed at any time, except that we will not apply a decrease to the current credited interest rate following a rate change initiated solely by us prior to the last day of the three-month period measured from the first day of the month in which such change was effective. The current rate for a plan's initial investment in the Voya Fixed Account may be in effect for less than a full three-month period.

The GMIR, the floor interest rate and the current credited interest rate are each expressed as an annual effective yield. Interest is credited to accounts on a daily basis. Once credited, the interest becomes a part of the principal. Taking the effect of compounding into account, the interest credited daily yields the current credited interest rate.

Any changes in interest rates will apply to all amounts invested in the Fixed Account. The floor interest rate and current credited interest rate are based on Plan-specific characteristics, Plan-specific elections, compensation paid to sales professionals and other factors. You should review with your sales representative how these factors affect the Fixed Account interest rates. If Plan-specific elections and characteristics change, the Company may make corresponding adjustments to the current credited interest rate and floor interest rate, subject to the GMIR described above.

Fixed Account interest rates may be reduced if your Plan allows participants access to investment options not provided under the Contract (split-funded plans) or permits in-service withdrawals prior to age 59½.

## Voya Guaranteed Accumulation Account<sup>3</sup>

The Voya Guaranteed Accumulation Account ("GAA") option (not available for all plans) allows you to allocate amounts for specific periods of time and know in advance the rate of interest that will be earned. Amounts may be allocated to GAA during an open "deposit period," generally offered monthly. During each deposit period, the Company may offer a "guaranteed term" in each of two classifications. The guaranteed term is the length of time for which we guarantee interest rates for GAA. The "short-term classification" offers guaranteed terms with

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<sup>3</sup> The Guaranteed Accumulation Account may not be available in all contracts or states, and if permitted under the contract we may close or restrict the Guaranteed Accumulation Account to current or future investment.

maturity dates of 3 years or less and the “long-term classification” offers terms with maturity dates of 10 years or less, but greater than 3 years. You will always know in advance the rate you will receive during a guaranteed term. GAA credits interest daily. Taking the effect of compounding into account, the interest credited to your account daily yields the guaranteed rate.

Your principal and interest are guaranteed if you leave your money in a guaranteed term of GAA until the maturity date of the term. If you surrender or transfer money from a guaranteed term before its maturity date, you will receive the “market value adjusted” amount of the balance, which could be either positive or negative. If GAA is made available as an investment option for your plan’s contract, you will be provided with a separate disclosure booklet that describes the features of GAA in greater detail. The booklet also gives examples of the market value adjustment calculation and the market value adjustment.

## CHANGING INVESTMENT OPTIONS

During the accumulation phase, if authorized by the plan sponsor, you may change the investment elections to which future contributions will be applied. Unless otherwise restricted, transfers among the fund investment options may also be made at any time by calling Voya’s customer contact center or using online capabilities on the Internet. Transfers to or from the Fixed Account investment option may be limited under the terms of the Contract and the elections, if applicable, made under that Contract by the plan sponsor (see “**Transfers From the Fixed Account**” and “**Transfers To The Fixed Account**” below). Transaction requests received in good order by the close of business of the NYSE are processed that same business day. Once a change is made, you will receive confirmation of the requested change(s) by US mail, or online if you participate in our e-delivery program. It is important that you review these confirmation statements carefully. Failure to report any discrepancy within 30 days will indicate agreement with the transactions in the account as reported on the confirmation statement.

## TRANSFERS FROM THE FIXED ACCOUNT

**Percentage Limitation or Equity Wash Option.** The contract holder must elect one of two options when completing the application to the MAP Select contract. The option elected will determine what limitations and restrictions apply on transfers from the Fixed Account. The options are as follows:

- **Percentage Limitation Option** – Transfers are permitted from the Fixed Account to any of the other investment options, but such transfers are limited by a percentage that may vary at our discretion. The percentage we permit you to transfer will never be less than 10% of the amount you have in the Fixed Account on January 1 of a calendar year. We may allow a higher percentage. However, if for each of the four consecutive prior calendar years, you have annually transferred from the Fixed Account the maximum amount allowed and have made no new contributions to the Fixed Account within that period, the entire balance may be transferred regardless of the maximum percentage then allowed. Or, if your account has less than \$2,000 in the Fixed Account, you may transfer the entire balance to another investment option.
- **Equity Wash Option** – If this option is elected for plans with no competing investment options, transfers from the Fixed Account can be made at any time without limitations or restrictions. However, if your plan does have competing investment options, then transfers are allowed at any time from your participant account provided:
  - The Fixed Account transfer is not directed into a competing investment option;
  - A transfer into a competing investment option from any non-competing investment option has not occurred within 90 calendar days; and
  - A partial surrender has not occurred within 90 calendar days.

Transfers into a competing investment option from another investment option are allowed at any time provided that no prior transfers from the Fixed Account have occurred within 90 calendar days.

A “competing investment option” is defined as any investment option under the MAP Select contract or other contract or investment program offered by the Company or its affiliates or other financial providers in connection with your plan which:

- Provides a direct or indirect guarantee of investment performance;
- Is, or may be, invested primarily in assets other than common or preferred stock;
- Is, or may be, invested primarily in financial vehicles, (such as mutual funds, trusts and insurance company contracts) which are invested in assets other than common or preferred stock;
- Is available through a self-directed brokerage arrangement; or
- Is any fund with similar characteristics to the above.

**You will be informed at enrollment of the Fixed Account transfer option selected for your plan's contract.**

If the equity wash option is selected, you will also be informed of your plan's competing investment options, if applicable, which may change from time to time.

**VOYA FINANCIAL® "EXCESSIVE TRADING" POLICY**

The Voya Financial® family of companies (Voya®), as providers of multi-fund variable insurance and retirement products, has adopted this Excessive Trading Policy to respond to the demands of the various fund families which make their funds available through our variable insurance and retirement products to restrict excessive fund trading activity and to ensure compliance with Section 22c-2 of the Investment Company Act of 1940, as amended. Voya's current definition of Excessive Trading and our policy with respect to such trading activity is as follows:

Voya actively monitors fund transfer and reallocation activity within its variable insurance and retirement products to identify Excessive Trading.

Voya currently defines Excessive Trading as:

- More than one purchase and sale of the same fund (including money market funds) within a 60 calendar day period (hereinafter, a purchase and sale of the same fund is referred to as a "round-trip"). This means two or more round-trips involving the same fund within a 60 calendar day period would meet Voya's definition of Excessive Trading; or
- Six round-trips within a 12 month period.

The following transactions are excluded when determining whether trading activity is excessive:

- Purchases or sales of shares related to non-fund transfers (for example, new purchase payments, withdrawals and loans);
- Transfers associated with scheduled dollar cost averaging, scheduled rebalancing or scheduled asset allocation programs;
- Purchases and sales of fund shares in the amount of \$5,000 or less;
- Purchases and sales of funds that affirmatively permit short-term trading in their fund shares, and movement between such funds and a money market fund; and
- Transactions initiated by a member of the Voya family of insurance companies.

If Voya determines that an individual has made a purchase of a fund within 60 days of a prior round-trip involving the same fund, Voya will send them a letter warning that another sale of that same fund within 60 days of the beginning of the prior round-trip will be deemed to be Excessive Trading and result in a six month suspension of their ability to initiate fund transfers or reallocations through the Internet, facsimile, Voice Response Unit (VRU), telephone calls to Customer Service, or other electronic trading medium that Voya may make available from time to time ("Electronic Trading Privileges"). Likewise, if Voya determines that an individual has made five round-trips within a 12 month period, Voya will send them a letter warning that another purchase and sale of that same fund within 12 months of the initial purchase in the first round-trip in the prior twelve month period will be deemed to be Excessive Trading and result in a six month suspension of their Electronic Trading Privileges. According to the needs of the various business units, a copy of the warning letters may also be sent, as applicable, to the person(s) or entity authorized to initiate fund transfers or reallocations, the agent/registered representative or investment adviser for that individual. A copy of the warning letters and details of the individual's trading activity may also be sent to the fund whose shares were involved in the trading activity.

If Voya determines that an individual has used one or more of its products to engage in Excessive Trading, Voya will send a second letter to the individual. This letter will state that the individual's Electronic Trading Privileges have been suspended for a period of six months. Consequently, all fund transfers or reallocations, not just those which involve the fund whose shares were involved in the Excessive Trading activity, will then have to be initiated by providing written instructions to Voya via regular U.S. mail. During the six month suspension period, electronic "inquiry only" privileges will be permitted where and when possible. A copy of the letter restricting future transfer and reallocation activity to regular U.S. mail and details of the individual's trading activity may also be sent to the fund whose shares were involved in the Excessive Trading activity.

Following the six month suspension period during which no additional Excessive Trading is identified, Electronic Trading Privileges may again be restored. Voya will continue to monitor the fund transfer and reallocation activity, and any future Excessive Trading will result in an indefinite suspension of the Electronic Trading Privileges. Excessive Trading activity during the six month suspension period will also result in an indefinite suspension of the Electronic Trading Privileges.

Voya reserves the right to limit fund trading or reallocation privileges with respect to any individual, with or without prior notice, if Voya determines that the individual's trading activity is disruptive, regardless of whether the individual's trading activity falls within the definition of Excessive Trading set forth above. Also, Voya's failure to send or an individual's failure to receive any warning letter or other notice contemplated under this Policy will not prevent Voya from suspending that individual's Electronic Trading Privileges or taking any other action provided for in this Policy.

Each fund available through Voya's variable insurance and retirement products, either by prospectus or stated policy, has adopted or may adopt its own excessive/frequent trading policy. Voya reserves the right, without prior notice, to implement restrictions and/or block future purchases of a fund by an individual who the fund has identified as violating its excessive/ frequent trading policy. All such restrictions and/or blocking of future fund purchases will be done in accordance with the directions Voya receives from the fund.

## **CONTRACT CHARGES AND FEES**

One or more of the following fees may apply:

**Installation Charge:** here may be a one-time participant installation charge to be deducted from accounts following the transferred asset contribution applied to a new contract. The one-time installation charge, if elected by the contract holder, will be uniformly applied among all participants with initial plan transferred assets.

**Account Maintenance Fees:** Account maintenance fees reimburse the Company for some of its administrative expenses relating to the establishment and maintenance of participant accounts. The account maintenance fee is ordinarily deducted pro-rata from all investment options at the due date from the source record designated by us. The plan sponsor may also elect to pay the account maintenance fee, or at contract installation elect to pay the fee as an increase to the contract's Daily Asset Charge ("DAC") (see below).

The maximum participant account maintenance fee is \$25 per quarter. In certain situations it can be reduced, but the amount of the account maintenance fee reduction may change at any time. The initial account maintenance fee is stated in the group contract. You will be advised of the account maintenance fee amount and deduction frequency at enrollment. If all or a substantial portion of the contract is "surrendered" by the contract holder, an account maintenance fee, equal in amount to the most recent account maintenance fee imposed, may be deducted. The account maintenance fee amount is subject to change from time to time, but no more frequently than annually.

**Transferred Asset Benefit Recovery Charge and Contract Surrender Charge:** Under specific conditions, as agreed upon by the contract holder and the Company, we may credit to participant accounts a Transferred Asset Benefit ("TAB") to reimburse the plan for any cancellation penalty assessed by the prior provider.

If a TAB feature is purchased by the contract holder for the plan's contract, the DAC would be increased and the Fixed Account credited interest rate would be reduced during the duration period. A 1-7 year TAB recovery charge schedule would also apply.

The MAP Select contract may also include a 1-7 year contract surrender charge schedule depending upon plan specific characteristics and elections made by the contract holder. Charges are calculated as a percentage of the amount withdrawn and are assessed so we may recover a portion of our sales and administration expenses. If a charge applies, the percentage would be determined by the number of completed contract years between the date the first contribution is applied to the contract and the date of the surrender.

You will be informed if your plan's contract includes a TAB recovery charge and/or a contract surrender charge and of its duration at enrollment, or you may ask your employer or call us for additional information.

The primary purpose of the MAP Select contract is to provide retirement income benefits for plan participants. Accordingly, no TAB recovery charge and/or contract surrender charge is assessed against withdrawals taken for reasons of participant retirement, severance from employment, hardship, loan, death, disability or as an in-service withdrawal after age 59½. Generally, these are the only conditions where a participant-initiated withdrawal may be permitted under the contract.

**Daily Asset Charge ("DAC"):** The DAC, if applicable, is assessed against amounts invested in the variable investment options. Expressed as an annual rate, the DAC is determined by plan-specific characteristics, plan-specific elections and other factors. An administrative fund fee adjustment, which impacts the DAC, may also apply on certain funds and fund family classes.

The DAC reimburses us for a portion of our marketing and sales expenses and contributes toward the costs of the many services made available to the contract holder and plan participants. If agreed to by us, all or part of the DAC may be paid separately by the plan sponsor. **Additional information on the DAC, which includes potential administrative fund fee adjustments, is illustrated in Appendix A.**

**Annual Asset-Based Service Fee:** An annual asset-based fee may be deducted from your account for recordkeeping and administrative services provided to your employer's Plan. This fee may be waived, reduced, or eliminated in certain circumstances. If applicable, a pro-rata portion of the asset-based fee is calculated and deducted quarterly from all investment options, or from the mutual fund assets only, depending upon your employer's Plan. It will appear on your statements as a flat dollar amount deducted from all applicable investment options.

Recordkeeping fees can be found on the fee disclosure (if applicable).

The recordkeeping and administrative services the Company provides in connection with your employer's Plan include:

- Quarterly account statements;
- Tax reporting on distributions;
- Tax withholding;
- Required minimum distribution processing;
- Systematic withdrawal processing;
- Account Rebalancing;
- Asset allocation tools;
- Internet account and transaction capability;
- Telephone account capability;
- Customer service call center; and
- On-line financial calculators.

**Other Charges:** Other charges may also be deducted from your account depending upon services selected or as directed by the contract holder.

**Market Value Adjustment (“MVA”) – Fixed Account:** On full or partial contract surrenders, a MVA will be applied to the Fixed Account portion of your account (or, the contract holder may elect to have the surrendered amount paid out over a period of 60 months, with interest paid). This MVA would not apply to any withdrawal taken as a benefit payment for reasons of retirement, severance from employment, hardship, loan, death, disability or as an in-service withdrawal after age 59½. **See Appendix B for more information about the MVA and the Fixed Account.**

**Market Value Adjustment (“MVA”) – GAA:** If GAA is made available as an investment option under your plan’s contract, a surrender or transfer of amounts from a guaranteed term within the GAA may be subject to a MVA, which may be positive or negative. **See the GAA disclosure booklet for more information about the MVA and GAA.**

## **ADDITIONAL FEES**

### **Fund Fees and Expenses**

Each mutual fund deducts management fees from the amounts allocated to the fund. In addition, each fund deducts other expenses which may include service fees that may be used to compensate service providers, including the Company and its affiliates, for administrative and plan sponsor or participant services provided on behalf of the fund. Furthermore, certain funds deduct a distribution or 12b-1 fee, which is used to finance any activity that is primarily intended to result in the sale of fund shares. Certain funds may also deduct redemption fees if fund shares are not held for a specified period. **To learn more about fund fees and expenses, the additional factors that can affect the value of a fund’s shares and other important information about the funds, refer to the fund prospectuses, fee disclosure (if applicable) and the fund fact sheets, which can be obtained by contacting us at the telephone number or address shown in the “Questions: Contacting the Company” section at the end of this information booklet.**

### **Revenue from the Funds**

The Company or its affiliates may receive compensation from each of the funds or the funds’ affiliates. This revenue may include:

- A share of the management fee;
- Service fees;
- For certain share classes, 12b-1 fees; and
- Additional payments (sometimes referred to as revenue sharing).

12b-1 fees are used to compensate the Company and its affiliates for distribution related activity. Service fees and additional payments (sometimes collectively referred to as sub-accounting fees) help compensate the Company and its affiliates for administrative, recordkeeping or other services that we provide to the funds or the funds’ affiliates.

The management fee, service fees and 12b-1 fees are deducted from fund assets. Any such fees deducted from fund assets are disclosed in the fund prospectuses. Additional payments, which are not deducted from fund assets and may be paid out of the legitimate profits of fund advisers and/or other fund affiliates, do not increase, directly or indirectly, fund fees and expenses, and we may use these additional payments to finance distribution.

The amount of revenue the Company may receive from each of the funds or from the funds’ affiliates may be substantial, although the amount and types of revenue vary with respect to each of the funds offered through the Program. This revenue is one of several factors we consider when determining Program fees and charges and whether to offer a fund through the Program. The Company expects to earn a profit from this revenue to the extent it exceeds the Company’s expenses, including the payment of sales compensation to our distributors. **Fund revenue is important to the Company’s profitability and it is generally more profitable for us to offer, and we receive more revenue from, affiliated funds than unaffiliated funds.**

The Company may also receive additional compensation in the form of intercompany payments from an affiliated fund’s investment adviser or the investment adviser’s parent in order to allocate revenue and profits across the

organization. The intercompany payments and other revenue received from affiliated funds provide the Company with a financial incentive to offer affiliated funds through the contract rather than unaffiliated funds.

## **REQUIRED PAYMENTS**

Generally, you must begin receiving periodic benefit payments by April 1 of the calendar year following the calendar year in which you attain age 72 (age 70½ if born before July 1, 1949), or such later age as may be allowed by law and under the terms of the plan. You must request required payments in accordance with the minimum distribution requirements within the required timeframes, or you could be subject to IRS penalties.

## **PAYMENT PROVISIONS**

If you have a severance from employment and if your plan allows, you may elect to delay payment of all or a portion of your account value to a later date. For small account balances, payment may be made in a lump sum or rolled over to an IRA.

Federal law, through the Retirement Equity Act (“REA”), generally requires that your selection of retirement benefits must have the written consent of your spouse if you are married. The contract holder must certify that any payment option (or pre-retirement death benefit) elected complies with REA. Single participants may elect any available option.

## **PAYMENT OPTIONS**

Not all payment options may be available under your contract, in your state or with your plan. While the Company may make other options available, the contract holder may elect on your behalf the following payment options, if available:

**Lump-Sum Payment** – We will pay a lump sum equal to all or any vested portion of your account value.

**Systematic Distribution Options (“SDO”)** – We may offer one or more systematic distribution options that allow for scheduled withdrawals from a participant account. SDO payments may be available, where allowed by the plan, to participants who meet certain age and account value requirements under the contract.

**Scheduled Period of Time Option<sup>4</sup>** – We provide a fixed interest option using the Company’s general account that offers a guaranteed benefit stream of payments. We guarantee that interest will be credited at an annual equivalent yield that is at least equal to 1%. This guarantee is based on the claims paying ability of the Company. The payment option that can be made available to you at retirement is called the “scheduled period of time option.” Under this option, periodic payments can be made for a fixed period of years that must be at least 5 and not more than 30.

The scheduled period of time option election is subject to the terms of the plan and direction of the contract holder. If your account value is insufficient to meet minimum amounts, a lump sum payment must be elected. When payments start, your age plus the number of years for which payments are guaranteed may not exceed that permitted by the Code minimum required distribution regulations. Once elected, scheduled payments cannot be converted to a lump sum.

Additional payment options may be made available to you under a separate Company single premium immediate annuity contract.

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<sup>4</sup> If you are covered by a MAP Select group annuity contract (State of Washington only), we provide the Scheduled Period of Time option in the form of an annuity payment option.

## DEATH BENEFIT UNDER THE CONTRACT

If your death should occur before all benefit payments are received under the scheduled period of time option, your designated beneficiary under the plan can choose to either receive the remaining periodic payments or to have the present value of the payments paid in a lump sum.

We do not maintain beneficiary names on participant accounts. If you die before electing a scheduled period of time option, any benefits are payable to the contract holder, generally the plan trustees. The contract holder will direct us to pay a death benefit to your plan beneficiary in a lump sum or by using one of the contract payment options as allowed under your employer's plan.

Additional choices may be made available outside the contract for your designated beneficiary under a separate Company single premium immediate annuity contract.

## CHANGES TO THE CONTRACT

The Company, through its authorized officers in the Home Office, may change the contract by giving written notice to the contract holder 30 days before the effective date of the change. We may change the contract at any time where such change is required by federal or state law or where the change is deemed necessary for the contract as a result of changes to the plan. Also, we may change some contract provisions, but only for new participants and contributions made to participant accounts after the change is effective. Any change will not affect the amount or terms of any scheduled period of time payment option beginning prior to the effective date of the change.

Any time after the completion of five contract years and in accordance with the terms of the contract, we have the right to terminate the contract by giving the contract holder a 90-day written notice to pay out the full value without fees, charges or market value adjustment.

## SUSPENSION OF FINANCIAL TRANSACTIONS OR PAYMENT DELAY

In accordance with applicable federal securities laws and regulations, we reserve the right to suspend financial transactions or postpone payments from participant accounts during times when the following situations may occur:

- The New York Stock Exchange ("NYSE") is closed or trading on the NYSE is restricted, or
- The U.S. Securities and Exchange Commission ("SEC") determines that a market emergency exists or the SEC restricts trading for the protection of investors.

The Company, under certain emergency conditions, may also defer any payment from the Fixed Account credited interest option for a period of up to 6 months (unless not allowed by state law), or as provided by federal law.

## FEDERAL TAX INFORMATION

Under federal tax law, qualified retirement Plan contributions and investment earnings are not taxable until they are distributed.<sup>5</sup> Taxation occurs when amounts are paid from the Contract funding the Plan to participants (or their beneficiaries). The Contract is not necessary for this favorable tax treatment.

Federal tax rules limit contributions to and distributions from the Contract:

- **Contributions** - In order to be excludable from gross income for federal income tax purposes, total annual contributions to the Contract are limited by the Internal Revenue Code; and
- **Distributions** - Certain tax rules limit eligibility to distributions from the Contract and dictate when minimum distributions must begin. We report the gross and taxable portions of all distributions to the IRS.

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<sup>5</sup> After-tax contributions and applicable earnings from Roth sources, if available, will not be taxable provided they meet the qualified Roth distribution criteria.

Any taxable distributions under the Contract are generally subject to withholding. Federal income tax withholding rates vary in accordance with the type of distribution and the recipient's tax status.

Note that there may be other circumstances that trigger taxability under the Plan, including, but not limited to, loan defaults. **You should consult with a tax and/or legal adviser about the effect of federal income tax laws, state tax laws or any other tax laws affecting the Contract or any transactions involving the Contract. IRS Circular 230 Disclosure: These materials are not intended to be used to avoid tax penalties, and were prepared to support the promotion or marketing of the matter addressed in this booklet.**

### **Taxation of the Company**

We are taxed as a life insurance company under the Tax Code. The separate account is not a separate entity from us. Therefore, it is not taxed separately as a "regulated investment company" but is taxed as part of the Company.

We automatically apply investment income and capital gains attributable to the separate account to increase reserves under the contracts. Because of this, under existing federal tax law we believe that any such income and gains will not be taxed. Because we do not expect that we will incur any federal income tax liability attributable to the separate account we do not intend to make any provision for such taxes. However, changes in the tax laws and/or in their interpretation may result in our being taxed on income or gains attributable to the separate account. In this case we may impose a charge against a separate account (with respect to some or all of the contracts) to set aside provisions to pay such taxes. We may deduct this amount from the separate account, including from your contract value invested in the subaccounts.

In calculating our corporate income tax liability, we may claim certain corporate income tax benefits associated with the investment company assets, including separate account assets, which are treated as Company assets under applicable income tax law. These benefits may reduce our overall corporate income tax liability. Under current law, such benefits include foreign tax credits and corporate dividends received deductions. We do not pass the tax benefits to the holders of the separate account because (i) the contract owners are not the owners of the assets generating these benefits under applicable income tax law and (ii) we do not currently include Company income taxes in the tax charges you pay under the contract. We reserve the right to change these tax practices.

### **ANTI-MONEY LAUNDERING**

In order to protect against the possible misuse of our products in money laundering or terrorist financing, we have adopted an anti-money laundering program satisfying the requirements of the USA PATRIOT Act and other current anti-money laundering laws. Among other things, this program requires us, our agents and customers to comply with certain procedures and standards that will allow us to verify the identity of the sponsoring organization and that contributions and loan repayments are not derived from improper sources.

Under our anti-money laundering program, we may require customers, and/or beneficiaries to provide sufficient evidence of identification, and we reserve the right to verify any information provided to us by accessing information databases maintained internally or by outside firms.

We may also refuse to accept certain forms of payments or loan repayments (traveler's cheques, cashier's checks, bank drafts, bank checks and treasurer's checks, for example) or restrict the amount of certain forms of payments or loan repayments (money orders totaling more than \$5,000, for example). In addition, we may require information as to why a particular form of payment was used (third party checks, for example) and the source of the funds of such payment in order to determine whether or not we will accept it. Use of an unacceptable form of payment may result in us returning the payment to you.

**Applicable laws designed to prevent terrorist financing and money laundering might, in certain circumstances, require us to block certain transactions until authorization is received from the appropriate regulator. We may also be required to provide additional information about you and your policy to government regulators.**

Our anti-money laundering program is subject to change without notice to take account of changes in applicable laws or regulations and our ongoing assessment of our exposure to illegal activity.

## **ORDER PROCESSING**

In certain circumstances, we may need to correct the pricing associated with an order that has been processed. In such circumstances, we may incur a loss or receive a gain depending upon the price of the fund when the order was executed and the price of the fund when the order is corrected. Losses may be covered from our assets and gains that may result from such order correction will be retained by us as additional compensation associated with order processing.

## **UNCLAIMED PROPERTY**

Every state has some form of unclaimed property laws that impose varying legal and practical obligations on insurers and, indirectly, on contract owners, participants, insureds, beneficiaries and other payees of proceeds. Unclaimed property laws generally provide for escheatment to the state of unclaimed proceeds under various circumstances.

Contract owners and participants are urged to keep their own, as well as their beneficiaries' and other payees', information up to date, including full names, postal and electronic media addresses, telephone numbers, dates of birth, and Social Security numbers. Such updates should be communicated to us at the toll free phone number found in your enrollment material.

## **CYBER SECURITY**

Like others in our industry, we are subject to operational and information security risks resulting from "cyber-attacks", "hacking" or similar illegal or unauthorized intrusions into computer systems and networks. These risks include, among other things, the theft, misuse, corruption and destruction of data maintained online or digitally, denial of service attacks on websites and other operational disruption and unauthorized release of confidential customer information. Although we seek to limit our vulnerability to such risks through technological and other means and we rely on industry standard commercial technologies to maintain the security of our information systems, it is not possible to anticipate or prevent all potential forms of cyber-attack or to guarantee our ability to fully defend against all such attacks. In addition, due to the sensitive nature of much of the financial and similar personal information we maintain, we may be at particular risk for targeting.

Cyber-attacks affecting us, any third party administrator, the underlying funds, intermediaries and other affiliated or third-party service providers may adversely affect us and your account value. For instance, cyber-attacks may interfere with our processing of contract transactions, including the processing of orders from our website or with the underlying funds, impact our ability to calculate Accumulation Unit Values, cause the release and possible destruction of confidential customer or business information, impede order processing, subject us and/or our service providers and intermediaries to regulatory fines and financial losses and/or cause reputational damage. Cyber security risks may also affect the issuers of securities in which the underlying funds invest, which may cause the funds underlying your contract to lose value. There can be no assurance that we or the underlying funds or our service providers will avoid losses affecting your contract that result from cyber-attacks or information security breaches in the future.

## **QUESTIONS: CONTACTING THE COMPANY**

For answers to questions about the Program, to request additional information, including fund prospectuses, or to contact us for any other reason, please call:

- Plan Sponsors: Please call Plan Sponsor Services toll-free at 888-410-9482.
- Participants: Please call the Retirement Readiness Service Center toll-free at 800-584-6001.

Alternatively, please write us at:

Voya Retirement Insurance and Annuity Company  
One Orange Way  
Windsor, CT 06095-4774

## APPENDIX A

### Daily Asset Charge

The Daily Asset Charge (“DAC”), if applicable, is assessed against all amounts invested in the variable investment options under the contract and is expressed as an annual percentage. It is determined by several factors such as total assets, annual contributions, number of participants, average account balances, investment allocations, compensation paid in connection with the contract and other services and options selected by the plan sponsor. The DAC applies at the contract level and is subject to change from time to time, typically at contract anniversary. An administrative fund fee adjustment may also apply on a certain fund or fund family depending upon the fund menu selected by the plan sponsor.

Following is a general description of the factors that go into determining the DAC. For more information about the current DAC applicable to the contract, please contact your plan administrator or call us at the toll-free phone number found in your enrollment materials.

The DAC may be impacted as a result of one or more of the following factors:

- Fund menu selected by the plan sponsor;
- Compensation for sales professionals;
- TAB (if applicable);
- Contract installation charges (if applicable);
- Contract account fees (if applicable); and/or
- Plan administrative services and compensation (if applicable).

In addition to the base DAC, an administrative fund fee adjustment may be applicable. The administrative fund fee adjustments vary by the variable investment options elected, and generally range from -0.15% to 0.70%. If applicable, the amount of the fund fee adjustments are included on the fund performance reports included in your enrollment materials and/or periodic account statements.

The DAC does not include the investment advisory fee paid by each fund to its investment adviser or any other fund expenses such as administrative or 12b-1 fees applicable to each of the funds. Such fees and other applicable expenses are set forth in the fund fact sheets you will receive at enrollment as well as in the applicable fund prospectuses. These separate fund-related expenses when added to the DAC (as adjusted above) will determine the total cost of each variable investment option. A report illustrating the total fund-related expenses, including the administrative fund fee adjustments, is available upon request.

The DAC is applied on a level basis rather than on an incremental or graded basis and the total DAC will never be less than 0%. The applicable DAC is applied to all variable investment options and is subject to adjustment annually.

**APPENDIX B**  
**Payment of Fixed Account Surrender Value**

The Company will pay an unadjusted lump sum from the Fixed Account for the purpose of paying a benefit where the withdrawal must be paid proportionately from the Fixed Account, GAA, the variable investment options and any other investment options from the source records in Plan Accounts. On all Surrenders from the Fixed Account, the Fixed Account Surrender Value will be paid in one of the following two ways, as elected by the Contract Holder:

- (a) In equal principal payments, with interest, over a period not to exceed 60 months. During the payment period, interest will be credited to the remaining Fixed Account balance at a single rate that is established at the start of the payment period and that will not be more than 1.50% below the rate being credited to the Fixed Account as of the date of Surrender. In no event will the credited interest rate be less than the minimum guaranteed interest rate.
- (b) As a single payment, which has been adjusted by the Fixed Account Market Value Adjustment ("MVA"). After the first Contract Year, to determine the single payment amount, the total Fixed Account Surrender Value is multiplied by the MVA. For any payment made pursuant to this paragraph during the first Contract Year only, the MVA will be 1.00 (and thus no MVA, positive or negative, will be applied). Notwithstanding the immediately preceding sentence, if this Contract was established in connection with a conversion from a policy or contract issued by the Company or any of its affiliates, the MVA (positive or negative) will be applied to all payments made pursuant to this paragraph, regardless of the Contract Year during which such payment is made.

The MVA is calculated as follows:

$$\text{MVA} = \frac{P_1 + P_2 + \dots + P_{120}}{120}$$

Where:  $P_t$  equals  $(1 + m_t)(1 + m_{t+1}) \dots (1 + m_{120})$

$m_t$  is the monthly price return for month  $t$  of the weighted average of certain [Bloomberg Fixed Income Indices] as defined below (if unavailable a similar service will be utilized) with months being defined as adjacent 30 day periods ending with the valuation date (for market value adjustment purposes) of the surrender

$t = 1$  represents the 30 day period which is 120 periods prior to the valuation date of Surrender, and

$t = 2$  represents the 30 day period which is 119 periods prior to the valuation date of Surrender, and

$t = 120$  represents the 30 day period immediately prior to the valuation date of Surrender.

**Customized Index Composition\***

<u>Index</u>	<u>Customized Index Percentage</u>
Bloomberg US Corporate Bond Index*	50%
Bloomberg US Mortgage Backed Securities (MBS) Index*	20%
Bloomberg US CMBS: ERISA Eligible Index*	25%
Bloomberg US Agg ABS Total Return Value Unhedged USD Index*	5%

\*These Bloomberg indices were formerly known as Barclays and Bloomberg Barclays indices.

\* The components and percentages of the above Index may be subject to change from time to time.

## Morningstar Investment Management LLC Form ADV Part 3: Relationship Summary

### Item 1: Introduction

Morningstar Investment Management LLC is registered with the Securities and Exchange Commission (SEC) as an investment adviser. Brokerage and investment advisory services and fees differ, and it is important for you to understand the differences. Free and simple tools are available to research firms and financial professionals at the SEC's investor education website, [Investor.gov/CRS](http://Investor.gov/CRS), which also provides educational materials about broker-dealers, investment advisers, and investing.

### Item 2: Relationships and Services

#### *What investment services and advice can you provide me?*

This Relationship Summary focuses on the investment advisory services we offer to retail investors. Managed Accounts, Advice, and Guidance are available to participants of employer-sponsored retirement plans (each a "Plan"). If you are a sole proprietor or other self-employed person who makes Plan decisions for your business ("Business Owner"), this Relationship Summary is also intended for you. These services are intended for citizens of or Plans organized under the laws of the United States or its territories, are offered through retirement plan providers or other investment advisers, and do not require a minimum account size to sign up.

With **Managed Accounts, Advice, and Guidance**, we use the information we know about your personal and financial situation to propose a retirement strategy that typically includes a retirement income goal, savings rate and retirement age advice, and a recommendation for how to allocate your retirement plan account ("Account") assets between stocks, bonds, or cash. If you choose **Managed Accounts or Advice**, we also recommend a portfolio of investments for your Account. The available portfolios are created by us, another investment adviser chosen by your plan sponsor, or our sub-adviser. When we create portfolios, we limit our recommendations to the investment options available through your Plan. We will not recommend you invest in investment options where we act as an investment adviser or sub-adviser to the investment option.

If you enroll in **Managed Accounts**, you give us responsibility for the ongoing management of your Account. We'll send instructions to your plan provider to implement or update our recommended retirement strategy in your Account as we see necessary. As part of our standard service we review your Account quarterly and when we receive updated information about you or the investment options available to you. We send you periodic reports reflecting your progress towards your retirement goals and investment information.

If you choose **Advice or Guidance**, you are ultimately responsible for making investment decisions in your Account, including whether to implement our recommendations. We do not monitor or review your investment decisions and we do not provide you with updated recommendations or projections about your progress towards your retirement goals unless you return to our service to receive new recommendations and projections.

More information about **Managed Accounts, Advice, and Guidance** can be found in Items 4, 7, and 8 of our [Firm Brochure for Retirement Services for Individuals](https://bit.ly/MstarIM-RS) at <https://bit.ly/MstarIM-RS>.

Business Owners can choose our **Fiduciary Services, Custom Models, or Morningstar® Managed Portfolios<sup>SM</sup>** for their Plan. With **Fiduciary Services**, we make recommendations to the plan fiduciary or the ultimate decisions on how to construct, monitor, and manage the investment options for your Plan, which are typically collective investment trust, mutual, money market, and/or stable value funds chosen from the investment universe defined by your plan provider. We provide documentation of our process and give you periodic fund and plan performance reports. Under **Custom Models**, we use the investment options in your Plan lineup to create model portfolios for use by your Plan participants. Under **Morningstar Managed Portfolios**, we offer time- or risk-based model portfolios consisting of funds from the Morningstar Funds Trust for use as investment options in Plans through certain service providers. We monitor model portfolios on an ongoing basis and recommend or have the ultimate authority to make changes as needed. More information about **Fiduciary Services, Custom Models, and Morningstar Managed Portfolios** can be found in Items 4, 7, & 8 of our [Firm Brochure for Institutional Advisory Services](https://bit.ly/MstarIM-IA) at <https://bit.ly/MstarIM-IA>.

### Conversation Starters

#### **(Read our Responses at [bit.ly/MstarIM-CSResponses](https://bit.ly/MstarIM-CSResponses))**

- *Given my financial situation, should I choose an investment advisory service? Why or why not?*
- *How will you choose investments to recommend to me?*
- *What is your relevant experience, including your licenses, education, and other qualifications? What do these qualifications mean?*

### Item 3: Fees, Costs, Conflicts, and Standards of Conduct

#### *What fees will I pay?*

Our fees are generally negotiated by your plan provider or sponsor and depend on a range of variables. To view your specific fee schedule and method of payment, you can obtain it from your plan sponsor or provider or refer to your advisory agreement with us. In some cases, your plan sponsor or provider pays your fees.

With **Managed Accounts**, your Account is charged an annual fee (typically 0.10 – 0.50%) on the average amount of assets in your Account that we manage. A portion of the annual fee is charged after each month or quarter end (depending on your plan provider's billing practices) and is debited from your Account by your plan provider. We do not charge a fee for **Advice or Guidance**.

We typically charge a minimum and an annual fee based on the dollar amount of assets in your Plan for our **Fiduciary Services and Custom Models**. The minimum fee generally ranges from \$100,000 - \$450,000, is paid by your plan provider, and may be reduced by the amount of the

annual fee you pay. The annual fee is generally paid by your Plan, ranges from 0.02 – 0.08% of the average or the ending assets in your Plan for the period, and a portion is charged after each month or quarter end. Your advisory agreement with us contains your specific fee and billing methods.

We do not charge an investment management fee for the **Morningstar Managed Portfolios** for Plans. We receive compensation directly from the Morningstar Funds Trust for the investment management activities we perform as their investment adviser, so your Plan or its participants are not charged a fee with respect to the Morningstar Funds Trust funds held in a model portfolio.

Please note, we have an incentive to encourage you to increase the assets in your Account or Plan, since we receive more in fees if you have more assets.

Our fee is separate from fees and expenses charged by your investments or third parties, such as your plan provider or other investment adviser. An investment's fees and expenses are described in its prospectus or equivalent document, and can include management, distribution, shareholder servicing, sub-transfer agency, or initial/deferred sales fees. Third parties can charge you custodian, brokerage, or other transaction costs for items like platform, custodial, or account maintenance fees. Your plan provider can provide you with information specific to your Plan. We do not receive compensation from securities we recommend in connection with our services described herein.

**You will pay fees and costs whether you make or lose money on your investments. Fees and costs will reduce any amount of money you make on your investment over time. Please make sure you understand what fees and costs you are paying.** More information about our fees can be found in Item 5 of our [Firm Brochure for Retirement Services for Individuals](https://bit.ly/MstarIM-RS) at <https://bit.ly/MstarIM-RS> and our [Firm Brochure for Institutional Advisory Services](https://bit.ly/MstarIM-IA) at <https://bit.ly/MstarIM-IA>.

### Conversation Starters

*Help me understand how these fees and costs might affect my investments. If I give you \$10,000 to invest, how much will go to fees and costs, and how much will be invested for me?*

***What are your legal obligations to me when acting as my investment adviser? How else does your firm make money and what conflicts of interest do you have?***

***When we act as your investment adviser***, we have to act in your best interest and not put our interest ahead of yours. At the same time, the way we make money creates some conflicts with your interests. You should understand and ask us about these conflicts because they can affect the investment advice we provide you. Here is an example to help you understand what this means: When acting as investment adviser to the Morningstar Funds Trust or providing advisory services to other funds, we are typically compensated based on the amount of assets in the fund. This gives us an incentive to recommend those funds to you, as it increases the compensation we receive.

We also make money by offering other products and advisory services, such as advising clients on which investments to make available through retirement plans, licensing software or questionnaires, and providing independent advice.

More information about our conflicts of interest and how we seek to avoid or mitigate them can be found in Item 10 of our [Firm Brochure for Retirement Services for Individuals](https://bit.ly/MstarIM-RS) at <https://bit.ly/MstarIM-RS> and [Firm Brochure for Institutional Advisory Services](https://bit.ly/MstarIM-IA) at <https://bit.ly/MstarIM-IA>.

### Conversation Starters

*How might your conflicts of interest affect me, and how will you address them?*

### ***How do your financial professionals make money?***

Our employees are paid a salary and are eligible for bonuses, which are based on the overall profitability of us and our parent company and/or the employee's contribution to our business. For some portfolio managers and their team members, their bonus is also based on the investment performance of select portfolios. For the portion based on performance, benchmarks are used to measure performance and are chosen by senior personnel and approved by our Global Investment Policy Committee's Regional Investment Policy Committee. To mitigate the conflict of interest that could arise, all investment decisions made within the selected portfolios must be peer reviewed by the Regional Investment Policy Committee. Bonuses may take the form of cash or shares of Morningstar common stock (ticker: MORN).

### **Item 4: Disciplinary History**

***Do you or your financial professionals have legal or disciplinary history?***

No. You can visit [Investor.gov/CRS](https://investor.gov/CRS) for a free and simple search tool to research us and our financial professionals.

### Conversation Starters

*As a financial professional, do you have any disciplinary history? For what type of conduct?*

### **Item 5: Additional Information**

For Managed Accounts, Advice, Guidance, Fiduciary Services, and Custom Models, you can obtain more information about us by emailing [MorningstarRetirement@morningstar.com](mailto:MorningstarRetirement@morningstar.com) or at [morningstar.com/products/retirement-manager](https://morningstar.com/products/retirement-manager) or [morningstar.com/products/fiduciary-services](https://morningstar.com/products/fiduciary-services). For Morningstar Managed Portfolios, you can call our customer support team at 877-626-3227 or go to [mp.morningstar.com](https://mp.morningstar.com). If you have any questions or would like to request a copy of our Firm Brochure, Brochure Supplement, or Relationship Summary free of charge, please contact us at 312.696.6000, send an email to [compliance@mail@morningstar.com](mailto:compliance@mail@morningstar.com), or go to [morningstar.com/company/disclosures](https://morningstar.com/company/disclosures).

### Conversation Starters

*Who is my primary contact person? Is he or she a representative of an investment adviser or a broker-dealer? Who can I talk to if I have concerns about how this person is treating me?*

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## Investment Advisory Agreement

### PLEASE READ THE FOLLOWING CAREFULLY

### It contains important information about Morningstar® Retirement Manager<sup>SM</sup>

Morningstar Investment Management LLC (“Morningstar,” “we,” “us,” or “our”), is a registered investment adviser registered with the United States Securities and Exchange Commission (the “SEC”) pursuant to the Investment Advisers Act of 1940, as amended (the “Advisers Act”).

Please carefully review this Investment Advisory Agreement (the “Agreement”). By clicking “Continue” displayed below, by stating your acceptance to a call center representative (“Representative”), or by signing a paper enrollment form, you (i) acknowledge having received, read and understood the Agreement and agree to be bound by it; and (ii) represent to us that you are a citizen and/or legal resident of the United States or any of its territories.

Click here to view our [Form ADV Part 2 \(the “Firm Brochure”\)](#) A paper copy of our Firm Brochure is available by mail. To obtain one, please send your request with your name and address either by email to [compliance@morningstar.com](mailto:compliance@morningstar.com) or by regular mail to the address listed below.

By clicking "Continue" displayed below, or by stating your acceptance to a Representative, or by signing a paper enrollment form, you acknowledge that you have either agreed to the electronic delivery of our Firm Brochure and have reviewed it, or that you have received a paper copy of our Firm Brochure and have reviewed it. You also agree that all communications from us may be sent to you by email or by other electronic format such as posting on our web site. You understand that your consent to such electronic delivery is effective immediately upon your acceptance of this Agreement and will remain in effect unless and until either you or we withdraw it. You may withdraw your consent to electronic delivery or request a paper copy of this Agreement and/or the Firm Brochure by contacting a Representative at the telephone number listed in the “Contact Us” link on our web site. You may also contact us by writing Morningstar Investment Management LLC, 22 W. Washington Street, Chicago, IL 60602, Attn: Compliance Dept.

You have the right to terminate this Agreement without penalty at any time after entering into this Agreement. Federal law prohibits us from assigning this Agreement (within the meaning of the Investment Advisers Act of 1940) to

another investment adviser without your consent. Where applicable, federal law governs the terms of this Agreement and the provision of our Services.

We agree to provide you with investment advisory services (the “Services”) that your plan sponsor (the “Plan Sponsor”), recordkeeper or service provider has decided to offer and that you have decided to accept. You understand that your Plan Sponsor or service provider is responsible for selecting the universe of investment options that are to be used in your employer-sponsored retirement plan or other retirement account (“Account”), and that your Plan Sponsor or service provider may change these options over time and that these investment options may include those that are affiliated with your service provider. **You also understand that you may not have access to all of the Services as described herein.** The Services are offered through the Morningstar Retirement Manager platform and may include Morningstar Managed Accounts (“Managed Accounts”), or the Morningstar Advice program (“Morningstar Advice”). If you select Managed Accounts, we will actively manage your Account, as described below. If you select Managed Accounts, we will actively manage your Account, as described below. If you select Morningstar Advice, you are solely responsible for your investment decisions, including whether to accept, reject, or modify our investment recommendations or suggestions, and you are also responsible for implementing our recommendations. Managed Accounts and Morningstar Advice are described below in greater detail.

We will provide the Services to you at all times in good faith, and will use reasonable care, consistent with industry practices of similarly situated advisers, in providing the Services. However, we do not guarantee that the Services will be delivered to you without interruption, timely, error-free, or secure. Errors may occur in software-based Services as a result of programming errors, database errors, or other causes. We will provide the Services with that degree of prudence, diligence, care, and skill which a prudent person rendering similar services as an investment adviser would exercise under similar circumstances. The provisions of this Agreement shall not be interpreted to imply any other obligation on our part to observe any other standard of care. In the event an error occurs in our software-based Services, we reserve the right to correct such error in a manner that we deem prudent, subject to any applicable federal and state securities laws.

The Services offered by us are for your personal use only, and are not to be used for any commercial or business purposes. You agree that we may assume that all information provided to us by you, your Plan Sponsor, recordkeeper, or service provider in connection with our Services is true and accurate.

The Services offered by us are to be used by you **only** in making decisions about the allocation of assets in your Account. The Services are not designed to provide investment advice for an account that will be used by you for non-retirement purposes. The Services estimate your federal, state income, and capital gains taxes based on marginal tax rate calculations (the marginal tax rate is the rate you pay on the taxable income that falls into the highest bracket you reach). These calculations are used when the Services conduct the income simulations. Tax data is updated annually based on United States Internal Revenue Code (IRC) and similar state tax data. The Services use income data for you, as well as your spouse/partner (if provided), to estimate federal and state tax exposure. Your tax exposure is appropriately reduced for pre-tax deferrals, tax-deferred capital gains, and yield and distribution of Roth proceeds. Based on the information we know about you, the Services provide an estimate of your tax exposure, but may not include all tax considerations. Please consult a tax adviser for a complete understanding of your tax situation.

We cannot and do not make any guarantee about the future performance or profitability of your Account, nor do we promise that our investment allocation recommendations will be profitable. The investments that we may recommend may be subject to a variety of risks, including market, currency, and political risks. Please note that past performance of a mutual fund, stock, or other investment vehicle does not guarantee its future performance.

You agree to use the Services in accordance with this Agreement. You are responsible for reviewing your Account periodically to monitor changes in your Account, including changes in the value of the investments in your Account. You also consent to the transmission of your personal information between us and your service provider or recordkeeper, and you acknowledge that you have received our privacy policy.

The projections, recommendations and suggestions offered under the Services are based on information you provide about your current financial situation, personal status, as well as general market and financial conditions existing on the date you use the Services. You agree to provide complete and accurate information to the extent that the Services ask for such information. You also agree to update that information when your personal or financial circumstances change. While the Services take into consideration all assets that you choose to input to determine our investment recommendations, the Services are not designed to provide recommendations on how to structure your overall retirement holdings (i.e., your assets both inside and outside of your Account). You should consider your other assets, income, and investments in addition to your Account. The Services only provide

recommendations or suggestions on how to structure the holdings within your Account, and those recommendations or suggestions are limited by the investment choices available within your Account. You should consider consulting a professional financial adviser to discuss how other investment options outside of your Account might be combined with the Services to best meet your overall retirement goals.

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## Managed Account Service

The Managed Account Service is a discretionary asset management program designed for participants of a defined contribution or deferred compensation retirement plan, or owners of other types of retirement accounts, that are seeking a financial professional to manage the assets within their Account. If you elect to take part in the Managed Account Service by accepting this Agreement, we will act as your investment adviser, and you grant us authority as attorney-in-fact to act on your behalf and give us full decision-making authority over the investments in your Account without having to consult you in advance. We will have no responsibility or authority over (i) those assets that are subject to Plan Sponsor restrictions, (ii) those assets held in a self-directed brokerage window (if available under your plan), (iii) restricted employer company stock held in your Account, (iv) non-restricted employer company stock that you direct us to retain, and (v) any assets held outside of your Account. If you participate in the Managed Account Service, we acknowledge that we are an “investment manager” (as that term is defined in ERISA Section 3(38)) for your Account and a fiduciary of the Plan to the extent we have decision-making authority over the investments in your Account. You also understand that we **will not** vote proxies for the investment options in which you will be invested.

In the Managed Account Service, we will typically review your Account on a quarterly basis and rebalance if necessary. However, please note that your plan recordkeeper or service provider may not be able to process rebalancing transactions if any investment option in your Account has any restriction (e.g., equity wash restriction) at the time the rebalancing transaction instruction is received by the plan recordkeeper or service provider. In addition, rebalancing transaction instructions may be rejected if any data validation error exists on your Account. In these instances, your Account may not be rebalanced until the next quarterly review period when all restrictions have been lifted and/or data validation errors have been corrected.

You agree to pay us a fee for the services provided under the Managed Account Service (the “Managed Account Fee”). You are eligible to have the Managed Account Fee waived for a period of ninety (90) calendar days from the date of your enrollment. If you continue to use the Managed Account service after 90 days, your account will be charged a maximum fee of 0.30% (see fee schedule below). You can terminate your enrollment in the Managed Account Service at any time by accessing the Morningstar Retirement Manager platform through your service provider.

The Managed Account Fee is based on three factors: the overall level of assets in the plan in which you participate, your Account value within the plan and a fee paid to a broker/dealer or investment advisory firm for recommending the Managed Accounts service to your plan, if applicable. Fees are calculated based on your total current plan balance minus any amount in company stock, a brokerage window, or any outstanding loan balance. Fees are assessed according to the following schedule:

- If the plan in which you participate does not automatically enroll its participants into Managed Accounts, the Managed Accounts Fee is:
  - 0.30% , if the overall level of assets in the plan in which you participate is under \$3 million:
  - 0.28% , if the overall level of assets in the plan in which you participate is between \$3 million and \$10 million;
  - 0.25%, if the overall level of assets in the plan in which you participate is above \$10 million.

The Managed Accounts Fee is reviewed annually and is subject to change based on the overall level of assets in the plan in which you participate according to the above schedules.

Your plan’s recordkeeper may also charge you or your plan sponsor an asset-based fee for administrative and other recordkeeping services associated with Managed Accounts. The recordkeeper’s maximum fee scale is the same as above. You may find the specific fees applicable to your plan by establishing and logging into your account at [www.voyaretirementplans.com](http://www.voyaretirementplans.com) or by reviewing your enrollment materials.

The Managed Account Fee is deducted from your account on a calendar quarter basis. Such fee is prorated based on the number of days of enrollment in the service for the quarterly period. If you decide to leave the service, the final fee deduction will also be prorated based on the number of days you were enrolled in the service for the quarterly period. You authorize your service provider or recordkeeper to deduct the Managed Account Fee from

your Account at the end of each calendar quarter in arrears, or at the time you choose to leave the service, and remit the Managed Account Fee to Morningstar.

The Managed Account Fee does not include any redemption fees, charges or expenses imposed by any investment options (e.g., mutual funds) held within your Account. These investment options may be subject to separate investment advisory, administration, transfer agency, distribution, shareholder service and other expenses that are paid by you, indirectly, as a shareholder/unit holder. You may invest in the investment options without participating in the Managed Account Service (and paying us the Managed Account Fee), however, if you do so, you will not receive the discretionary asset management contemplated by this Agreement. The Managed Account Fee paid may not be the same as that charged to other clients of comparable size or with similar investment objectives. The payment arrangements depend on the agreements between your Plan Sponsor, your recordkeeper or service provider, and Morningstar. Your recordkeeper or service provider may also charge you or your Plan Sponsor a fee to cover the administrative and other recordkeeping costs associated with the Managed Account Service.

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## Advice Service

The Advice Service is offered to you for your use in making decisions about the allocation of assets in your Account. You are responsible for making your own investment allocation decisions, and you are free to accept or reject, in whole or in part, the investment allocation recommendations made by the Advice Service. The Advice Service does not make any investment decisions for you. We cannot monitor, review or update our recommendations or projections on an on-going basis, nor do we have the capability to monitor or review investment decisions you make based on our recommendations. Because the Advice Service depends on the completeness, accuracy and timeliness of the information you provide, you are solely responsible for reviewing and updating your individual financial information. You are responsible for tracking your Account and the market to be aware of any changes in the value of your Account. The payment arrangements for the Advice Service depend on the agreements between your Plan Sponsor, your recordkeeper or service provider, and Morningstar.

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# Company Stock

If your Account includes securities issued by your employer that are freely marketable without restrictions imposed by your employer (“Non-Restricted Company Stock”), you may retain some or all of the Non-Restricted Company Stock, or you may direct us to sell the Non-Restricted Company Stock according to our methodology. If you are enrolled in the Managed Account Service, you hereby direct us to send a transaction to sell 25% of your Non-Restricted Company Stock upon you completing a Web session or upon the quarterly review of your Account, or 100% of your Non-Restricted Company Stock when the Non-Restricted Company Stock balance reaches \$3,000 or 3% of your Account balance. We will sell 100% immediately if instructed to do so by you. These sales of Non-Restricted Company Stock will also include any new Non-Restricted Company Stock that is allocated automatically to your Account. In addition, in accordance with our methodology, you direct us to sell any future contributions of Non-restricted Company Stock. You have the ability to instead restrict the sale of your Non-Restricted Company Stock through the Managed Accounts website. Morningstar shall have no responsibility with respect to any securities issued by your employer that are not freely marketable or subject to any restrictions.

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Below are some important questions and answers regarding the investment options available in your plan:

## **Who selected the investment options available in my plan?**

Your Plan Sponsor or service provider is responsible for determining what investment options are made available to you in your plan. The selection was done either by your Plan Sponsor or service provider alone or with the assistance of a consultant.

In most cases, we have no involvement in the selection of the investment options available to you. However, there may be instances in which a Plan Sponsor or service provider uses us to assist it in the selection of the investment options available to you. This assistance is done separately and is not part of the Services.

**What are the past performances and historical rates of return of the investment options available in my plan?**

For information about the past performance and other pertinent information regarding the investment options available in your plan, please click on the Investment Research link within the Morningstar Retirement Manager website.

**Does Morningstar or its affiliates have any material affiliation or contractual relationship with the investment options available in my plan?**

In most cases, we do not have a contractual relationship with any of the investment options available in your plan. However, in some cases we or our affiliates provide advisory services to funds that may be available as an investment option in your plan. To mitigate the conflict of interest from this relationship, we will not include recommendations into these investment options through our Services.

Additionally, we may have a contractual relationship with and may receive compensation from your plan's service provider for making our Services available to your plan and to the individuals that use our Services.

Additionally, one or more of the investment options available in your plan may be affiliated with your plan's service provider. To mitigate a conflict of interest from this relationship, we base our fund recommendations on an objective methodology, and our compensation does not vary based on the funds that we recommend.

In addition, our parent company, Morningstar, Inc., offers numerous products and services to the financial community. Therefore, there may be instances in which an investment options' investment adviser uses Morningstar, Inc. products and services. A conflict of interest resulting from this kind of situation is mitigated by the fact that recommendations provided by us are derived from a quantitative process which in no way is influenced by the products and services provided by Morningstar, Inc.

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## Miscellaneous

We reserve the right, in our complete and sole discretion, to alter, modify, add, update or remove portions of this Agreement at any time. Please review this Agreement periodically for changes to its terms. Using the Services after we post changes constitutes your acceptance of any changed terms. We expressly reserve the right to monitor any and all use of the Services.

All trademarks, service marks, trade names and other intellectual property displayed in connection with the Services are the property of Morningstar. You acknowledge that United States copyright law and other laws governing intellectual property protect the Services and the information contained in the Services. You also agree and acknowledge that the Services contain proprietary data and information of Morningstar, and you agree that you will not use such data or information for any unlawful purpose, or any commercial or business purpose.

If there is a dispute between you and us about the Services that cannot be resolved, we each agree that the dispute will be resolved through binding arbitration to be conducted pursuant to the rules established by the American Arbitration Association. A panel of three arbitrators will be selected. Each party shall select one arbitrator, and the two arbitrators so selected shall then select the third. Each party shall bear their own expenses, including attorney's fees, and the parties shall share the cost of the arbitration equally. By agreeing to arbitration, you are giving up the right to have your claim heard in a court of law, however, either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award. The arbitrators' decision may not include factual findings or legal analysis. The rules of procedure for arbitration differ from the rules of court. Also, the right to appeal the decision of the arbitration panel is limited. **Arbitration shall be final and binding upon the parties.**

We may terminate this Agreement and your access to the Morningstar Retirement Manager web site and Services immediately if we determine that you have breached this Agreement. We may terminate this Agreement and your access to the Morningstar Retirement Manager web site and the Services immediately if we do not receive timely payment for the Services. We may also terminate this Agreement and your access to the Morningstar Retirement Manager web site and the Services if the agreement between us and your service provider, recordkeeper or Plan Sponsor is terminated. You have the right to terminate this Agreement without penalty at any time.

Termination of this Agreement will not affect the provisions of this Agreement relating to arbitration of disputes, the validity of any action taken prior to termination, or liabilities for actions taken prior to termination.

Except as otherwise provided by law, we will not be responsible for (i) any loss or damages arising from any advice or recommendation made or any other action taken or omitted to be taken in good faith or (ii) any loss resulting from our use of inaccurate, outdated or incomplete information furnished by you or through your Plan Sponsor, service provider or recordkeeper. Federal

and state securities laws and the Employee Retirement Income Security Act of 1974, as amended (“ERISA”), to the extent applicable, impose liabilities in certain circumstances on persons who act in good faith, and nothing in this Agreement waives or limits any rights you may have under those laws. We will not be responsible for any loss caused directly or indirectly by government restrictions, exchange or market rulings, suspension of trading (including suspension of redemption rights in your investment option), war, natural disasters, or other conditions beyond our control, including extreme market volatility.

If any provision of these terms is deemed unlawful, void, or for any reason unenforceable, then that provision will be deemed severable from these terms and will not affect the validity and enforceability of the remaining provisions.

The laws of the State of Illinois will govern this Agreement and its enforcement, except to the extent federal law preempts Illinois law. Nothing herein will be construed in any manner inconsistent with the Advisers Act, ERISA if applicable.

FACTS		WHAT DOES MORNINGSTAR INVESTMENT MANAGEMENT LLC DO WITH YOUR PERSONAL INFORMATION?
<b>Why?</b>	<p>Financial companies can choose how they share your personal information. Federal law gives consumers the right to limit some, but not all sharing. Federal law also requires us to tell you how we collect, share, and protect your personal information. Please read this notice carefully to understand what we do.</p> <p>As necessary, we seek certain personal information about you to provide you with services. This information is used primarily to provide you with investment advice, but is also used to perform such activities as responding to your requests and inquiries. By using our services, you consent to the collection and use of your personal information and any related information in the manner described in this document.</p>	
<b>What?</b>	<p>The personal information we collect depends on which product or service you use. This information can include:</p> <ul style="list-style-type: none"> <li>▶ Your name, address, phone number, and email address</li> <li>▶ Your social security number or other unique identifier</li> <li>▶ Your account information, such as account balance, contributions, etc.</li> <li>▶ Your demographic information, such as age, gender, salary, etc.</li> <li>▶ Your usage data, such as number of logins or number of transactions generated, etc.</li> </ul> <p>We may share some of this data in order to conduct our everyday business. We do not share any of your information when you are no longer our client.</p>	
<b>How?</b>	<p>All financial companies need to share clients' personal information to run their everyday business. In the section below, we list the reasons financial companies can share their clients' personal information; the reasons we choose to share; and whether you can limit this sharing.</p>	

Reasons financial companies can share your personal information	Do we share?	Can you limit this sharing?
For our everyday business purposes — such as to process your transactions, maintain your account(s), or respond to court orders and legal investigations	Yes. See "Other important information" below.	No
For our marketing purposes — to offer our products and services	Yes. See "Other important information" below.	No
For joint marketing with other financial companies	No	N/A
For our affiliates' everyday business purposes — information about your transactions and experiences	No	N/A
For our affiliates' everyday business purposes — information about your creditworthiness	No	N/A
For our affiliates to market to you	No	N/A
For nonaffiliates to market to you	No	N/A
For our research purposes	Yes. See "Other important information" below.	No

What we do	
How does Morningstar Investment Management protect my personal information?	<p>We use appropriate security measures to protect against unauthorized access, alteration, disclosure or destruction of personal information. These measures include computer safeguards and physical security measures to guard against unauthorized access to systems where we store personal data. We operate secure data networks protected by industry standard firewall and password protection systems.</p> <p>We use cookies which store session information in numerical value form and time stamp. This information also allows us to collect general usage data such as which features have been utilized.</p>
How does Morningstar Investment Management collect my personal information?	<p>We collect your personal information from a variety of sources, for example:</p> <ul style="list-style-type: none"> <li>▶ from you when you access our service directly</li> <li>▶ from your authorized financial professional (if applicable)</li> <li>▶ from your employer or an agent of your employer</li> <li>▶ from your plan record-keeper or plan service provider</li> </ul>
Why can't I limit all sharing?	<p>Federal law only gives you the right to limit:</p> <ul style="list-style-type: none"> <li>▶ sharing for affiliates' everyday business purposes — information about your creditworthiness</li> <li>▶ affiliates from using your information to market to you</li> <li>▶ sharing for nonaffiliates to market to you. State laws and individual companies' policies may give you additional rights to limit sharing.</li> </ul>

Definitions	
Affiliates	<p>Companies related by common ownership or control. They can be financial and nonfinancial companies.</p> <ul style="list-style-type: none"> <li>▶ Our affiliates include companies within the Morningstar, Inc. family of companies, including Morningstar Investment Services LLC.</li> </ul>
Nonaffiliates	<p>Companies not related by common ownership or control. They can be financial and nonfinancial companies.</p> <ul style="list-style-type: none"> <li>▶ Morningstar Investment Management does not share your personal information with nonaffiliates for the purpose of their marketing their services to you.</li> </ul>
Joint marketing	<p>A formal agreement between nonaffiliated financial companies that together market financial products or services to you.</p> <ul style="list-style-type: none"> <li>▶ Morningstar Investment Management does not share your personal information for any such joint marketing activities.</li> </ul>

Other important information	
<p>As a general rule, we will not make your personal information available to anyone outside of Morningstar Investment Management or our affiliates, except as instructed by you or where required to comply with law. Please note, however, that there are some exceptions to this policy. We may share your personal information with third parties who provide contractually specified services, such as performing record-keeping, producing reports and assisting us with our marketing activities. Additionally, we may share certain types of anonymized personal information, such as your anonymized usage data, with select third parties for the purposes of their conducting research studies (e.g., on investor behavior) and publishing the results of those research studies in publically-available research reports/papers. Anonymized information means your personally identifiable information will be removed, and data is aggregated for statistical purposes. In either case, we limit access to your personal information to those third parties that have agreed to keep it strictly confidential. We may use your information which includes, but is not limited to, your name and email address, to contact you directly for research opportunities (e.g. product surveys) conducted by Morningstar Investment Management or our affiliates. We will not sell your personal information to anyone. As noted above, we may disclose personal information as permitted by Regulation S-P to nonaffiliates that provide services relating to maintaining or servicing accounts, such as a record-keeper or retirement account service provider.</p> <p>We reserve the right to change this policy at any time by distributing and/or posting a new privacy policy without notice. We encourage you to review our privacy policy on a regular basis so that you are aware of any changes.</p>	

<b>Questions?</b>	If you have further questions, contact us at <a href="mailto:compliance@morningstar.com">compliance@morningstar.com</a> .
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## Morningstar Investment Management LLC Form ADV Part 2A: Firm Brochure *Institutional Advisory Services*

22 West Washington Street, Chicago, IL 60602

Phone: 312.696.6000

[www.corporate.morningstar.com](http://www.corporate.morningstar.com)

March 17, 2021

**This brochure provides information about the qualifications and business practices of Morningstar Investment Management LLC. If you have any questions about the contents of this brochure, please contact us at 312.696.6000 or send an email to [complianceemail@morningstar.com](mailto:complianceemail@morningstar.com). The information in this brochure has not been approved or verified by the United States Securities and Exchange Commission ("SEC") or by any state securities authority.**

**Additional information about Morningstar Investment Management LLC is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).**

**Morningstar Investment Management LLC is registered with the SEC as a registered investment adviser. Registration with the SEC does not imply a certain level of skill or training. Please retain this brochure for future reference.**

All current versions of our firm brochures are available in the Part 2 Brochures section of this record on the SEC's website. You can also request a copy of our current brochure free of charge by contacting our Compliance Department at 312.696.6000, or by email to [complianceemail@morningstar.com](mailto:complianceemail@morningstar.com). In your request, please indicate the name of the company (Morningstar Investment Management) and the service brochure(s) (Retirement Plan Services for Individuals or Institutional Advisory Services) you are requesting.

### Item 2. Material Changes

The *Institutional Advisory Services* Firm Brochure dated March 17, 2021 contains the following material changes since our last annual update dated March 24, 2020:

*Item 4. Advisory Business* was updated to reflect our assets under management as of December 31, 2020.

*Item 8. Methods of Analysis, Investment Strategies, and Risk of Loss* was updated to include information and limitations regarding our streamlined enrollment process for Managed Accounts.

*Item 10. Other Financial Industry Activities and Affiliations* was updated to reflect that we use members of Morningstar's investment Management group as "participating affiliates" such that we treat specific employees of our affiliates as our associated persons for the provision of certain services, that we license indexes created by our parent company, Morningstar, Inc., to create model portfolios available under our Morningstar Managed Portfolios program, and to reflect updated information about the DBRS Morningstar group of companies. We also noted that our affiliate, Morningstar Research Services, will not provide qualitative analysis on separately managed accounts or model portfolios we offer.

The Brochure Supplement accompanying this Firm Brochure was updated to include Richard Williamson, portfolio manager and head of outcome-based

strategies, David Blanchett, head of retirement research, and Jeff Holt, associate portfolio manager.

In our October 5, 2020 update, the Firm Brochure was updated to include information about Morningstar® Managed Portfolios<sup>SM</sup> offered to employers who sponsor a retirement plan through certain retirement service providers. These employers have the ability to make our risk- or target date-based model portfolios available as investment options to their plan participants. *Item 4. Advisory Business, Item 5. Fees and Compensation, Item 7. Types of Clients, and Item 16. Investment Discretion* were updated accordingly.

The Brochure Supplement accompanying this Firm Brochure was also updated since the last annual update. Andrew Lill left Morningstar Investment Management LLC to pursue other business opportunities. Marta Norton replaced Andrew as Chief Investment Officer, Americas and as Investment Team Supervisor for the Investment Management group. As Lucian Marinescu now reports to Thomas Idzorek, he only appears under the Workplace and Retirement Solutions Group Investment Team section. Philip Straehl, Global Head of Research, Investment Management, was added to the Brochure Supplement.

We made other edits where necessary to correct grammar or punctuation, to provide clarification or further information, for consistency in terminology or content, or to improve the readability of the brochure.

### Item 3. Table of Contents

Advisory Business .....	1
Fees and Compensation .....	4
Performance Based Fees and Side-by-Side Management.....	6
Types of Clients .....	6
Methods of Analysis, Investment Strategies, and Risk of Loss .....	6
Disciplinary Information .....	18
Other Financial Industry Activities and Affiliations .....	18
Code of Ethics, Participation or Interest in Client Transactions and Personal Trading .....	21
Brokerage Practices.....	21
Review of Accounts .....	21
Client Referrals and Other Compensation .....	21
Custody .....	21
Investment Discretion.....	22
Voting Client Securities .....	22
Financial Information.....	22

### Item 4. Advisory Business

#### Firm Information

Morningstar Investment Management LLC is a Delaware limited liability company that was incorporated in 1999. Morningstar Investment Management is a wholly owned subsidiary of Morningstar, Inc. ("Morningstar"). Morningstar is a publicly traded company (Nasdaq Ticker: MORN) with Mr. Joseph Mansueto, Executive Chairman of Morningstar,

holding more than 40% of Morningstar's outstanding shares. Because of that ownership, Mr. Mansueto is an indirect owner of Morningstar Investment Management.

Morningstar Investment Management is registered with the SEC under Section 203(c) of the Investment Advisers Act of 1940, as amended ("Advisers Act"). Morningstar Investment Management has filed the appropriate notices to conduct business in all 50 states, the District of Columbia, and the Commonwealth of Puerto Rico. Morningstar Investment Management is registered with the U.S. Commodity Futures Trading Commission as a Commodity Pool Operator ("CPO") and is a member of the U.S. National Futures Association.

Morningstar Investment Management is part of Morningstar's Investment Management group, a global investment team composed of investment analysts, portfolio managers, and other investment professionals. The Investment Management group consists of Morningstar's subsidiaries that are authorized in the appropriate jurisdiction to provide investment management and advisory services. The Investment Management group's investment and operations teams span the globe, with 9 country offices and primary offices in Chicago, London, and Sydney.

This brochure focuses on the products and services we provide to institutional clients. You can obtain a copy of our brochure describing our products and services for individuals (managed account and advice services for retirement plan participants) by following the instructions above.

#### **Advisory Services We Offer – Overview**

Morningstar Investment Management offers various investment advisory services that focus on our core capabilities in asset allocation, investment selection, and portfolio construction to financial or other institutions including, but not limited to, asset management firms, banks, broker/dealers, consultants, endowments, foundations, insurance companies, investment advisers, investment fiduciaries, plan sponsors of retirement plans, providers of retirement plan services, trusts, and other business entities (collectively "Institutional Clients" or individually, an "Institutional Client".)

##### *Institutional Asset Management*

For Institutional Clients who sponsor registered or pooled investment products, we serve as a portfolio manager, portfolio construction adviser, or sub-adviser. We provide recommendations for asset class allocation targets and/or selection of underlying holdings to fulfill each asset class allocation target. Underlying holdings may include, but are not limited to, open-end mutual funds and exchange-traded funds ("ETFs"). The universe of underlying holdings is generally defined by the Institutional Client and can include investment products that are affiliated with that Institutional Client. This service typically includes ongoing responsibilities such as monitoring the underlying holdings and reviewing and updating asset allocation percentages and/or underlying holdings as necessary.

We are an investment adviser to Morningstar Funds Trust, registered with the SEC as an open-end management investment company under the Investment Company Act of 1940, as amended. We have overall supervisory responsibility for the general management and investment of the fund portfolios within the Morningstar Funds Trust ("Morningstar Funds"), which are managed in a multimanager structure. Subject to the review and approval by the Morningstar Funds Trust's board, we set each Morningstar Fund's overall investment strategy. We are also responsible for the oversight and evaluation of each Morningstar Fund's sub-advisers. The Morningstar Funds will be used as the underlying holdings for certain model portfolios, most

notably mutual fund model portfolios, offered by Morningstar Investment Management and our subsidiary, Morningstar Investment Services LLC, through Morningstar® Managed Portfolios<sup>SM</sup>. The Morningstar Funds include the Morningstar Alternatives Fund, Morningstar Defensive Bond Fund, Morningstar Global Income Fund, Morningstar International Equity Fund, Morningstar Multisector Bond Fund, Morningstar Municipal Bond Fund, Morningstar Total Return Bond Fund, Morningstar U.S. Equity Fund, and the Morningstar Unconstrained Allocation Fund. More information about the Morningstar Funds is at <http://connect.rightprospectus.com/Morningstar>.

##### *Morningstar® Managed Portfolios<sup>SM</sup>*

For Institutional Clients who offer a proprietary advisory program, or a platform that makes investment strategies available for use by other financial institutions, we create model portfolios for use through such programs or platforms. These model portfolios are typically designed for use by a financial professional with their retail investor clients, and can include risk- or target date-based asset allocation portfolios, portfolios designed to address a certain financial planning need or goal, or relatively focused stock or bond portfolios that look to combine the advantages of separately managed accounts with our active portfolio management capabilities. We generally provide sales support on behalf of the Institutional Client by educating financial professionals who use the program or platform about the model portfolio strategies we provide. In providing this service, we act as either a discretionary investment manager or a non-discretionary model manager. We select and monitor the asset allocation and underlying holdings of each model portfolio based on a universe of investments defined by the Institutional Client. We typically provide ongoing monitoring of the model portfolios, along with rebalancing and reallocating recommendations. As an investment manager, we invest each investor's account in their chosen model portfolio(s), taking into consideration any requested reasonable restrictions, and submit trade instructions to the investor's custodian. The investor's financial professional or the investor is responsible for suitability, choice of custodian, and other services as detailed in the agreement between the Institutional Client and us. As a model manager, the Institutional Client or the financial professional using the advisory program or platform has discretion over the accounts invested in each model portfolio and has the ability to deviate from our recommendations.

Institutional Clients that offer an employer-sponsored retirement plan through certain retirement service providers have the ability to offer our time- or risk-based model portfolios as investment options to their plan participants through their plan:

- The Target-Date Series is a range of model portfolios that take a holistic view of an investor's total wealth and consists of multiple target-date vintages, including vintages for someone already in retirement.
- The Asset Allocation Series is a range of core, diversified portfolios that span the risk profile spectrum to help meet investors' varied life-stage needs.

These model portfolios are typically intended for use through financial professionals who provide educational or advisory retirement plan services to the Institutional Client. Once an Institutional Client chooses to offer the model portfolios as investment options through their retirement plan, we will enter into an agreement with the Institutional Client through which we are appointed as an investment manager to the plan as defined in Section 3(38) of the Employee Retirement Income Security Act of 1974, as amended ("ERISA"). As investment manager, we have the discretionary power and authority to select and update the underlying investment options in the model portfolios. In addition, we have the power and authority to instruct the service

provider to implement any transactions with respect to the plan and its assets as necessary. We provide ongoing monitoring of the model portfolios.

In addition, our subsidiary, Morningstar Investment Services LLC, offers a discretionary managed accounts service and non-discretionary model manager advisory services. Morningstar Investment Management's investment professionals provide model portfolio construction and ongoing monitoring of those model portfolios on behalf of Morningstar Investment Services.

The model portfolios, most notably those utilizing mutual funds, may have underlying holdings that include one or more of the Morningstar Funds. The Morningstar Funds became accessible through Morningstar Managed Portfolios in November 2018. Each Morningstar Funds' summary prospectus, prospectus, statement of additional information ("SAI"), and other regulatory filings are available at <http://connect.rightprospectus.com/Morningstar>.

#### *Asset Allocation Services*

We provide Institutional Clients and their financial representatives tools for identifying their clients' investment goals and risk tolerance (such as risk tolerance questionnaires), and a mechanism to match those goals and risks with an appropriate asset allocation strategy. Asset allocation services are typically used by our Institutional Clients in their investment products, wrap programs, variable annuity asset allocation programs, or similar programs. If included in an agreement with an Institutional Client, asset allocation models are periodically reviewed and adjusted as needed. We may provide Institutional Clients with rebalancing triggers and recommendations on when the allocations for asset classes should be revisited or adjusted.

#### *Select Lists*

We work with Institutional Clients to analyze an investment universe they determine and create a subset or "select list" of investments that meet specific criteria, including the Institutional Client's proprietary requirements. A select list is typically used by the Institutional Client's financial professionals when working with their clients to put together an investment strategy. Each select list is derived through a combination of quantitative screens and qualitative analysis, resulting in a menu of investments under various asset categories. Typically, we provide ongoing monitoring of those investments within the select list to help ensure that the investment options initially selected for the select list continue to satisfy the criteria that led to their initial selection. This service is provided by a sub-adviser, Morningstar Research Services LLC, who is affiliated with Morningstar Investment Management.

#### *Investment Analytics, Monitoring, and Comparative Analysis Reports*

We offer Institutional Clients investment performance and style monitoring reports. These reports range from a one-page snapshot view of multiple investments, such as those investments in a defined contribution plan lineup to multi-page, in-depth reports on a single investment that provides information on various aspects of the investment such as profile, style and sector analysis, total return/risk summary, performance, expense, portfolio metrics, top holdings, and an optional written analysis of the investment. To fulfill any monitoring responsibilities, we follow the same comprehensive due diligence process that we use to facilitate our investment selection research in these reports.

#### **Workplace and Retirement Solutions**

The Workplace and Retirement Solutions group within Morningstar Investment Management is committed to helping people improve their financial health and prepare for retirement by offering investment advice and managed accounts, custom model portfolios, and fiduciary services to plan

providers, employers, and retirement plan participants. The advisory services below fall under the Workplace and Retirement Solutions group.

#### *Custom Model Portfolios*

We construct custom asset allocation model portfolios for use with employer-sponsored retirement plan accounts using the investment options available in a plan's lineup. Model portfolios can be time-based, risk-based, or a combination of time- and risk-based. Model portfolios, including target-date glide paths where relevant, are customized to the specific plan, and can take into account a wide range of factors including the presence of defined benefit assets, company stock holdings, savings rates, and account balances. We provide monitoring of the model portfolios (and glide paths), making recommendations to change investment allocations, and/or to add, remove, or modify the model portfolios' underlying investment options when necessary. Our recommendations and investment decisions are limited to those investment options available under the client's retirement plan lineup.

#### *Fiduciary Services*

We provide Institutional Clients with retirement plan services that include the construction, monitoring, and/or management of plan lineups. These services typically include automated reporting capabilities, marketing and sales support, and an online reporting delivery mechanism. We provide documentation of the process used to select, review, monitor, and update the funds chosen. We offer a workforce profile questionnaire designed to help a plan sponsor identify the investment sophistication, funding status, investment goals, and/or risk tolerance of the retirement plan or its participants. We also typically provide methodology documents, an investment policy statement, quarterly fund and plan performance reports, annual summary reports, and a quarterly market summary.

In providing these services, we serve as a fiduciary, as defined in section 3(21)(A) ERISA, as amended, and may additionally serve as an investment manager, as defined in section 3(38) of ERISA.

We construct a list of lineup options (including, but not limited to, collective investment trusts and/or mutual, money market, and/or stable value funds) from the universe of investment options defined by the Institutional Client. We provide asset-class requirements for the lineup, with specific investment options identified for each asset class, for use in developing a lineup for a defined contribution or defined benefit retirement plan. This process is designed to provide the Institutional Client with investment choices that will result in a lineup that is appropriately diversified with a sufficient broad range of risk/return characteristics.

Under our standard 3(21) service, we serve as a fiduciary with respect to the investment selection and monitoring we provide, but the Institutional Client retains responsibility for investing plan assets in accordance with our recommendations. We provide ongoing monitoring of the specific investments in the approved investment list and monitor individual plans to ensure they are meeting our asset-class requirements and investing in approved funds. Typically, if we recommend modifications to a lineup, we provide notice to the Institutional Client who has discretion to implement our recommended changes.

For our "flexible" 3(21) service, we offer the services outlined under our standard 3(21) service but allow the Institutional Client the flexibility to choose investments from our approved investment list along with non-approved investment options for their lineup. Our fiduciary support covers the use of investment options from our approved list only. Under this service, we do not provide any fiduciary coverage on the end lineup.

In some cases, Institutional Clients delegate discretionary management responsibilities to us. For our standard 3(38) service, we serve as a fiduciary with respect to the investment selection and monitoring we provide and we act as an investment manager for the plan, with full authority to select, remove and replace investment options from the plan lineup. We provide periodic monitoring of the specific investments in the approved investment list and monitor individual plans to ensure they are meeting our asset-class requirements and investing in approved funds.

For our “flexible” 3(38) service, we offer the services outlined in our standard 3(38) service, but allow the Institutional Client the flexibility to request some variability in our standard process, such as the ability to include more approved investment options in asset classes than we allow under our standard service. This service is designed to help avoid too much disruption as Institutional Clients convert their plans to our service.

We offer Morningstar® Plan Advantage<sup>SM</sup>, an online platform designed to help small retirement plan sponsors served by financial professionals of Institutional Clients (1) identify a category-level plan lineup, (2) choose a plan provider (choice of plan provider is limited to those that have entered into an agreement with us and may be further limited by the Institutional Client), and (3) access our 3(21) or 3(38) fiduciary services (as described above) as part of a bundled offering. Once enrolled, plan sponsors and their designated plan advisor can review their lineup and access reports, view notifications, and learn more about plan lineup changes.

#### *Managed Accounts, Advice, and Guidance*

We offer services to Institutional Clients for use with individual participants in their employer-sponsored retirement plans. These services typically include guidance, advice and/or managed account options, along with an online platform to access those services. Guidance includes general and educational information and tools to help participants manage their retirement account. Under Guidance, the participant is responsible for determining the suitability of investments, implementing changes to their retirement account, and monitoring their account on an ongoing basis. Advice offers each participant a target retirement income goal, projected retirement income amount, recommendations on savings rate and retirement age, personalized asset allocation strategy, and professional investment selection. Under Advice, the participant is responsible for the implementation of any changes to and the monitoring of their retirement account. Under Managed Accounts, we will manage the participant’s account on an ongoing basis, in addition to the items provided under Advice. Our account management includes ongoing monitoring, automatic account rebalancing and implementation of changes, quarterly progress reports, and an annual progress report. We use the investment options available in a participant’s retirement plan to construct a portfolio and, when applicable, monitor model portfolios designed for participants across a broad range of risk exposure levels.

Advisor Managed Accounts is a product name for Managed Accounts or Advice that allows investment advisers, consultants, or asset managers to incorporate their own asset allocation and fund selection capabilities into our offering. Under this service, the investment adviser, consultant, or asset manager is responsible for building plan-level portfolios from each plan’s investment options or non-core investment options, if available through the plan’s recordkeeper. The plan-level portfolios are used in our portfolio assignment methodology to create hundreds of participant-level portfolios that span the equity spectrum. Each plan participant is then assigned to a portfolio appropriate for their retirement goals. As part of Managed Accounts, each participant receives a target retirement income goal, projected retirement income amount, and recommendations on savings rate

and retirement age. We manage the participant’s account on an ongoing basis, which includes ongoing monitoring, automatic account rebalancing and implementation of changes, quarterly progress reports, and an annual progress report.

We offer advisory services to Institutional Clients who offer their own investment advice or managed account programs to individual participants in retirement plans. In most cases, we serve as the independent “Financial Expert” as defined within the Department of Labor’s Advisory Opinion 2001-09A dated December 14, 2001 (commonly referred to as the “SunAmerica Opinion.”) We use the investment options available in a participant’s retirement plan to construct and, when applicable, monitor model portfolios designed for participants across a broad range of risk exposure levels. We may also use information provided by independent third parties such as mutual fund data or index providers in the construction of advice for the program.

#### **Customized Services**

At an Institutional Client’s request, we will take under consideration a request to provide them with a customized version of the above services or a different type of advisory services that would utilize our core capabilities in asset allocation, investment selection, or portfolio construction. Given the customized nature, the Institutional Client can impose constraints/restrictions on such things as security types, asset classes, or proprietary security requirements and/or wish to collaborate with us on such things as investment methodology and screening criteria.

#### **Wrap Fee Programs**

We do not sponsor a wrap fee program, but we do provide portfolio management services to a wrap fee program offered by our subsidiary, Morningstar Investment Services LLC, through the Morningstar Managed Portfolios program.

#### **Assets Under Management**

As of December 31, 2019, the discretionary assets under management for Morningstar Investment Management (rounded to the nearest \$100,000) were:

Retirement Services to Individuals:	\$17,027,000,000
Investment Management Services to Institutional Clients:	\$24,038,500,000

Total Asset Under Management: \$41,065,500,000

The non-discretionary assets under advisement for Morningstar Investment Management (rounded to the nearest \$100,000) were \$172,059,300,000.

## **Item 5. Fees and Compensation**

### **Fees and Compensation – Overview**

We typically negotiate our fees, payment terms, and payment schedules on an individual basis with each Institutional Client. The services we provide, the specific fees for such services, and the contract term are governed by the contractual agreement between us and our Institutional Client. Institutional Clients may not receive all of the services listed above. Our fees vary depending on the services selected and could include a fixed fee, a basis-point fee, and/or a technology licensing fee. Fees for some services take into consideration such factors as the number of services being provided and service specific variables such as the universe of investments, variables in monitoring frequency, delivery type, investment types, and frequency of written analysis.

### *Institutional Asset Management*

Our Institutional Asset Management fees are negotiable, but generally include a minimum annual fee and/or an asset-based fee. The asset-based fee typically ranges from 3 to 15 basis points of the assets being managed or consulted upon while the minimum annual fee is \$100,000 - \$200,000. The actual fee depends on a range of variables including our role in providing the services, the type of security we are providing services for, and the amount of assets involved. The fee is typically charged monthly in arrears.

As the investment adviser to the Morningstar Funds Trust ("Trust"), we are compensated by the Trust based on assets within the Morningstar Funds for our investment management activities in accordance with the Investment Management Agreement between the Trust and us. We are entitled to receive an annual management fee calculated daily and payable monthly equal to the following percentage of a Morningstar Fund's average daily net assets:

<b>Morningstar Fund</b>	<b>Management Fee</b>
Morningstar U.S. Equity Fund	0.67%
Morningstar International Equity Fund	0.83%
Morningstar Global Income Fund	0.35%
Morningstar Total Return Bond Fund	0.44%
Morningstar Municipal Bond Fund	0.44%
Morningstar Defensive Bond Fund	0.36%
Morningstar Multisector Bond Fund	0.61%
Morningstar Unconstrained Allocation Fund	0.47%
Morningstar Alternatives Fund	0.85%

More information about the Morningstar Funds' fees and expenses can be found in the prospectus at <http://connect.rightprospectus.com/Morningstar>.

### *Morningstar® Managed Portfolios<sup>SM</sup>*

Morningstar® Managed Portfolios<sup>SM</sup> fees are typically non-negotiable and range from 0 – 55 basis points. The actual fee depends on our role in offering the service (including whether we act as a model manager or have discretion over client portfolios, asset size, the complexity involved, whether Morningstar Funds are included in the model portfolios, and any other services we provide to the Institutional Client. The fee is typically charged monthly and may be charged in advance or arrears. If, in accordance with the contractual terms, the Institutional Client terminates the Morningstar Managed Portfolios agreement they have with us prior to the end of the billing period, we will refund any unearned fees on a pro rata basis after the termination of the contract.

For any model portfolio in which one or more of the underlying holdings is a Morningstar Fund, which includes the Morningstar Managed Portfolios offered through employer-sponsored retirement plans, no investment management fee is charged with respect to the Morningstar Funds. As disclosed above, in accordance with the Investment Management Agreement between us and Morningstar Funds Trust, we receive compensation from Morningstar Funds Trust based on the assets invested in the Morningstar Funds for the investment management activities we perform for the Morningstar Funds. Since we receive compensation for this activity, we don't charge a separate investment management fee with respect to the Morningstar Funds in a model portfolio. Therefore, it's important to note that for those model portfolios that include Morningstar Funds and other securities (such as third-party mutual funds or ETFs), the investment management fee is **only** applicable to the investment management activities carried out for the non-Morningstar Funds securities.

### *Asset Allocation Services*

Our Asset Allocation Services fees are negotiable, but generally range from \$50,000 to \$500,000 annually. The actual amount charged depends on a range of variables including the terms of distribution, number of sets, type and scope of the models requested (including the number of asset classes used in the asset allocation models), and whether the client receives other advisory services from us. The fee is typically charged annually in arrears. In addition to the fee, payment terms and schedules are negotiable.

### *Select Lists*

Our Select List fees are negotiable, but generally range from \$50,000 to \$400,000 annually. The actual amount charged depends on a range of variables including the intended use of the Select List, the number of type of asset classes or securities included, the type of reporting the Institutional Client wishes to receive from us, the degree of customizations or constraints placed on us, and whether the service includes on-going monitoring of the Select List. The fee is typically charged quarterly in advance. If, in accordance with the contractual terms, the Institutional Client terminates their agreement prior to the end of the billing period, we will refund any unearned fees on a pro rata basis after the termination of the contract. In addition to the fee, payment terms and payment schedules are negotiable.

### *Investment Analytics, Monitoring, and Comparative Analysis Reports*

Our Investment Analysis, Monitoring, and Comparative Analysis Report fees are negotiable, and vary widely. A flat fee is typically charged per report. The actual amount charged depends on a range of variables including the type of service being sought, the type of securities involved, the intended purpose for our service, the type of output being sought from us, and the intended use of the Morningstar name. The fee is typically charged annually and is due upon delivery of the report(s). In addition to the fee, payment terms and payment schedules are negotiable.

### *Workplace and Retirement Solutions*

#### *Custom Model Portfolios*

Our Custom Model Portfolio fees are negotiable, but generally include a minimum and an asset-based fee. Asset-based fees generally range between 3 and 8 basis points. Minimum fees typically vary from \$100,000 to \$300,000. The actual fees depend on a range of variables including our fiduciary role, services used, asset size, and whether services are opt-in or opt-out. The licensing and/or minimum fee is typically charged in arrears. The asset-based fee is generally charged quarterly by applying the pro-rated basis point rate to the average assets in a retirement account during the quarter.

#### *Fiduciary Services*

Our 3(21) and 3(38) Fiduciary Services fees are negotiable, but generally include a minimum and an asset-based fee. Asset-based fees generally range between 2 and 8 basis points. Minimum fees typically vary from \$100,000 to \$450,000. The actual fees depend on a range of variables including our fiduciary role, service used, asset size, and whether services are opt-in or opt-out. The fee is typically charged quarterly in arrears based on assets held at calendar quarter-end or the average assets in the service over the quarter.

Our Morningstar Plan Advantage fees are negotiable, but generally include a minimum and an asset-based fee that typically ranges between 3 and 8 basis points annually. The actual fee depends on a range of variables including our fiduciary role, services used, and asset size. The fee is typically charged quarterly in arrears by applying the pro-rated basis point rate to the average assets in a plan during the quarter.

### *Managed Accounts, Advice, and Guidance*

Managed Accounts, Advice, and Guidance fees are negotiable, but generally include a minimum and/or licensing fee, and an asset-based fee. Minimum and/or licensing fees typically vary from \$100,000 to \$800,000. Asset-based fees for Managed Accounts typically range from 10 to 50 basis points annually. The actual fees depend on a range of variables including our fiduciary role, services used, asset size, and whether services are opt-in or opt-out. The licensing fee is typically charged annually in advance. The asset-based fee is typically charged quarterly in arrears by applying the pro-rated basis point rate to the average assets in a retirement account during the quarter.

### **Payment**

Payments, payment terms and payment schedules are negotiated and governed by the contractual agreement we enter into with each Institutional Client. We typically send an invoice on a periodic basis (e.g., monthly or quarterly), although in some instances, we bill annually. For services we provide to an affiliate, fees are charged through an intercompany charge. Fixed and licensing fees are typically paid in advance of services being provided, and basis-point fees are typically charged in arrears.

### **Other Costs in Connection with Our Advisory Services**

Our fees are separate from fees and expenses charged by the investment products (including redemption fees or asset- or transaction-based trading fees), fees and expenses charged by the Institutional Client for their products (including any revenue sharing arrangements that they have with the investment option's investment adviser and/or distributor), or fees that are charged by a third party, such as a proprietary advisory program, financial advisor, platform, custodian, transfer agent, plan provider, or recordkeeper. The investment options' fees and expenses are described in the prospectus or an equivalent document. These fees will generally include a management fee, other investment expenses, and possibly a distribution fee (e.g., 12b-1). In some cases, an investment option may also charge an initial or deferred sales charge. Neither Morningstar Investment Management nor any of our employees receive transaction-based compensation for the investment recommendations we make.

### **Fees Charged in Advance**

Our services can be terminated as outlined in the contractual agreement between Morningstar Investment Management and the Institutional Client. Termination of services and refunds of fees, if any, are governed by the contractual agreement between the parties, which is negotiated on an individual basis. Upon termination, any earned, unpaid fees by the Institutional Client are due and payable. If, in accordance with contractual terms, the Institutional Client terminates their contract prior to the end of the billing period, we will refund any unearned fees on a pro rata basis after the termination of the contract.

### **Compensation from Sales of Securities**

We do not expect, accept or receive compensation for the sales of securities, including asset-based sales charges or service fees from the sale of open-end mutual funds.

You may have the option to purchase investment products we recommend or similar services through other investment advisers or financial professionals not affiliated with us. Because our services are not exclusive, the fee for our services may be higher than fees charged by other financial firms who provide services similar to ours or if you paid separately for investment advice and other services. In addition, because the underlying holdings of our portfolios are not exclusive to the services described herein,

you may buy securities (e.g., mutual funds, exchange-traded funds, equity securities, etc.) outside of this service without incurring our fees.

### **Revenue Sharing Arrangements**

We do not have any revenue sharing arrangements with any registered investment advisers or mutual funds.

### **Item 6. Performance Based Fees and Side-by-Side Management**

We do not have performance-based fee arrangements with any qualified client pursuant to Rule 205-3 under the Advisers Act.

### **Item 7. Types of Clients**

Our clients include advisory programs or platforms of third-party advisory or platform providers, entities such as financial institutions, third-party investment advisers, broker/dealers, investment companies (including the Morningstar Funds Trust), and other business entities, consultants, plan providers and sponsors who offer investment advice programs to individual participants in defined contribution plans such as 401(k), 457, and 403(b) retirement plans, individual retirement plan participants, and individuals who are in retirement. Please see our Retirement Services for Individuals brochure, available on the SEC website, for further information about our Workplace and Retirement Solutions group's Managed Account, Advice, and Guidance program that provides advisory services directly to retirement plan participants.

We do not require a minimum account size for our institutional investment advisory services, and we generally do not impose other conditions for using our institutional advisory services.

### **Item 8. Methods of Analysis, Investment Strategies, and Risk of Loss**

#### **Investment Philosophy**

Morningstar Investment Management group's investment philosophy is driven by the investment principles that are promoted throughout our organization. The principles are intended to guide our thinking, behavior and decision making. These principles have been inspired by a number of the most experienced and successful investors in the last century. These principles also reflect and align with the history and foundation of Morningstar. The investment principles are:

- We put investors first
- We're independent-minded
- We invest for the long term
- We're valuation-driven investors
- We take a fundamental approach
- We strive to minimize costs
- We build portfolios holistically

Building upon our investment principles, the Investment Management group's investment philosophy is built on the belief that portfolios should maintain a risk profile commensurate with the desired long-term asset allocation guidelines we provide to the client. We focus extensively on the portfolio structure to maintain a careful balance between being allocated similarly to the portfolio benchmarks and one that reflects our assessment of the value available in the current market environment. We select managers that we believe manage fund assets with a consistent and disciplined process that can provide for sustainable long-term results. We prefer managers with a

prudent, logical, and repeatable process and remain keenly focused on the consistency of the implementation of their investment disciplines.

Regardless of whether we are working with discretionary or non-discretionary clients, we build portfolios with the same research- and valuation-driven approach for all clients. We build portfolios holistically, so the asset allocation process begins with idea generation and continues through portfolio construction, where allocation tweaks can be made.

### **Global Investment Policy Committee**

The Investment Management group's Global Investment Policy Committee and its regional governance bodies are responsible for oversight of the investment methodologies across all our products and services. Members of the Investment Policy Committee may include officers, chief investment officers, managing directors, or managers of Morningstar Investment Management or its affiliates. The regional governance bodies include regional investment policy committees, asset allocation committees, investment selection committees and portfolio construction (peer review) committees. Global best practice working groups also exist with the goal of sharing methodologies and research across regions. These groups focus on specific investment areas such as valuation models driven by our capital markets research and methodologies used for asset allocation, investment selection, portfolio construction for different investment strategies and advice.

An investment team provides the investment advice used in the products and services referenced in this brochure. Information on key members of this investment team is included in the attached Form ADV Part 2B brochure supplement.

### **Morningstar® Managed Portfolios<sup>SM</sup>, Institutional Asset Management, and Asset Allocation Model Portfolios**

#### *Investment Process*

Our approach to managing money starts with research, and our tradition of researching the fundamental drivers of asset class returns stretches back 40 years. For us, fundamentals are the key driver of returns for long-term investors. Our investment process starts with scouring the globe for opportunities. Instead of hewing closely to an index-defined universe, we look broadly, investigating asset classes, sub-asset classes, sectors, and securities in markets around the world. Our capital markets research extends to more than 200 equity and 150 fixed-income asset classes. We also track around 30 world currencies.

But it's not enough to look at past returns; investors need a framework to help them understand how investments look for the future. Prices can lag fundamentals, giving investors potentially attractive opportunities. Our framework for seeking to understand these dynamics applies not only to securities but to sectors and asset classes, too, enabling us to take a valuation-driven approach to asset allocation.

This valuation-driven approach is designed to integrate our high-conviction investment ideas into portfolios that seek greater reward for a given amount of risk. We hunt the globe for mispricing opportunities. We aim to buy overlooked investments, especially those indicated by our research to offer sound fundamentals at an attractive price. Similarly, we look to trim positions as valuations become rich or we find more attractive options.

But we aren't content to look only at valuation; studying investor sentiment and positioning adds contrarian elements to our process and tells us how the market consensus views an investment idea we're considering. We prefer to

invest in ideas contrary to the market consensus because one needs to be different to be able to outperform.

We also look closely at each asset class' risk, which can be complex, multifaceted, and vary over time. We see risk not as market volatility but as the permanent loss of capital. So, a powerful way to help control risk is to focus on buying fundamentally strong assets that are underpriced. Diversification is a great tool, but over-diversification can erode value. When seeking to manage risk and diversification, valuation again is key.

Our in-depth valuation analysis and contrarian indicators, when brought together, are the key ways we generate investment ideas for our own portfolios. These ideas might be names to include in a stock portfolio or our best thinking on reward for risk at the asset class-level. In addition, our valuation-driven asset allocation process paired with our in-house investment selection skill allows us to holistically build portfolios for our clients for the long term. The Investment Management group, as a global team, works around the clock and around the globe to understand markets and opportunities, monitor risk in existing portfolios, and vet ideas to make investment changes. We use this ongoing investment process to manage a variety of equity and multi-asset portfolios for our Institutional Clients.

#### *Investment Selection*

Finding investment opportunities isn't just about great ideas; it's also about selecting great investments for our clients. Investments may be securities in a stock portfolio, or active managers and/or passive exchange-traded products in a multi-asset portfolio. Our research-driven approach to selecting investments is designed to help investors reach their goals and objectives.

Our investment selection process begins with analysis from Morningstar and its affiliates, which covers hundreds of thousands of investment offerings globally, including mutual funds, closed-end funds, separate accounts, exchange-traded products, individual stocks, and hedge funds. We build on Morningstar's quantitative and qualitative fundamental analyses by refining the investment universe and hand-selecting investments we determine are right for our portfolios. Our investment team has years of experience evaluating active investment managers, comparing managerial track records, and determining how an investment may fit into a portfolio.

We know the active managers we use in our portfolios or recommend to clients. They haven't just been screened; we have met each one in person and subjected them to our rigorous review process. We assess whether their investment team is qualified, experienced, and talented; that they follow a consistent and disciplined investment process; that their organization is strong and stable; and that they operate professionally and ethically.

We study managers' holdings using our proprietary tools and analytics to assess how well their strategy may work in combination with those of other managers. And we consider managers' ability to outperform in different market environments. Rather than following simple style analytics or style neutrality blends, we seek process diversification and try to avoid the pitfalls of over-diversification often found in fund-of-fund investment strategies.

Our own assessments lead us to managers that are typically career portfolio managers who oversee a focused and consistent strategy, with investment shops so that investment decisions are not constrained by other parts of the business. We aren't just looking for the best managers but those that we feel fit best into the portfolios we build.

As for passive vehicles, ETFs are often less expensive than their open-end mutual fund counterparts but assessing them has to go beyond this fact. We closely examine the risk characteristics that define ETFs—including tracking to the index, trading volume, bid/ask spread, and premium/discount—to help ensure the goals are realistic and the liquidity is what we expect. As with other funds, we assess ETFs within a portfolio context to achieve access to a particular market segment or sub-asset class.

Specific to our Institutional Asset Management and Asset Allocation Model Portfolio services, the portfolios we build for an Institutional Client are typically constrained to a universe of investment options defined by our client, which include their affiliated investment products in some instances. Our analysis will still include quantitative analytics and fundamental research on the investment options available. We draw on Morningstar's comprehensive database of fund and security analytics as well as utilizing portfolios information provided by our Institutional Client, if applicable. In some instances, we work closely with our Institutional Client to identify and evaluate manager candidates for possible addition to or removal from the available investment universe.

#### *Building Portfolios*

Armed with investment ideas, our global team works together to holistically build portfolios suited to each strategy we offer or the objectives of our clients. Portfolio construction is about ranking and risk management. We seek to gain the largest exposure to our best ideas, while building robust portfolios designed to stand up to challenging investment environments or investment errors.

As our investment ideas are implemented, they are crafted for use in each portfolio we build, a process in which we apply disciplined judgment to a multitude of dimensions. In this way, our choices come from people, not a machine.

This judgment-driven approach helps us to maximize our exposure to our best investment ideas and accounts for the complexity and multifaceted nature of investment risk. We view risk as the permanent loss of capital. Our valuation-based approach (that is, seeking underpriced assets and avoiding overpriced assets), fundamental diversification, and forward-looking approach to viewing asset class co-movements (that is, those that buffer gains and losses), all help mitigate risk in the portfolios we build.

It is important to understand risk looking ahead into the future, not looking at the past. Our research produces insight into not only future investment opportunities but also their attendant fundamental drivers of risk. By better understanding these forward-looking risk drivers, we can diversify portfolios for the future rather than basing these decisions on the past.

To prepare investors for the future, we seek to construct robust portfolios designed to perform well in different environments rather than being considered "optimal" based on expected results or a specific environment. We avoid forecasts and building strategies based on our ability to predict specific environments. Instead, we aim to prepare for different environments through constructing portfolios that will hold up under many possible environments—even ones that we haven't seen before. In effect, this involves trade-offs of aggregate reward for risk and a calibration of the probability and impact of negative outcomes.

Asset allocation guidelines for multi-asset portfolios are developed by our Asset Allocation Committee, which comprises most of the investment professionals in Morningstar's Investment Management group. Our

investment professionals serve in different asset-class specialties on the committee. The committee jointly decides on organization-wide portfolio positioning policy, and strategy teams and portfolio managers adapt the positioning decision, as applicable, to their particular strategies and client portfolios. Teams of our portfolio managers are supported by the broad array of investment professionals within the Investment Management group, who contribute to manager research, asset-class research, investment-process enhancement, and the development and maintenance of portfolio management tools used in providing this service. All portfolios are reviewed by a team of peers before we deliver them to our Institutional Client.

#### *Managing Portfolios*

Once we've holistically built portfolios, for most clients, we continue to manage them. This part of the process is simply reviewing our positions, continuing to find opportunities, thinking through ways those opportunities might be included in our portfolios, and watching markets closely for any signs that would call for adjustments within the portfolio. Given that markets are dynamic, we continue to reassess the portfolio given the changes in investment ideas, aggregate risks, and portfolio exposures. This iterative process reconsiders the opportunity set, with a constant eye on fundamental diversification and portfolio allocations.

Portfolio management is not a stop/start process. Each strategy we manage has a set of investment guidelines that outline the investment objectives, risk levels, and investment constraints. These are monitored to stay within the defined ranges.

Turnover and trading reduce returns for investors and therefore any changes should be expected to add value by a comfortable margin. Investment decisions happen in the real world rather than on paper—transaction costs and taxes are real. This means being biased toward inaction and long-term holdings, keeping turnover and transaction costs as low as possible.

Our global investment team works around the clock to understand markets and opportunities, monitor risk in existing portfolios, and vet ideas to make investment changes. This ongoing investment process powers every portfolio managed by the entities within Morningstar's Investment Management group.

We have processes and risk controls in place at multiple levels of the investment process to ensure that our portfolios are created in a manner consistent with their risk and return objectives. We evaluate risk at both the asset class model level and the portfolio level. At the asset class level, we monitor easily observable metrics such as standard deviation, skew, kurtosis, historical beta and overall tracking error relative to our stated benchmark. Our standard deviation and covariance matrix figures are estimated by a proprietary factor analysis system that ensures consistency across multiple asset classes and time periods. We delve deeper by examining conditional value-at-risk and conducting scenario analysis testing under different market conditions.

At the portfolio level, we conduct a detailed style analysis of our underlying funds using holdings information, quantitative regressions, and manager meetings. The underlying styles allow us to determine the effective rolled up portfolio asset class exposures and compare them to our asset allocation targets. Further, we analyze each manager's style consistency to make sure we monitor and adjust for huge swings in our effective asset class exposures. This analysis ensures that we are aware of, and comfortable with, our effective asset class exposures. Additional analysis is done routinely to

measure our fund portfolio duration, tracking error, sector exposures and betas.

While actively managed portfolios will exhibit certain biases in terms of asset class weightings or security characteristics relative to their blended benchmarks at times (based on our intended investment decisions and the actions of the underlying managers), they are constrained by setting minimum and maximum allocations to different asset classes, as stated in our investment policy guidelines. Establishing allowable ranges for asset classes helps enable the strategy to take advantage of opportunities and avoid risks at the asset class level, but also keeps the portfolios tethered to their blended benchmarks.

Ongoing monitoring of the underlying position weights is critical to keeping the portfolio exposures as intended. Each fund is assigned a target position and a “deviation threshold,” which governs the degree to which a fund may sway from its target. Each fund has a different degree of latitude, based on both its weight in the portfolio and the volatility of the assets in which it typically invests. If a fund deviates from its target weight, we evaluate whether the accounts that contain the fund need to be adjusted (i.e. rebalanced) to bring the alignment back in order.

For registered or collective investment products we manage on behalf of an Institutional Client, we review and revise portfolio allocation targets on a continuous basis to ensure that asset class targets outlined in the prospectus are maintained. Reviews are implemented to ensure that the underlying investments in the portfolio don’t exceed allocations noted in the product’s prospectus or breach other restrictions.

#### *Morningstar Funds Trust Subadvisor Oversight and Multi-style Management*

We are responsible for hiring, terminating, and replacing sub-advisers to the Morningstar Funds, subject to board approval. Before hiring a sub-adviser, we perform due diligence on them including, but not limited to, quantitative and qualitative analysis of their investment process, risk management, and historical performance. We are responsible for the general supervision of the sub-advisers as well as allocating each Morningstar Fund’s assets among the sub-advisers and rebalancing the portfolio as necessary, the timing and degree of which will be determined by us.

At times, allocation adjustments among sub-advisers may be considered tactical with over- or under-allocations to certain sub-advisers based on our assessment of the risk and return potential of each sub-adviser’s strategy. Sub-adviser allocations are also influenced by each sub-adviser’s historical returns and volatility, which are assessed by examining the performance of strategies managed by the sub-advisers in other accounts that we believe to be similar to those that will be used for a Morningstar Fund.

#### **Asset Allocation Services – Capital Market Assumptions and Risk Tolerance Questionnaires**

As part of our Asset Allocation Services, we typically offer a combination of Asset Class Model Portfolio(s), Risk Tolerance Questionnaire(s) (“RTQ”), and our Capital Market Assumptions (“CMAs”). Our construction method for Asset Class Model Portfolios is described above. This section will focus on our CMA and RTQ methods.

#### *Capital Market Assumptions*

We provide forward-looking CMAs for both taxable and tax-deferred account types. Our CMAs consist of expected return, standard deviation and correlation among asset classes based on our proprietary equity, fixed income, currency and risk models. In our CMAs, we use valuation-implied

returns, which are based on the idea that asset class returns can be decomposed into underlying corporate and economic fundamentals and the valuations impact near-term returns. Our Capital Markets and Asset Allocation Best-Practice Working Group develop and enhance the capital market model used to determine the estimates on an ongoing basis. We analyze the available opportunity set of asset classes and constructs long-term expected returns, standard deviations, and correlation coefficients for each. We provide further details below on our valuation-implied return forecasts, which are specific to the current valuation and to 10- and 20-year horizons, for different asset classes as well as risk and correlations.

For equity valuation-implied returns, we use a supply-side approach to forecast equity returns. The supply-side model is based on the idea that equity returns can be decomposed into underlying economic and corporate fundamentals. Our approach separates the expected return of each equity asset class into four key return drivers:

- 1) **Inflation:** Our long-term inflation expectations are based on several consensus and professional long-term inflation forecasts, as well as central banks’ medium- to long-term inflation targets where inflation targeting is part of the monetary policy mandate. We generally prefer inflation forecasts from professional forecasters to market-based measures of inflation expectations due to potential biases induced by current market prices.
- 2) **Total Yield:** We base our estimates of future total yield on an analysis of the historical payout rates and total payout yields for a given asset class. We estimate total yield for each equity asset class at both the country and sector level.
- 3) **Growth:** The growth term measures the change in corporate cash flows per share (excluding repurchases). Our long-run growth expectations are based on forecasts of productivity growth for each country and expected cash flow growth at the equity sector level. We use per-capita GDP growth as our preferred measure of economic productivity. The expected productivity growth for a given equity market is the weighted average of GDP-per-capita growth and an estimate of the geographic revenue breakdown of the equity market, accounting for the increasingly global revenue base of multinational firms. The expected equity sector cash flow growth is informed by both the historical trend growth and the forward-looking growth expectations of our global equity research team.
- 4) **Change in Valuation:** We use several valuation models to estimate the fair value of equity asset classes and assumes reversion to fair value over a 10-year period. Specifically, our valuation models rely on several forward-looking measures of normalized earnings such as profit margin, return on book-equity, and inflation-adjusted average earnings over the business cycle. The fair values produced by these models are determined at both the regional and sector level.

For fixed-income valuation-implied returns, we use a building-block approach to forecast returns of fixed-income asset classes. The key inputs into our fixed-income model are:

- 1) **Inflation:** The inflation forecast is the same as the one used in our equity model.

- 2) **Real Rate:** The real rate of return is the expected return of cash after inflation. We forecast real rates based on an examination of long-run historical real-rate data and consideration of the macroeconomic environment for each fixed-income asset class. Specifically, we assume that real rates will converge to their long-run equilibrium value over 15 years, as our research suggests that this is an appropriate time period over which interest rates can be expected to revert to their fair value.
- 3) **Term Spread:** We base our forecast of the term spread on the long-run shape of the yield curve, current market data, and surveys. The expected shape of the yield curve also determines our forecast of the roll return of a fixed-income asset class. Our model assumes that term spreads are mean-reverting over a 10-year period.
- 4) **Credit Spread:** We forecast default and recovery rates across credit ratings and industries. Our model takes into account the impact of rating upgrades and downgrades (credit migration) on credit bond prices. Within high-grade credit, default rates are typically relatively low, and credit migration is a key factor in explaining the difference between initial credit spread and effective excess return. Consistent with other variables, our model assumes that that credit spreads revert to their long-run fair values over a 10-year period.

These components form the basis for our forecast of fair interest rates. The valuation-implied return of a fixed-income asset class is the return implied by the convergence of the prevailing interest rate to the fair interest rate. In particular, we rely on an internal rate of return (IRR) calculation to solve for the rate of return implied the current interest rate and the expected future cash flows.

The equation below is a generalization of the return components that make up the expected return:

Valuation-Implied Return = Income Return + Shift Return + Roll Return + Credit Migration Cost + Default Loss

For currency valuation-implied returns, the currency return is our forecast of the change in the spot exchange rate. In general, for any asset not denominated in the reference currency, the valuation-implied return of the asset is based on the expected return in local currency plus the expected currency return. The currency valuation-implied return has two main components: 1) the inflation differential between the local currency and the reference currency, and 2) the reversion of real exchange rate to its fair value. The inflation differential is the difference between the expected inflation rate of the local and reference currencies, where the inflation forecast is based on the same methodology as the one discussed in the equity section above. In the very long run (i.e., at the unconditional horizon), we expect the inflation differential to be the sole driver of changes in the spot rate. The change in the real exchange rate is estimated based on multiple deflators (including CPI and PPI) to account for potential differences in the importance of the tradable versus non-tradable sector in a given economy. These price-based measures of real exchange rates are adjusted for differences in export quality and productivity differentials, accounting for potential differences in the value of goods not reflected in the price indexes. The expected change in the real exchange rate is generally based on the assumption that the real exchange rate will revert to a long-run average.

We decompose hedge fund returns into two components: the systematic market exposure and the value added by hedge fund managers. The systematic factors can be directly linked either to observable market factors or to mechanical trading strategies, and consequently these nontraditional factors have quantifiable performance histories just like those of traditional market factors. At the peer group level, we assume that the aggregate alpha is zero, because our research suggests that performance is well-explained by systematic factors, and the alpha term is generally not statistically significant. In addition to the concurrent factors, we also include lagged factors because hedge funds tend to have lagged reporting of performance to data vendors (due in part to so-called "stale pricing" attributable to illiquid portfolio positions) relative to traditional asset classes. These regression betas are then multiplied by the expected return of the respective market asset classes to find the market portion of the hedge fund expected return.

Similar to the building-block approach to estimating returns for traditional stock, bond, and cash asset classes, we decompose commodity returns into various components. As commodity portfolios represent a basket of fully collateralized commodity futures contracts, the return to a commodity portfolio is driven by two main sources: futures return and collateral return. The return to commodity futures comes from many sources, including changes in commodity spot prices, an insurance or risk premium, a convenience yield, and a diversification/rebalancing return. This return can be measured through historical commodity index excess return series such as the S&P GSCI. Because the weighting for each commodity contract can vary greatly across different index vendors, we consider the makeup of each commodity index in terms of major commodity sectors when estimating the commodity return. The current weight of each sector is applied to the historical excess return series for each series to determine the commodity return. The return to the collateral is measured by the estimate of return to three-month T-bills.

Mean-variance analysis requires a quantifiable measure of risk for each asset class. We forecast standard deviation as an estimate of that risk to represent the dispersion around an average return. We employ a factor model approach to forecasting standard deviation. The idea behind this estimation approach is to model each benchmark as a combination of components ("factors") that explain the systematic variance in that benchmark's returns. These factors are derived from macroeconomic data or tradable market assets. The set of factors chosen to represent each benchmark is based on well-established research and statistical verification.

Mean-CVaR analysis requires a quantifiable measure of Conditional Value at Risk (CVaR) for the resulting portfolio. To calculate this measure, we must provide estimates of skewness and kurtosis to more accurately represent the dispersion of expected monthly returns. Skewness measures the lack of symmetry in the distribution of returns. Kurtosis measures the likelihood of extreme events. We currently employ historical data to forecast skewness and kurtosis because it provides the most accurate representation of any abnormality without subjective input. We calculate historical skewness and kurtosis using all available and relevant data (beginning in 1926 and 1970 for equity and fixed income, respectively).

The risk of a portfolio is based not only on the risk of each asset class, but on the relationship between the returns of asset classes as well. The relationship between the returns of asset classes is measured by the correlation coefficient. We estimate correlation coefficients using the same factor model approach as for standard deviation.

We provide annual updates on our capital market assumptions and asset allocation recommendations.

#### *Risk Tolerance Questionnaire*

A Risk Tolerance Questionnaire (RTQ) is a paper-based survey and scoring system designed to assess an investor's willingness and ability to assume investment risk. The RTQs we develop for clients typically consist of 6-8 questions appropriate to determine distinct risk and returns profiles. The scoring system assigns investor responses into distinct risk to map to a standard set of asset allocation profiles.

The primary objective of our RTQ and scoring system is to identify the investor's willingness to accept various level of risk and to determine the investor's capacity to accept risk. To identify this, we focus on risk/return tradeoff, loss aversion, and an investor's ability to stay the course. Like the RTQ itself, the scoring system is divided into time horizon and risk tolerance sections. The time horizon score restricts an investor's access to certain portfolios based on their need for liquidity while the risk tolerance section captures the investor's willingness to take risk.

Our RTQ leverages our history in building capital market assumptions and analyzing the risk and return characteristics of different asset classes. The risk and return estimates referenced in the RTQ are based on our capital market assumptions and can be tied directly to asset allocation profiles. We also do multiple scenario testing with the potential responses to avoid any potential outcomes that would score an investor too far from their intended risk profile.

#### **Select Lists**

For our Select List service, our analysis is typically constrained to a universe of investment options defined by our Institutional Client, which includes their affiliated investment products in certain situations. Our analysis includes quantitative analytics and fundamental research on the investment options available.

We begin the process by developing a blueprint in consultation with the Institutional Client. During this development phase, various items are determined including, but not limited to, the universe of funds from which we are to choose from, the asset classes to be addressed, the number of fund selections per asset class, the intended users of the list, and the intended account type (e.g., taxable or tax-deferred) Once the blueprint has been created, we apply quantitative screens (e.g., manager tenure, portfolio exposures, and risk and return characteristics) to the available investment universe to narrow the list. Funds passing those initial quantitative screens are then subject to a qualitative analysis. During that analysis, we are assessing each fund on its own merits including looking at the Morningstar Analyst Rating or Morningstar Quantitative Rating assigned to it, giving preference to those that have a Gold, Silver, or Bronze Rating. During the qualitative analysis phases, we are also assessing how the fund compares to other fund in its asset class as well among all the asset classes paying attention to diversification of investment approach within each asset class and overall.

The investment selection process is guided by a proprietary due diligence process, which combines quantitative analysis with qualitative assessment of an investment's management team and investment process. The assessment we make represents our overall level of conviction in an investment based on various factors that we believe are important in determining which investments have the best chance of delivering above-average risk-adjusted performance in the future. These factors include the following:

**Process** – We strive to identify managers who employ a disciplined and prudent investment process that has been executed in a consistent fashion. We favor attributes such as insightful security analysis, a robust valuation discipline, and sound risk management and portfolio construction.

**Parent** – The culture and structure of a firm can have a significant impact on its ability to attract and retain talent and its penchant for serving in the best interests of shareholders. We look at ownership structure of the firm, its organizational stability and financial strength. We also place considerable emphasis on stewardship by favoring investments where the firm has shown a tendency to act in the best interests of shareholders and where the portfolio managers eat their own cooking, so to speak, and have their incentives aligned with shareholders.

**People** – We judge the depth and capabilities of members of the investment team and the stability of the organization. We look beyond the lead portfolio manager to assess the quality of research analysts.

**Performance** – We strive to identify investments that have shown the ability to deliver solid risk-adjusted performance over time. We evaluate performance from several angles and over various time periods. We favor managers that have added value over an appropriate benchmark or peer group in a consistent manager.

**Price** – Research indicates that expenses are one of the most important factors in predicting mutual fund performance. While a lower expense ratio is always better, we put expenses into the proper context and consider factors such as the size of the fund, trend in expenses, and investment strategy.

For further information about Morningstar Analyst Ratings and Morningstar Quantitative Ratings, please go to <http://global.morningstar.com/managerdisclosures>.

We monitor the fund on a list typically on a quarterly basis following the same process used for the initial selection. Changes that we believe have the potential to negatively affect a fund's long-term prospects will lead us to put that fund on watch while we continue to monitor it. Generally, a fund's watch period is two to four quarters at which point we will make a recommendation to remove the fund from the select list or to take it off watch.

#### **Investment Analytics, Monitoring, and Comparative Analysis Reports**

For Institutional Clients that request investment analytics, monitoring, or comparative analysis reports, we begin the process by defining the scope of the report(s) in consultation with the Institutional Client. During this phase, various items are determined including, but not limited to, the universe of investments or asset classes from which we are to work from, the number of investments, the intended user(s) of the report(s), the type of display for the report(s), and the data points or written analysis to be included. If the Institutional Client requests ongoing monitoring of a universe of investments, we will determine how often report(s) are to be generated. We then utilize our resources to create the requested reports. Our reporting services typically are one-time projects in which we do not provide ongoing reviews or updates.

## **Workplace and Retirement Solutions**

### **Custom Model Portfolios**

For our Custom Model Portfolios service, the portfolios we build for an Institutional Client are typically constrained to a universe of investment options defined by our client, which include their affiliated investment products in certain situations. Our analysis will include quantitative analytics and fundamental research on the investment options available. We draw on Morningstar's comprehensive database of fund and security analytics as well as utilizing portfolio information provided by our Institutional Client, if applicable.

We believe that asset allocation policy is one of the most important determinants of a portfolio's risk and return characteristics over time. When constructing a model portfolio, we believe it is critical to take advantage of potential diversification benefits over the long run. The primary objective of our investment selection process is to find the best combination of investment options that will maximize alpha (excess return above a benchmark) for any given level of tracking error (risk/standard deviation of the alpha), while hitting the appropriate target asset allocation.

We use a five-step investment process that relies on a number of complex optimization routines to find the right mix of asset classes and managers to meet our objective. We use the following five-step process to construct an investment portfolio for our custom models:

#### *Step 1: Develop Asset Class Inputs*

Asset class performance expectations are critical in developing a diversified portfolio that aims to help meet an individual's retirement income goal. We forecast expected risk and returns for each asset class we are considering. To do that, we gather and analyze a broad range of data points, including historical data, current market information, and the correlations between asset classes. More details on this step are provided above, in the Capital Market Assumptions section.

We use historical data for these benchmarks/proxies in an attempt to forecast the expected return, standard deviation, and cross-correlation of the asset classes. We use several statistical techniques to extend the returns data for all domestic equity asset classes back to 1926. Fixed income and non-U.S. equity asset classes go back to 1970, due to significant structural changes in the fixed income market that made the interest rate environment since 1970 inherently different from previous periods. We then use a "building-blocks" approach to help derive expected returns for asset classes. The return building blocks are based on forward-looking assumptions about an asset's underlying economic and corporate fundamentals. We use historical data to help forecast standard deviation. Since most data series only extend back to the 1970s, we use the ratio method to extend the standard deviation estimates of the shorter-lived asset class benchmarks so that they incorporate relevant economic events. The ratio method attempts to extend the standard deviation estimate for certain asset class benchmarks using a short benchmark (an asset class benchmark that does not have historical data over the full, relevant time period starting from 1926 for domestic equities and 1970 for fixed income and non-U.S. equities) and a long proxy (an index that has historical data over the full, relevant time period and is economically similar to the short benchmark). The ratio method leads to an estimate of what the standard deviation of the short benchmark would have been had it existed over the full, relevant period.

We use correlation coefficients derived from the historical returns of the asset class benchmarks, going back from 1970 to the present. Correlation

coefficients must be extended for series that do not have history for the full relevant period. In an attempt to create this history, we use a sophisticated statistical process that extends asset class benchmarks that do not have complete data histories but do have a relatively high correlation coefficient with another proxy (or benchmark). This estimate is an approximation of what the correlation coefficient between the two series might have been if both had existed over the longer time period.

#### *Step 2: Create Asset Allocation Models*

Once we've identified the available data, we process the data using a series of optimization routines. These optimization routines serve as a blueprint for how we combine the asset classes to help achieve an optimal portfolio for a given level of risk. We take the additional step of testing the asset class models under a wide range of market conditions and then adjust them based on their performance. This helps us build a portfolio that is better aligned with investor expectations. Our model portfolios include both equity and non-equity asset classes that are chosen to represent a broad range of investment categories available in a plan sponsor's retirement plan menu.

Our asset allocation process requires that there be significant benefit (generally through increased diversification) to adding the asset class to the model portfolios. In addition, investment options within the investment/plan menus must provide significant exposure to the desired asset class in order to be selected. The asset classes that are ultimately used will depend on the available investment options that are considered for the construction of the fund-level model portfolios. In other words, we will only recommend asset classes that can be fulfilled by an investment option or combination of investment options within the plan.

This also applies to optional specialty asset classes such as emerging markets equity, real estate, direct real estate, TIPS, high-yield bonds and foreign bonds. In order to be considered in the investment option-level portfolios, an optional asset class must have an available investment option, which exhibits sufficient exposure to its specialty asset class.

The foundation of our asset class model portfolio construction is mean-variance optimization (MVO); a mathematical process for calculating the asset class mix that can provide a portfolio with the maximum expected return for any given level of risk. Conversely, the portfolio may also provide the minimum risk for any given expected return. MVO requires three inputs for each asset class: expected returns, expected standard deviations, and expected cross-asset class correlations.

Although the conceptual foundation of MVO is considered to be solid and its use has greatly enhanced the portfolio management process, it can produce portfolios that are not suitable for real-life application. This is primarily because the inputs are statistical estimates (created by analyzing current and historical data), and therefore are subject to estimation error. As a result, MVO can result in over-allocation in some asset classes and under-allocation in others, along with frequent shifts between asset classes.

We use a variety of methods to minimize the effects of various MVO shortcomings by applying practical considerations to the results and constraining certain allocations to limit the amount of over-weighting or underweighting to certain asset classes.

In addition, we employ a statistical technique called "resampling", which combines MVO and a Monte Carlo simulation. Monte Carlo simulation generates thousands of variations of the original MVO inputs. By incorporating multiple possible scenarios for asset class performance, resampling considers a wider range of outcomes and can create more diversified

portfolios, which are less sensitive to imperfections in performance forecasts. We also conduct sensitivity analysis to ensure that the portfolio recommendations are consistent under a variety of market scenarios.

### *Step 3: Analyze Investment Options*

Investment screening is particularly important when working with investment menus that have many options for an investment option-level model portfolio from which to choose. Once we've built the asset allocation targets for the portfolio, we determine which investment options from the lineup to use to meet our asset class targets and our standards for quality. Our selection process relies on both quantitative and qualitative measures. The selection criteria we use to narrow the available universe include manager experience, performance record, manager history, alpha, style consistency, fund type, and fund fees. Here is an overview of some of the key steps:

Investment options with less than 36 months of history for actively managed funds and 12 months of history for index funds, sector funds; target-date funds; and risk-based funds will not be recommended.

Once investment options pass the initial screening, we then peer group all remaining funds for further analysis. The peer grouping process begins by evaluating investments based on their Morningstar Category (if available). Returns Based Style Analysis ("RBSA"), which looks at the "behavior" of an investment option rather than its actual holdings, is used to determine the appropriate category, because it takes a longer-term view of an investment option's style and consistency, which is important for peer grouping. The category is validated through a series of regression analyses against sets of benchmark returns. The Morningstar Category determines which set of benchmarks is used in the initial regression. Based on this initial regression result, R-square, and benchmark exposures, the investment option may be sent for further regression analysis to better determine the appropriate peer group. If the R-square of the final regression is greater than or equal to 65, then the peer group is assigned. If through all sets of regression analysis, the investment option does not achieve an R-square of 65 or greater, then the investment option is unclassified and may not be used.

If an investment option is not a public fund or does not have a Morningstar Category, the same process is followed, but the initial set of benchmarks used in the regression analyses is a general set. Again, the investment option goes through a series of regression tests to determine the best peer group fit.

One of the quantitative inputs we use when constructing fund-level portfolios is a proprietary measurement known as forward-looking alpha ("FLA"). This measure helps us identify managers that we believe will add alpha and help drive the long-term positive performance of their portfolios.

FLA uses historical data to forecast how well an investment option is likely to perform in the near-term future. Unlike traditional methods of calculating alpha, FLA is based on alpha over two time periods (12 months and 60 months), and rewards managers for consistent performance over both the short and long term. By using these two time periods, we believe that they are better able to predict how a manager might perform in the future.

From the investment options that pass all of the prior screening criteria above, we will form a "main" list, and ultimately a "select" list of the funds that are included in the final fund optimization process. However, arriving at the select list is a two-tiered screening process. To form the main list, index funds are ranked by their tracking error. The top two funds in each peer group (with the lowest tracking error) form the main list. When there aren't enough index funds available, the actively managed fund with the lowest tracking error is chosen instead. The two index funds on the main list are then ranked by

expense ratio, and the one with the lowest expense ratio is included in the select list. Actively managed funds are evaluated based on their information ratio and FLA. The three funds in each peer group with the highest information ratio and FLA form the main list. Active funds are then ranked on R-square relative to a single peer-group primary benchmark, the number of years the fund outperformed its customized benchmark from the RBSA results over the past five years, and a customized consistency score from the RBSA results. One fund from the "highest information ratio" main list and one fund from the "highest FLA" main list, each with the highest average score, form the select list.

In addition to using the above quantitative steps based, we may also consider qualitative measures such as an investment option's holdings, style changes, style drift over time, manager changes, and SEC actions. These qualitative steps are mainly used when the quantitative results are questionable due to low statistical significance, quantitative results differing from expectations, or simply to ensure that the quantitative techniques are accurate. For example, this analysis may help confirm the peer group and style analysis, confirm that the processes in place that generated past returns are still relevant, and gives us an opportunity to apply human judgment to the process.

### *Step 4: Construct the Portfolio*

Once we determine the asset class models and which funds from the plan's lineup will be included in the portfolio, our portfolio construction team then determines what combination of these funds will help us reach our asset class weights. The team also considers the combination of funds that we think will help drive the portfolio's performance in the future.

Using the select list, we construct the fund-level model portfolios using a proprietary alpha-tracking error optimization process. The primary objective is to find the best combination of investment options (for each of seven risk levels) that will maximize the FLA for any given level of tracking error, while hitting the asset class allocation targets.

This alpha-tracking error optimization is similar to MVO described earlier. MVO is conducted using as inputs the expected return, standard deviation, and correlations of the asset class returns. The alpha-tracking error optimization, however, is conducted using the FLA and tracking errors of each investment option. The asset class exposures of the available investment options are determined using HBSA.

HBSA calculates the exposure of a fund based on the characteristics of each of its underlying securities. The most recent portfolio available in our database is used for this analysis. In addition, there are certain tolerances, constraints, and maximum fund allocations.

The alpha-tracking error frontier offers an entire spectrum of efficient allocations among all funds for the target asset allocation. We select the appropriate portfolio based on multiple iterations of evaluating possible outcomes, starting with a higher emphasis on alpha (i.e., portfolios with higher excess returns). If the portfolio is found to be outside these tolerances, the emphasis on alpha is lowered and a new set of portfolios is generated for evaluation.

The final step is to generate portfolios that place all the emphasis on the tracking error, to help ensure the asset allocation targets are met. If at this point the portfolios generated are not within the tolerances set, including hitting the asset allocation targets, then the investment menu would not qualify for our advice services. This multiple iterative process helps ensure that for each portfolio the investment options chosen maximize the potential

portfolio alpha within the tolerances for tracking error while hitting the asset allocation targets.

We first attempt to build fund-level portfolios at the highest level of complexity/granularity. The large-, mid-, and small-cap asset classes are split into growth and value; aggregate bonds are split into long- and short-term bonds. If we are unable to hit the asset class targets at the highest complexity, then a second attempt is made at a lower complexity. The process continues until the asset class targets are met (within the tolerances), while minimizing tracking error and maximizing alpha. If an investment menu fails at all of the asset class complexities, we will not be able to construct fund-level portfolios.

#### *Step 5: Monitor the Portfolio*

Once the portfolio is constructed, we will monitor and re-evaluate the investments on an ongoing basis to ensure it is still aligned with asset allocation targets and diversification objectives.

When a new fund is added to an investment menu, we reevaluate the new investment mix and determines if new asset class and fund-level model portfolios are necessary. When a fund that is used in a portfolio is dropped from a plan menu or closes, the plan's portfolios will be immediately rebalanced, as it would not be possible to implement the existing fund-level portfolios.

We monitor fund lineups on a quarterly basis to determine if changes are needed. We review and rebalance the fund-level portfolios quarterly. We've established a range of +/- 5% based on the most recently delivered fund-level allocations to prevent large fluctuations in investment option allocations from quarter to quarter. If a more attractive alternative is present, an investment option will be phased out over time rather than in one quarter, to minimize large portfolio reallocations on a quarterly basis. This approach also helps to minimize short-term redemption fees to investors, should they exist. All asset class model portfolios are updated annually, as we review and update the MVO inputs (expected returns, standard deviations, and cross-correlation).

#### *Glide Path Construction*

Our approach to constructing the glide path is based on a significant number of assumptions.

At a high level, our approach to determining the glide path is based on using the financial assets (i.e., the 401k plan balance) as a "completion portfolio" that is optimized based on the other assets owned by the investor and the risk attributes of those assets (a concept referred to as background risk). Determining the glide path effectively means determining the appropriate stock/bond split for different participants, a process we generally refer to as "portfolio assignment". Our approach towards portfolio assignment considers an individual's total wealth, of which human capital is a dominant asset for younger individuals.

When building a glide path, we determine the optimal allocation for each participant individually, and then aggregate the individual allocations into an aggregate cohort portfolio (e.g., into a 2040 Target Date portfolio). These cohort portfolios can then be viewed in combination to form the glide path. The actual portfolio selected to represent a given cohort can be based on a number of different factors, and it is possible for us to create different glide paths for different groups of employees (e.g., hourly versus salary, union versus non-union). This enables to determine the relative difference for different employee groups and cohorts. It is worth noting that our glide path

approach is not static, and the actual portfolios will change over time based on the risk characteristics of the defined contribution plan participants in that cohort.

### **Fiduciary Services**

#### *Investment Selection for Investment Lineups*

For our Fiduciary Services, the lineups we build for an Institutional Client are typically constrained to a universe of investment options (typically a subset of the entire universe of investment options publicly available for purchase by investors) defined by our client, which include their affiliated investment products in certain situations. We have no ability to choose the investment options that are made available under our Institutional Client's products and contracts and may have more favorable opinions of certain investment options which are not included in the defined universe of investment options. Our analysis includes quantitative analytics and fundamental research on the investment options available, holdings-based style analysis to determine an investment's style over time. We draw on Morningstar's comprehensive database of fund and security analytics as well as utilizing portfolio information provided by our Institutional Client, if applicable.

When analyzing investment options or managers for use in a lineup, our goal is to determine their true investment style, identify what we believe to be best-in-class managers, and identify the factors contributing to their performance and risk characteristics with the aim of assessing whether their performance appears to be sustainable over time.

We start with a propriety peer grouping analysis using the available investment options. Once investment options have been placed into their appropriate peer groups, our methodology begins with a quantitative review process. First, we apply a series of screens designed to flag funds that exhibit characteristics that are apt to hinder long-term performance in order to efficiently filter a large universe of investment options to focus our efforts on a more manageable opportunity set. Second, we use a multitude of statistics to begin to assess the overall quality of an investment option. We gather current and historical data points to evaluate investment style, structure, and performance and consider key factors that include fees, management tenure, style consistency, alpha, volatility, fund size, asset class exposure, and holdings concentration.

We conduct further style analyses on managers that pass our initial screens to identify nuances of their style positioning. Just as important as selecting qualified managers is determining how well an investment option will fit with other investments in the lineup. We want each investment to fill a distinct stylistic role within a plan lineup, so we carefully assess how it can be expected to complement other options we are recommending in adjacent styles. In general, we want to have a number of strategies investing in a specific space while employing different investment approaches.

To accomplish this, we rely largely on a holdings-based style analysis to build a picture of an investment option's style positioning based on its underlying holdings. This means drilling down to examine the asset class exposure within the investment option. We evaluate overall diversification to ensure that the investment option is not exposed to undue security or sector specific risk. We also require an investment option to reveal a minimum level of exposure to its primary asset class. The goal is to provide a selection of investments that are likely to meet their investment mandate, but also to provide options that differ in their pursuit of that objective.

After an extensive quantitative review, we review an investment from a qualitative perspective. The purpose here is to allow our investment

professionals to gain conviction in their investment thesis by developing a firm fundamental understanding of the strategy. Our professionals draw from their extensive experience in evaluating investment managers to analyze the people and process behind the investment. In doing so, our goal is to anticipate how an investment option is likely to be positioned in the future, which helps us build expectations of performance and capability of consistently playing a specific portfolio role.

In our fundamental assessment, we review a number of characteristics of the investment option and its manager that could be relevant to how well it can fill the role for which it is being considered. Those include reviewing the manager's performance and risk record against his or her peers in the same style—not just at the manager's current fund but also any other investment vehicles they've managed in the past. We analyze the subtleties of the manager's investment process to understand what drives performance. We observe which types of markets the investment option fares best in and which types are trouble for its style. We also determine what it is about their style that explains the performance pattern.

We assess whether a manager's investment process leads to a more aggressive or more conservative performance profile relative to its style peers, and how a manager's process might lead to persistent over- or underweights in certain sectors. For periods of underperformance or outperformance, we assess how much is attributable to style traits or market timing versus manager skill. We also assess how performance, both absolute and relative to a peer group, has changed as a manager's assets have grown.

Our selection process entails an investment thesis for each investment option which spells out the rationale for its selection, the barometers by which we'll measure its performance, and highlights the specific factors we'll watch on an ongoing basis to ensure it continues to fill the role for which we selected it. We use many factors to evaluate funds depending on the specific situation and the questions we are trying to answer including investment sub-style, manager skill, impact of asset growth on performance, sources of investment ideas, investment decision-making process, actions in previous market environments, manager ownership, process repeatability, and performance attribution.

Our qualitative assessment of a fund will draw on the forward-looking Morningstar Analyst Rating™, when available, for additional perspective in evaluating factors such as those noted above. When a fund is not analyst-rated, we typically will use the Morningstar Quantitative Rating™, which is designed to predict the rating that an analyst would likely give the fund, as additional input in developing our assessment.

#### *Lineup Design and Construction*

The area of behavioral finance has shown that investors don't always behave rationally and that the manner in which a problem is posed can impact individual actions. We are mindful of simple heuristics employed by participants in making investment-related decisions and design lineups that attempt to drive better action on the part of investors. When constructing a lineup, we consider issues around choice overload, naïve allocations, and loss aversion. We strive to select investments to fill a distinct stylistic role within a lineup, and carefully assess how each investment can be expected to fit with other investments. We strive to choose funds that are clearly different from one another, rather than similar or redundant. The goal is to establish a specific role for each investment option in the lineup that minimizes holdings overlap and maximizes diversification.

#### *Managing Lineups*

We formally review investment options in our investment lineups quarterly. The majority of our watch-list notifications (a notice to indicate an investment option is under extra scrutiny due to factors such as performance, risk, straying from its stated investment style, or management changes) and approval changes occur on a regular quarterly schedule. However, we are always monitoring our approved investment options and if something occurs intra-quarter that we believe merits immediate action, we will take action outside of the normal review schedule.

When an investment option is removed by one of our investment professionals, a memo to the plan is produced outlining the rationale for such a decision, and for Institutional Clients of our 3(21) services, a timeframe is typically noted for a plan to make a particular change. If the plan opts out of the replacement investment option or fails to choose a replacement investment option from the approved list of investment options, the plan is terminated from the service. A negative consent process for changes can also be implemented wherein an investment option change is automatically implemented if the plan does not take any action within a specified window of time. For Institutional Clients of our 3(38) services, we will direct the plan's provider to implement the change as detailed in the memo.

For Institutional Clients utilizing our Fiduciary Services website, notices are sent to the plan sponsor via the website portal. For those Institutional Clients who opt to own communications to plan sponsors, they are responsible for creating their own notifications, but we will provide memos outlining our rationale for any change decision.

#### **Managed Accounts, Advice, and Guidance**

##### *Investment Process*

In providing Managed Accounts and Advice, we start with the five-step investment process detailed above in the Custom Model Portfolios section to build model portfolios. In providing Guidance, we use the first two steps of the investment process described above in the Custom Model Portfolio section to create an asset allocation model. Plan data that is incorporated in the recommendations include the plan's investment lineup and plan design requirements such as plan limits and matching formulas.

For these services, the portfolios we build are typically constrained to a universe of investment options defined by our Institutional Client, which include their affiliated investment products in certain situations. Our analysis will still include quantitative analytics and fundamental research on the investment options available. We draw on Morningstar's comprehensive database of fund and security analytics as well as utilizing portfolios information provided by our Institutional Client, if applicable.

We use a combination of model portfolios and customization as part of a larger portfolio construction and fund implementation process. For Managed Accounts and Advice, we generate hundreds of unique model portfolios (ranging from conservative to aggressive) for each plan using a customized approach to blending traditional asset allocation models with liability-driven investing and decumulation strategies. Which asset classes and sub-asset classes are used to build these model portfolios is dependent on the specific fund lineup for each plan. We always try to build the model portfolios with the greatest number of sub-asset classes, but this is contingent on whether the funds available in the plan can fulfill each asset class.

Each participant that receives investment advice as part of Managed Accounts or Advice is assigned into one of the 589 model portfolios. The large number of model portfolios is to address the personalization that is needed

by participants. These model portfolios account for not only varying equity/fixed-income allocations but also how close the participant is to retirement. As the participant nears retirement, the sub-asset allocation changes to reflect a liability-driven investment overlay used in the model portfolios for a participant near or in retirement. Any change within the model portfolios is reflected at the individual level as soon as the participant is reevaluated each quarter.

In creating the participant recommendations, we believe that the more information the participant provides to us, the better the investment solution we are able to deliver. We collect information the plan provider is able to provide to us, which is pre-populated into the user interface. The participant is prompted to provide any additional data that wasn't available from the plan provider. After collecting those key pieces of data, the participant is presented with an initial strategy as a starting point. The participant can model many scenarios by changing variables such as retirement age, desired retirement income, and savings rate. We will dynamically update the participant's retirement strategy to reflect any changes made. The participant is also encouraged to enter additional retirement account information such as out-of-plan assets or benefits for themselves or their spouse/partner in order to further personalize the recommendations. They can provide detail regarding the investments or select from one of the pre-defined investment styles. We do not provide advice on outside assets but will take those into consideration when determining the investment strategy for the plan assets. The portfolio recommendation for the plan assets will take into account the amount of advisable plan assets relative to outside assets as well as the equity/fixed composition of those outside assets.

We start with all of the available participant-specific data and then makes assumptions about certain pieces of information. A participant can review and refine some of these assumed data points through the user interface. These assumptions can have a significant impact on the strategies we will create for them and are related to social security income, salary growth, inflation rates, retirement income goal, and risk capacity. We combine this information with other factors into a proprietary software program that can provide investment recommendations and a projection of different outcomes. Using this model, we develop an investment strategy tailored to each participant's investment goals.

For those participants that are accumulating for retirement, our investment strategy is generally based on information such as the participant's retirement account balance, expected retirement age, contribution rate and other preferences. If a participant has already retired, and our Institutional Client makes available our In-Retirement services, our strategy is based on information such as the participant's current account balance, additional cash flows and life expectancy. This retirement strategy may include some or all of the following:

*Retirement Income Goal (accumulation phase).* We define the retirement income goal as the projected amount of money that the participant will need during retirement. We calculate this amount based on current income, adjusted to reflect the estimated dollar value at retirement age. Typically, we use an amount equal to 100% of take-home pay, however, some plan providers request we use a different rate. We then project the value of that amount at retirement age to determine the retirement income goal. A participant using our user interface has the option to change this projected retirement income amount.

*Income Outlook (accumulation phase).* We define the income outlook as a projection of the annual income that the participant may receive during

retirement. We base this on an annualized view of the investment wealth accumulated, combined with social security benefits and any pension or other income the participant might receive.

*Total Retirement Income (in-retirement phase).* For those plans that offer our In-Retirement service, we define total retirement income as the projected amount of money, typically at some level of probability that the participant can expect to receive on an annual basis in order to maintain income throughout retirement.

For our Advice services, many of our Institutional Clients offer a similar experience to participants either through our user interface or their proprietary user interface.

We believe in long-term strategic asset allocation based on an individual's risk capacity. Changes in an investor's financial situation, such as the addition of outside retirement accounts, pension benefits, or contribution rates, can result in a change to their model portfolio assignment. In addition, changes to their personal situation, such as the addition of a spouse or partner or a different retirement age, could also impact the model portfolio assignment. For Managed Accounts, we will typically review portfolios on a quarterly basis to determine if market shifts require a rebalancing of the portfolio. Participant wealth re-forecasting occurs on an annual basis for our managed accounts service. For Advice, we encourage participants to re-enter our user interface on a periodic or as-needed basis, in order to review their information and receive an updated strategy. At a minimum, we recommend that a participant portfolio is rebalanced on an annual basis. At this point, the participant is one year closer to retirement and we will shift the participant along their glide path.

Our projections are provided based upon an investor's personal financial situation using our total wealth approach. We use MVO, resampling the mean-variance outputs using a Monte Carlo simulation, and our process incorporates liability-relative optimization. We solve for a specific probability of success when determining the sustainable retirement income. The Monte Carlo simulation uses our long-term capital market assumptions when projecting the future returns for the various asset classes.

Approximately 20,000 participant cases are used to routinely test engine functionality to help ensure our recommendations are in line with our expectations. The test data consists of real participant information as well as generated cases, and covers a gamut of possible ages, balances, salaries, and other optional data points. Running these cases and analyzing the results help ensure we are confident in the advice we provide participants.

#### *Key Assumptions*

**Social Security** - We can incorporate Social Security for both the participant and their spouse. This can be calculated using an estimate based on current salary information or input by the participant. To calculate the estimate, a participant/spouse must have 35 years of contributions. If the participant/spouse has more than 35 years of service remaining, all projections are forward-looking. If the participant/spouse has fewer than 35 years of service remaining, the difference in contributions is back-calculated. Social Security payments are inflated using a simulated cost-of-living allowance designed to replicate the actual Social Security Administration formulas and are applied at the maximum benefit age as defined by the Social Security Administration. Participants can override the estimate by including information from their Social Security statement. In addition to standard payments, we account for reduction in payments while working in retirement, increases in benefits for the spouse 50% rule and increased benefits for the

surviving spouse 100% rule. The program assumes the participant/spouse completes all applications required to collect the maximum benefit. We treat Social Security as similar to income from fixed-income investments. We also take Social Security into consideration while analyzing income replacement. We default to the age at which the participant will receive full benefits from the Social Security Administration. Participants can adjust the benefit amount and start age if desired, however, the start age must be between the ages of 62 and 70.

**Salary Growth** - To estimate future salary, we use a salary growth curve based on academic research rather than assuming a single, fixed growth rate. This curve takes into account the fact that salaries tend to grow most rapidly for young employees, peak around age 51, and then slightly decline later in life.

**Retirement Age** - We assume a default retirement age of 67, or the participant's current age plus one year if they are older than 67. Participants have the option to change this to a different retirement age.

**Estimated Tax** - We estimate federal and state income, and capital gains taxes based on marginal tax rate calculations. Tax data is updated annually based on U.S. Internal Revenue Code (IRC) and similar state tax data. We use income data for the participant, as well as for a spouse/partner, to estimate federal and state tax exposure. Tax exposure is appropriately reduced for pretax deferrals, tax-deferred capital gains, and yield and distribution of Roth proceeds. Based on the information we know about the participant, we provide an estimate of tax exposure, but may not include all tax considerations.

**Inflation Assumptions** - When projecting the growth of various income sources and expenses, we use a variety of different inflation rates. These rates are reviewed and updated annually by our research team. Different inflation rates are used for different projections and major expenses. We believe that our multifaceted approach to calculating inflation results in more realistic and more accurate projections compared with using one set rate.

**IRS Limitations and Application of Penalties** - We incorporate all IRS contribution limits, eligibility requirements, and withdrawal penalties into the retirement strategies.

Our Advisor Managed Accounts methodology is the same as our Managed Accounts and Advice methodology described above, except that we do not use our Custom Model Portfolios investment process to build the plan-specific (or "model") portfolios. The plan-specific portfolios are built by our Institutional Client; we do not review their portfolios, nor do we have the ability to make any changes to those portfolios.

#### *Enrollment*

Plan providers have the option to make one or more websites available to participants for enrollment in Managed Accounts. You should be aware that the streamlined version of our enrollment process does not consider all information relevant to a participant's financial situation, including some of the information discussed in this section. (The streamlined process takes into account a participant's age, retirement plan type, and the balance, fund allocation, and contributions for their retirement plan account as provided by the retirement plan's provider.) Participants can access our full enrollment process at any time by logging into the Morningstar® Retirement Manager<sup>SM</sup> platform through their retirement plan provider's website. The full enrollment process allows participants to provide us with additional information about their retirement situation and goals so that we can further customize their retirement strategy. If participant's have additional retirement assets outside

their employer's retirement plan, have a spouse or partner they'd like us to consider, want to restrict certain securities from being used in their retirement account, or want to change suggestions made in the streamlined enrollment process (i.e., savings rate), or if they want to see how changes would impact their retirement strategy, we encourage them to use our full enrollment process instead of the streamlined process.

#### **Risk of Loss and Strategy Risk**

Investments in securities are subject to market risk, risk of loss, and other risks and will not always be profitable. There is no assurance or guarantee that the intended investment objectives of our recommendations will be received. We do not represent or guarantee that our investment recommendations can or will predict future results, will successfully identify market highs or lows, or will result in a profit or protect clients from loss. Past performance of a security may or may not be sustained in the future and is no indication of future performance. A security's investment return and an investor's principal value will fluctuate so that, when redeemed, an investor's shares may be worth more or less than their original cost. We are unable to predict or forecast market fluctuations or other uncertainties that may affect the value of any investment.

Asset allocation and diversification are investment strategies which spread assets across various investment types for long-term investing. However, as with all investment strategies, these strategies do not ensure a profit and do not guarantee against losses.

Capital market assumptions are forecasts which involve known and unknown risks, uncertainties, and other factors which may cause the actual results to differ materially and/or substantially from any future results, performance, or achievements expressed or implied by those projections for any reason. Past performance does not guarantee future results.

Income projections used in our Advices and Morningstar Retirement Manager services are based on hypothetical performance data and do not represent actual or guaranteed results. Projections may vary over time and with each use of our service.

Our recommendations are made without taking into consideration potential tax consequences and we do not provide tax advice. Potential tax consequences may exist. We encourage you to consult with a tax professional about these and other tax consequences.

#### **Information Sources**

Our global resources used in the formulation of our advisory services go down to our roots—the data and analysis from Morningstar that form the base of our investment process. This expansive, in-house network of global data and investment analysis spans asset classes and regions to help drive timely new ideas. More than 600 analysts of Morningstar or its affiliates cover more than 600,000 investment options. The extensive data, analysis, and methodologies from these resources, along with external research reports, data, and interviews with investment managers are combined with financial publications, annual reports, prospectuses, press releases, and SEC filings to serve as the basis of our primary sources of information.

For some of our services, we combine this information with other factors—including actuarial data, stock market exposure, probability analysis, and mean-variance optimization—into a proprietary software program to analyze a complex set of market data and variables that results in an advanced model that can provide investment recommendations and a projection of different outcomes.

### Methodology Updates

Our CMA, asset allocation, and advice methodology committees all meet monthly. These committees have oversight for their respective areas of expertise. If any of these committees makes an adjustment, the changes are thoroughly reviewed and tested before being implemented. These changes are manifested in participant portfolios through expected future returns, and asset allocations. CMAs are updated on an annual basis. We also update our methodologies with updated tax limits on an annual basis. Asset allocation and advice methodologies are updated only when there is a regulatory change that requires an update or when research we have completed warrants enhancing our asset allocation process or advice methodology.

### Item 9. Disciplinary Information

We are required to disclose all material facts regarding any legal or disciplinary events that would influence a potential client to engage us. We do not have any material legal or disciplinary events to disclose.

### Item 10. Other Financial Industry Activities and Affiliations

Morningstar Investment Management is a wholly-owned subsidiary of Morningstar. Our offerings center on advisory services in our core capabilities of asset allocation, investment selection, and portfolio construction that we offer to individual investors (advice and managed accounts services to retirement plan participants) and institutions (including the services described in this brochure.)

Our portfolio managers and their team members who are responsible for the day-to-day management of our portfolios are paid a base salary plus a discretionary bonus. The bonus is fully or partially determined by a combination of the investment management business unit's overall revenue and profitability, Morningstar's overall annual revenue and profitability, and the individual's contribution to the business unit. For most portfolio managers and their team members, part of their bonus is also based on select managed portfolio investment performance and risk metrics versus a corresponding benchmark over specified three-, five-, and/or seven-year periods. Benchmarks are used as a measure of investment performance and are chosen by senior personnel and approved by the Global Investment Policy Committee's Regional Investment Policy Committee. To mitigate the conflict of interest that could arise from partially basing an employee's bonus on performance of a select portfolio or portfolios, all investment decisions made within a portfolio must be peer reviewed by a regional governance body within the Regional Investment Policy Committee, which includes asset allocation committees, manager selection committees, and portfolio construction (peer review) committees.

For many of our advisory services, the universe of investment options from which we make our investment selections is defined by our Institutional Client. In some cases, this universe of investment options includes proprietary investment options of the Institutional Client. To mitigate any actual or potential conflict of interests presented by this situation, we subject all investment options to the same quantitative and qualitative investment selection methodology, based on several factors, including performance, risk, and expense so that the proprietary nature of an investment option does not influence our selection.

We may provide consulting or advisory services to Institutional Clients that offer registered or pooled investment products, such as mutual funds, variable annuities, collective investment trusts, or model portfolios. To mitigate the conflict of interest presented by our role in these investment products, we

exclude such investment products from the universe of investment options from which we make our recommendations to other clients.

We receive compensation for our research and analysis activities (e.g., research papers) from a variety of financial institutions including large banks, brokerage firms, insurance companies, and mutual fund companies. In order to mitigate any actual or potential conflicts of interest that may arise from this service, we ensure that our research and analytical activities are non-biased and objective given our business relationships. Employees who provide research and analysis for clients are separate from our sales and relationship manager staff in order to mitigate the conflict of interest that an employee may feel pressure to present results in such a way as to maintain existing or gain new business. In addition, as noted above, all investment decisions must be peer reviewed by a regional governance body within the Regional Investment Policy Committee, which mitigates the conflict of interest by providing checks and balances so that no employee can act unilaterally in making recommendation decisions.

Morningstar Investment Management is registered as a Commodity Pool Operator with the Commodity Futures Trading Commission. Some of Morningstar Investment Management's employees are registered with the National Futures Association as principals or associated persons.

Our investment professionals provide portfolio construction and ongoing monitoring and maintenance for the portfolios within Morningstar Investment Services' Morningstar<sup>®</sup> Managed Portfolios<sup>SM</sup> program on Morningstar Investment Services' behalf. While the same or similar portfolios are offered by us to our Institutional Clients under the Morningstar Managed Portfolios program, we do not believe these responsibilities create any material conflicts of interest for our clients. In order to mitigate any perceived conflict of interest, when we offer discretionary services under the Morningstar Managed Portfolios program, transactions for our clients are placed at the same time as transactions for Morningstar Investment Services' discretionary clients as part of block trades. We have procedures in place to ensure that trades are allocated in such a manner as to not favor one client over another. When we offer non-discretionary services under the Morningstar Managed Portfolios program, our Institutional Clients receive trade recommendations just after trades are placed for discretionary clients, due to our heightened fiduciary responsibilities to our discretionary clients. In addition, all non-discretionary clients are notified of transaction recommendations after the close of the trading day, so that no one such client has an advantage over another.

When we, along with Morningstar and/or our other affiliates offer services to the same client, we have the option to enter into a bundled agreement with the client that encompasses all or part of those services. Additional fee(s) for such product(s) or service(s), if required, will be set forth in our agreement with the client. In these situations, clients pay a fee directly to us and each such affiliate for its products or services or as part of a joint fee schedule which encompasses all services.

#### *Affiliations – Investment Management Group Registered Entities*

Morningstar has an Investment Management group that consists of various subsidiaries across the globe that are each registered with and governed by the applicable regulatory body or bodies in that country. We are part of this group and share resources, as described earlier in this brochure. One member of this group, Morningstar Investment Services LLC, is our subsidiary and is also an investment adviser registered under the Advisers Act. Morningstar Investment Services is additionally registered with the Securities and Exchange Commissions as a broker-dealer and a member of the Financial

Industry Regulatory Authority (FINRA). Morningstar Investment Services' offerings include discretionary managed portfolios and model manager services under the Morningstar Managed Portfolios brand name, plan sponsor services, and retirement plan services for institutional and retail clients. Some members of the Investment Management group are our "participating affiliates", as described under the Uniao de Bancos de Brasileiros S.A., SEC No-Action Letter dated July 28, 1992 and subsequent regulatory guidance, such that our affiliate and specific employees of our affiliate are considered our associated persons with respect to the provision of certain services. In some instances, we compensate our affiliates for services rendered and expenses incurred via an intercompany charge. The services and compensation will be governed by an intercompany participating affiliate agreement. This compensation will likely be lower than compensation negotiated with non-affiliated financial institutions/institutional investors for same or similar services. To mitigate any conflict of interest, employees providing services to us under a participating affiliate agreement are treated and supervised as our employees, subject to our policies and procedures (including our Code of Ethics), and monitored by our compliance department.

In some cases, our senior management members have management responsibilities to these other affiliated entities. We do not believe that these management responsibilities create any material conflicts of interests for our clients.

The Investment Management and Workplace Solutions groups have set up service teams composed of employees of our affiliate and located at our affiliate's office in Mumbai, India. We compensate our affiliate for services rendered via an intercompany charge. The services and compensation will be governed by an intercompany agreement. This compensation will likely be lower than compensation negotiated with non-affiliated firms for the same or similar services. To mitigate any conflict of interest between us and our affiliate we have established dual reporting lines for employees on the shared services team so that such employees report up to employees of Morningstar Investment Management. We've also established information security boundaries and technology separation to protect our non-public information and Morningstar's compliance department monitors the personal trading activity of these employees.

#### *Affiliations – Other Registered Entities*

Morningstar Research Services LLC is not part of the Investment Management group but is also a wholly-owned subsidiary of Morningstar and an investment adviser registered under the Advisers Act. Morningstar Research Services' offerings center around the production of investment research reports and investment consulting services to financial institutions/institutional investors who themselves are registered with and governed by a regulatory body. Conflicts of interests between us and Morningstar Research Services are mitigated by such things as the maintenance of separate legal entities and reporting/organization lines, and the utilization of physical (i.e. separate floors) and technological separation. Morningstar Research Services also maintains a committee structure so as to limit any unilateral decisions. Morningstar's compliance department monitors the personal trading activities of Morningstar Research Services' employees.

In some situations, we engage Morningstar Research Services to perform investment manager due diligence and/or selection services on our behalf as a sub-adviser. The notification to and authorization by the Institutional Client to our engaging Morningstar Research Services is addressed in our agreement with the Institutional Client. On such occasions, we compensate Morningstar Research Services for services rendered via an intercompany

charge. The services and compensation will be governed by an intercompany agreement. This compensation will likely be lower than compensation negotiated with non-affiliated financial institutions/institutional investors for the same or similar services. Morningstar Research Services' employees who are engaged to provide manager due diligence and/or selection services are prohibited from using non-public/confidential information obtained because of their engagement in its investment research reports and/or investment consulting services to clients, including us.

Morningstar Research Services provides information to the public about various securities, including managed investments like open-end mutual funds and ETFs, which include written analyses of these investment products in some instances. Although we use certain products, services, or databases that contain this information, we do not participate in or have any input in the written analyses that Morningstar Research Services produces. While we consider the analyses of Morningstar Research Services, our investment recommendations are typically based on our separate and independent research and analysis of the available investment product.

Morningstar Research Services may issue investment research reports on securities we hold in our portfolios or recommend to our clients, but they do not share any yet-to-be published views and analysis and/or changes in estimates (i.e., their confidential information) with us on these securities. Other than the use of their publicly available analysis as part of our review process, we do not solicit the input of Morningstar Research Services prior to making investment decisions or recommendations (unless we engage them as a sub-adviser as noted under the 2<sup>nd</sup> paragraph of the *Affiliations – Other Registered Entities* section), nor do we have access to their analysis prior to its public dissemination. We mitigate any actual or potential conflicts of interest that could arise from the access of their analysis prior to publication through measures such as informational barriers (both physical and technological), maintaining separate organizational reporting lines, and monitoring by the compliance department.

Morningstar Research Services prepares qualitative analysis on separately managed accounts and model portfolios. To mitigate conflicts of interest, Morningstar Research Services does not prepare qualitative analysis nor recommend any separately managed account or model portfolio we offer.

Some of Morningstar Research Services' clients are sponsors of funds or associated with other securities that we may recommend to our Institutional Clients. We mitigate any actual or potential conflicts of interests resulting from this fact through such measures as informational barriers (both physical and technological), maintaining separate organizational reporting lines, and monitoring by the compliance department. In addition, we do not factor in the relationship between Morningstar Research Services when analyzing investments or making recommendations.

Morningstar Investment Management serves as an investment adviser to investment companies registered under the Investment Company Act of 1940, as amended, and to other pooled investment products. To mitigate conflicts of interest, Morningstar Research Services does not prepare qualitative analysis on nor recommend as part of their investment consulting services any investment company we are an investment adviser to.

#### *Affiliations – Morningstar, Inc.*

Our parent company, Morningstar, Inc., is publicly traded (Ticker Symbol: MORN). We may recommend an investment product that holds a position in publicly traded shares of Morningstar's stock. Such an investment in Morningstar's stock is solely the decision of the investment product's

portfolio manager. We have no input into a portfolio manager's investment decision nor do we require that the investment products we recommend own shares of Morningstar. An investment product's position in Morningstar has no direct bearing on our investment selection process. We mitigate any actual or potential conflicts of interest by not factoring Morningstar's publicly traded stock into our qualitative or quantitative analysis nor in our recommendations.

Morningstar offers various products and services to the public. Some of Morningstar's clients are service providers (e.g., portfolio managers, advisers, or distributors) affiliated with a mutual fund or other investment option. We may have a contractual relationship to provide consulting or advisory services to these same service providers or we may recommend the products of these service providers to our advisory clients. To mitigate any actual or potential conflicts of interest, we do not consider the relationship between Morningstar and these service providers when making recommendations. We are not paid to recommend one investment option over another, including products of service providers with which Morningstar has a relationship.

Morningstar provides information to the public about various investment products, including managed investments like open-end mutual funds and ETFs. In some cases, this information includes written analyses of these investment products. Although we use certain products, services, or databases of Morningstar, we do not participate in or have any input in the written analyses that Morningstar provides its licensees. While we consider the analyses of Morningstar, our investment recommendations are typically based on our separate and independent research and analysis of the available investment product.

Morningstar hosts educational events and conferences and, in some instances, provides us with the opportunity to suggest invitees or offer (proactively or upon request) discounted or waived registration fees. We mitigate any actual or potential conflicts of interest this introduces by using pre-defined criteria to select Clients for these opportunities.

Morningstar offers various products and services to retail and institutional investors. In certain situations, we recommend an investment product that tracks an index created and maintained by Morningstar. In such cases, the investment product sponsor has entered into a licensing agreement with Morningstar to use such index. To mitigate any conflicts of interest arising from our selection of such investment products, we use solely quantitative criteria established by our advisory client to make such selection, or, in the alternative, Morningstar's compensation from the investment product sponsor will not be based on nor will it include assets that are a result of our recommendation to our advisory client to invest in those investment products. In other cases, some of Morningstar's clients are sponsors of funds that we recommend to our clients. Morningstar does not and will not have any input into our investment decisions, including what investment products will be recommended for our recommended portfolios. We mitigate any actual or potential conflicts of interest by imposing informational barriers (both physical and technological), maintaining separate organizational reporting lines, and monitoring by the compliance department. In addition, we do not factor in the relationship between Morningstar when analyzing investments or making recommendations. We mitigate any actual or potential conflicts of interests resulting from that by not producing qualitative analysis on any such exchange-traded fund as well as imposing informational barriers (both physical and technological), maintaining separate organizational reporting lines between, and monitoring by the compliance department.

In some instances, we create Morningstar Managed Portfolios that track an index created and maintained by Morningstar. Morningstar does not and will

not have any input into our investment decisions, including what investment products will be included in our portfolios. We mitigate any actual or potential conflicts of interest by imposing informational barriers (both physical and technological), maintaining separate organizational reporting lines, and monitoring by the compliance department.

Morningstar has and maintains accounts which they invest in accordance with investment strategies created and maintained by us. Those investment strategies are deployed using equity securities. As we have discretion over these accounts, Morningstar's accounts are traded at the same time as our and Morningstar Investment Services' other discretionary client accounts in order to ensure that Morningstar's accounts are not treated more favorably than our client accounts. Some of Morningstar's accounts are used as the subject of newsletters offered by Morningstar. In order to ensure that Morningstar's newsletter subscribers are not treated more favorably than our clients, which would result in a breach of our fiduciary duty, we do not report trades in Morningstar's accounts invested in our strategies to newsletter subscribers until after our client accounts have been traded or our non-discretionary clients have been notified.

As a wholly owned subsidiary, we use the resources, infrastructure, and employees of Morningstar and its affiliates to provide certain support services in such areas as technology, procurement, human resources, accounting, legal, compliance, information security, and marketing. We do not believe this arrangement presents a conflict of interests to us in terms of our advisory services. Employees of Morningstar that provide support services to us have the option to maintain their Financial Industry Regulatory Authority ("FINRA") security licenses under Morningstar Investment Services' limited broker/dealer registration, if appropriate for their current job responsibilities. Morningstar Investment Services utilizes its broker/dealer registration solely for the receipt of shareholder servicing fees, therefore, we believe no conflict of interest exists due to the maintenance of these security licenses.

We have the option to make our clients aware of various products and services offered by Morningstar or its affiliates. We do not receive compensation for that introduction. Morningstar and its affiliates also have the option to make their clients aware of various products and services offered by us. Morningstar and its affiliates do not receive any compensation from us for that introduction, unless it falls under a solicitation arrangement, as described in Item 14 below.

#### *Affiliations – Morningstar, Inc.'s Subsidiaries*

Equity and manager research analysts based outside the United States are employed by various wholly owned subsidiaries of Morningstar. These analysts follow the same investment methodologies and process as Morningstar Research Services, as well as being held to the same conduct standards. As a result, we do not believe this structure causes actual or a potential for a conflict of interest.

#### *Affiliations – Credit Rating Agency*

We are affiliated with the DBRS Morningstar group of companies, which include DBRS, Inc., DBRS Limited, DBRS Ratings GmbH, and DBRS Ratings Limited. DBRS, Inc. is registered with the Securities and Exchange Commission as a Nationally Recognized Statistical Rating Organization (NRSRO). DBRS Morningstar's companies are also registered with and governed by applicable regulatory body or bodies in other countries around the globe. In our analysis of certain securities, we use the publicly available credit rating and analysis issued by DBRS Morningstar. Because of our use of DBRS Morningstar's ratings and analysis is limited to that which is publicly

available, we do not believe there is an actual or potential conflict of interest that arises from such use.

## **Item 11. Code of Ethics, Participation or Interest in Client Transactions and Personal Trading**

### **Code Of Ethics**

We have in place a Code of Ethics pursuant to Rule 204A-1 under the Advisers Act ("Code of Ethics"). Our Code of Ethics strives to uphold the highest standards of moral and ethical conduct, including placing our clients' interest ahead of our own. Our Code of Ethics covers all our officers and employees as well as other persons who have access to our non-public information (collectively "Access Persons"). Our Code of Ethics addresses such topics as professional and ethical responsibilities, compliance with securities laws, our fiduciary duty, and personal trading practices. Our Code of Ethics also addresses receipt and/or permissible use of material non-public information and other confidential information our Access Persons may be exposed and/or have access to given their position. The Code of Ethics is provided upon hire and at least annually thereafter and at each time, the Access Person must certify in writing that she or he has received, read, and understands the Code of Ethics and that they agree to or have complied with its contents.

A copy of our Code of Ethics is available to existing and prospective clients by sending written request to [compliance@morningstar.com](mailto:compliance@morningstar.com).

### **Interest In Client Transactions**

Our Access Persons have the option to maintain personal investment accounts and purchase or sell investments in those accounts that are the same as or different from the investments we recommend to clients. Because we generally recommend mutual funds and ETFs, our Access Persons' personal investing activities should not conflict with our advisory activities or the timing of our recommendations. In addition, our Code of Ethics is designed to ensure that Access Persons' personal trading activities will not interfere with our clients' interests, while allowing our Access Persons to invest in their own accounts.

We do not engage in principal transactions (transactions where we, acting in our own account or in an affiliated account, buy a security from or sell a security to a client's account) nor do we engage in agency cross transactions (transactions where we or our affiliate executes a transaction while acting as a broker for both our client and the other party in the transaction).

### **Interest In Securities That We May Recommend**

Morningstar Investment Management has and maintains a number of seed accounts (accounts used to establish a strategy we offer or track), many of which follow strategies we offer to clients. We place block trades for our accounts, therefore trade requests for our seed accounts are placed at the same time as trades are placed for those client accounts invested in the same strategy and for which we have discretion. Block trades are allocated in such a manner as to ensure that our seed accounts do not receive more favorable trades than our clients' accounts. Client accounts that we manage on a discretionary basis and thus, our seed accounts, are traded just before we provide model portfolio trade recommendations to other clients using our U.S. managed portfolios. However, our model portfolio clients receive trade recommendation after the close of the trading day, so that no one model portfolio client is favored over another.

### **Personal Trading By Access Persons**

Our Code of Ethics is designed to ensure that Access Persons' personal trading activities does not interfere with our clients' interests. While our

Access Persons have the option to maintain personal investment accounts, they are subject to certain restrictions. Our Code of Ethics includes policies designed to prevent Access Persons from trading based on material non-public information. Access Persons in possession of material non-public information are prohibited from trading in securities which are the subject of such information and tipping such information to others. In certain instances, we employ information blocking devices such as restricted lists to prevent illegal insider trading. Morningstar's compliance department monitors the activities in the personal accounts of our Access Persons (and any accounts in which they have beneficial ownership) upon hire and thereafter. Access Persons are required to pre-clear IPO and private placement transactions with Morningstar's compliance department.

## **Item 12. Brokerage Practices**

Where we exercise investment discretion, we will generate trade instructions for each portfolio that requires investment, reallocation or rebalancing and forward those instructions to the appropriate institution as designated by the client. As a result, we do not have the ability to make decisions regarding which broker is used to execute the transactions. We do not participate in any soft dollar practices.

## **Item 13. Review of Accounts**

If included in our contract with the Institutional Client, we will provide ongoing monitoring of the underlying holdings in investment portfolios and reallocation or rebalancing of investment portfolios. The frequency and nature of our reviews and rebalancing is governed by our contract with each Institutional Client.

In instances where we act as a discretionary investment manager through Morningstar Managed Portfolios, financial advisors of the Institutional Client or financial advisors using the Institutional Client's platform are typically responsible for periodically reviewing client accounts.

We do not provide periodic reviews or ongoing monitoring of plan participant accounts where we solely provide recommendations or advice to the Institutional Client regarding their retirement plan and are not providing managed accounts services to the participants in the plan. We may provide periodic reports to our Institutional Clients on the investment portfolios and the underlying holdings or retirement plan lineup if included in our contract with the Institutional Client.

Our model portfolios and valuation models are reviewed on at least an annual basis. Investment-specific model portfolios for an employer sponsored retirement plan are reviewed on at least an annual basis. The participants' financial situation (reforecast) is reviewed on at least a quarterly basis.

## **Item 14. Client Referrals and Other Compensation**

We may make direct or indirect cash payments to our affiliates or to unaffiliated third parties for recommending our services. If such payments occur, they will be done pursuant to Rule 206(4)-3(a)(2)(ii) of the Advisers Act. Clients referred by third party solicitors may in some cases pay a higher fee than clients who contract with us directly. Solicited Clients referred by a third-party solicitor will receive and should refer to the solicitor disclosure document for information on the effect of the fees paid to third-party solicitors.

## **Item 15. Custody**

We do not serve as a custodian of client assets. However, in cases where we have the ability to debit fees directly from client accounts, we are deemed

to have custody of client assets under Rule 206(4)-2 of the Advisers Act, even if we do not act as a custodian. The Institutional Client is responsible for selecting the custodian for assets.

### **Item 16. Investment Discretion**

In some cases, we have complete investment discretion in managing investment portfolios, retirement plans, or registered funds for our Institutional Clients and Morningstar Funds Trust. In other cases, we provide information or make investment recommendations to an investment committee, board, plan sponsor, or other person(s) within an institution designed to help them make investment choices, but the institution has the discretion to accept, reject, or modify our recommendations.

As described in our Retirement Services for Individuals firm brochure, we typically have complete investment discretion in managing plan participant accounts through our Workplace and Retirement Solutions group's retirement plan services managed accounts program. In other cases, we make investment recommendations to retirement plan participants through our retirement plan services advice or guidance programs, but the participants have the discretion to accept, reject, or modify our recommendations.

The extent of our investment discretion is set forth in our contract with the Institutional Client or participants in our retirement plan services program.

### **Item 17. Voting Client Securities**

For all of our institutional advisory service arrangements, we do not have the authority to and will not vote proxies. Proxies or other solicitations will be sent directly to the Institutional Client. We cannot provide information or advice in regard to questions an Institutional Client has about a particular solicitation.

We do not advise or act for Institutional Clients in legal proceedings, including class actions or bankruptcies, involving recommended securities.

### **Item 18. Financial Information**

We are required to provide you with certain financial information or disclosures about our financial condition. We do not have any financial commitment that impairs our ability to meet our contractual and fiduciary commitments to clients, have we been the subject of any bankruptcy proceeding.



## Morningstar Investment Management LLC Form ADV Part 2B: Brochure Supplement *Institutional Advisory Services*

22 West Washington Street, Chicago, IL 60602  
Phone: 312.696.6000  
www.corporate.morningstar.com

March 17, 2021

This Brochure Supplement provides information about key members of the investment team for Morningstar Investment Management LLC's institutional advisory services. This Brochure Supplement provides information on the members of the investment team with the most significant responsibility for day-to-day investment advice and is not a complete list of all the members of the investment advisory team.

Please contact the Compliance Department at 312.696.6000 or [compliancemail@morningstar.com](mailto:compliancemail@morningstar.com) if you did not receive a copy of our firm brochure or if you have questions about the content of this Brochure Supplement. In your request, please indicate the name of the company (Morningstar Investment Management) and the type of service (Institutional Advisory Services or Retirement Plan Services for Individuals.)

### **Key Members of the Investment Management Group's Investment Team**

#### **Paul Arnold, CFA**

*Educational Background and Business Experience:* Paul is a portfolio manager and co-head of asset allocation strategies for Morningstar Investment Management. Prior to joining Morningstar Investment Management in 2007, he was an analyst for the Bank of America Capital Corporation. Born in 1983, Paul has a bachelor's degree in finance and international business from the Kelley School of Business at Indiana University, a MBA, with honors, in analytical finance and economics from the Booth School of Business at the University of Chicago and is a CFA\* charterholder. Paul does not have any disciplinary information, other business activities or additional compensation to disclose.

#### **Michael Corty, CFA**

*Educational Background and Business Experience:* Michael is a senior portfolio manager for Morningstar Investment Management and head of U.S. equity strategies. He joined Morningstar, Inc. in 2004 as a senior equity analyst before joining Morningstar Investment Services LLC as a portfolio manager in 2013. Michael moved to Morningstar Investment Management in 2016 as part of the investment management group's re-organization. Before joining Morningstar, Michael spent two years as a senior loan analyst for Bank of America and three years as an auditor at Arthur Andersen. Born in 1973, Michael has a bachelor's degree from Loyola Marymount University, a MBA from the Johnson Graduate School of Management at Cornell University and is a CFA\* charterholder. Michael does not have any disciplinary information, other business activities or additional compensation to disclose.

#### **Dan McNeela, CFA**

*Educational Background and Business Experience:* Dan is a senior portfolio manager and co-head of asset allocation strategies for Morningstar Investment Management. He joined Morningstar, Inc. in 2000 as a manager research analyst, and served as associate director of fund analysis and editor of Morningstar Mutual Funds before joining Morningstar Investment Management LLC in 2006. Born in 1965, Dan has a bachelor's degree in finance from Indiana University, a MBA from the University of Illinois, and is a CFA\* charterholder. Dan does not have any disciplinary information, other business activities or additional compensation to disclose.

#### **Marta Norton, CFA**

*Educational Background and Business Experience:* Marta is chief investment officer, Americas, and is responsible for leading Morningstar's Investment Management group's investment strategies and teams throughout the United States and Canada and contributing to the Investment Management group's global investment committees, policies, capabilities, and thought leadership. She joined Morningstar, Inc. in 2005 as a manager research analyst before joining Morningstar Investment Services LLC as a portfolio manager in 2008. Marta moved to Morningstar Investment Management in 2016 as part of the investment management group's re-

organization, and most recently served as head of U.S. outcome-based strategies. Before joining Morningstar, Marta was an economist with the Bureau of Labor Statistics and a research analyst at LECC, LLC. Born in 1980, Marta has a bachelor's degree from Wheaton College and is a CFA\* charterholder. Marta does not have any disciplinary information or additional compensation to disclose.

*Other Business Activities:* Due to its role as an investment adviser to the Morningstar Funds Trust, an open-end management investment company under the Investment Company Act of 1940, as amended, Morningstar Investment Management is a member of the National Futures Association (NFA) and registered as a Commodity Pool Operator (CPO). Marta is registered with the NFA as an associated person of Morningstar Investment Management. This activity does not present a conflict of interest for Morningstar Investment Management.

#### **Philip Straehl**

*Educational Background and Business Experience:* Philip is global head of research, investment management for Morningstar Investment Management and oversees the Investment Management's group's research and risk capabilities, including capital markets, fundamental research, investment selection, and risk management. He also chairs the capital markets and asset allocation best practices working group. Since joining Morningstar Investment Management in 2007, he has been a portfolio manager and senior research consultant responsible for managing asset allocation portfolios. Born in 1984, Philip has a bachelor's degree in business administration from the University of St. Gallen (HSG), Switzerland and a master's degree in business administration from the University of Chicago Booth School of Business with concentrations in analytic finance and economics. Philip does not have any disciplinary information, other business activities or additional compensation to disclose.

#### **Richard Williamson, CFA, CIPM**

*Educational Background and Business Experience:* Richard is a portfolio manager and head of U.S. outcome-based strategies for Morningstar Investment Management. He also is a member of the Investment Management group's Global Asset Allocation team, focusing on emerging market debt and Americas' fixed income research. He joined Morningstar Investment Management in 2013. Before joining Morningstar Investment Management, he was a consultant and analyst with Cardinal Investment Advisors, LLC, where he built asset allocation models for defined benefit plans, performed manager due diligence, and worked on capital market research. Born in 1984, Richard has a bachelor's degree in economics and government from the University of Virginia, holds a Certificate in Investment Performance Measurement\*\*, and is a CFA\* charterholder. Richard does not have any disciplinary information, other business activities, or additional compensation to disclose.

#### **Investment Team Supervision – Marta Norton**

As chief investment officer, Americas, Marta supervises the investment professionals involved with Morningstar Investment Management's Investment Management group, including setting the strategic direction and goals for the team. The activities of the investment team are guided by the Americas Investment Policy Committee of the Global Investment Policy Committee. The Global Investment Policy Committee and its working sub-committees and investment teams are responsible for oversight of the investment methodologies. The sub-committees and investment teams focus on specific investment capabilities such as valuation models and asset allocation, manager selection, portfolio construction and portfolio risk analytics.

### **Key Members of the Workplace and Retirement Solutions Group's Investment Team**

#### **David Blanchett, PhD, CFA, CFP**

*Educational Background and Business Experience:* David is the head of retirement research for Morningstar Investment Management. Prior to joining Morningstar Investment Management in 2012, he was the Director of Consulting and Investments Research for the Retirement Plan Consulting Group at Unified Trust Company. David is currently an Adjunct Professor of Wealth Management at The American College of Financial Services, an Expert Panelist for the Wall Street Journal, a member of the Executive Committee for the Defined Contribution Institutional Investment Association (DCIIA), and a member of the ERISA Advisory Council. Born in 1981, David holds a bachelor's degree in finance and economics from the University of Kentucky, and a master's degree in financial services from The American College, a master's degree in business administration from the University of Chicago Booth School of Business, and a doctorate in personal financial planning from Texas Tech University. David is a Certified Financial Planner\*\*\* and a CFA\* charterholder. David does not have any disciplinary information, other business activities or additional compensation to disclose.

#### **Alexander Brownlee**

*Educational Background and Business Experience:* Alex is an investment analyst. He joined Morningstar, Inc. in 2017 and served as a customer support representative and team leader through the Morningstar Development Program before joining Morningstar Investment Management in 2018. Prior to joining Morningstar, Inc., Alex served as an Asset Protection Manager for Macy's and held a finance internship with the Central Intelligence Agency. Born in 1993, Alex has a bachelor's degree in Business Administration from the University of Pittsburgh. Alex does not have any disciplinary information, other business activities or additional compensation to disclose.

#### **Jeff Holt, CFA**

*Educational Background and Business Experience:* Jeff is an associate portfolio manager for Morningstar Investment Management. Beginning in 2014, Jeff served as a manager research analyst for Morningstar, Inc. and Morningstar Research Services LLC before joining Morningstar Investment Management in 2019. Prior to Morningstar, Jeff was responsible for defined contribution plan investment research for Jeffrey Slocum & Associates. Born in 1981, Jeff has a bachelor's degree in management with a concentration in corporate finance from Brigham Young University and is a CFA\* charterholder. Jeff does not have any disciplinary information, other business activities or additional compensation to disclose.

#### **Thomas Idzorek, CFA**

*Educational Background and Business Experience:* Tom is the chief investment officer for Morningstar Investment Management's retirement line of business. He currently serves as a member of Morningstar, Inc.'s 401(k) committee and Research Council, Morningstar Investment Management's Global Investment Policy Committee, and on the editorial board of *Morningstar* magazine. From 2012 to 2015, Tom served as president of Morningstar's Investment Management group. Additionally, he has served as president of Ibbotson Associates, president of Morningstar Associates, board member/responsible officer for a number of the Investment Management group's subsidiaries, global chief investment officer for the Investment Management group, chief investment officer & director of research and product development for Ibbotson, and head of investment methodology and economic research for Morningstar, Inc. Before joining Ibbotson Associates (which Morningstar, Inc. acquired in 2006), Tom was a senior quantitative researcher for Zephyr Associates. Born in 1970, Tom holds a bachelor's degree from Arizona State University and a master's degree in business administration from Thunderbird School of Global Management. He also is a CFA\* charterholder. Tom does not have any disciplinary information, other business activities or additional compensation to disclose.

#### **Lucian Marinescu, CFA**

*Educational Background and Business Experience:* Lucian is a portfolio manager and head of target date strategies for Morningstar Investment Management. He served as a project manager for Morningstar, Inc. beginning in 2002 before joining Morningstar Investment Management in 2007. Born in 1979, Lucian has a bachelor's

degree in economics and business administration from Monmouth College, a MBA from University of Chicago Booth School of Business and is a CFA\* charterholder. Lucian does not have any disciplinary information, other business activities or additional compensation to disclose.

#### **Michael Sawula, CFA**

*Educational Background and Business Experience:* Michael is Director of Automated Portfolio Solutions for Morningstar Investment Management. He leads a team that is responsible for constructing, refining, and rebalancing managed accounts portfolios for retirement plan participants. He joined Morningstar, Inc. in 2012 and served as a product consultant, data analyst and operations analyst prior to joining Morningstar Investment Management in 2015 as an investment analyst. Born in 1990, Michael has a bachelor's degree from Grinnell College, a master's degree in business administration and a master of science in computer science from the University of Chicago. He is also a CFA\* charterholder. Michael does not have any disciplinary information, other business activities or additional compensation to disclose.

#### **Jason Wagner, CFA**

*Educational Background and Business Experience:* Jason is a Senior Investment Analyst for Morningstar Investment Management. He is responsible for portfolio construction and review for plan providers and plan sponsors as part of Morningstar® Retirement Manager<sup>SM</sup>. Prior to joining Morningstar Investment Management in 2016, he was an associate at Citadel Securities. Previously, he was Director of Trading and Operations at Timpani Capital Management, LLC. Born in 1979, Jason has a bachelor's degree in Finance from DePaul University and is a CFA\* charterholder. Jason does not have any disciplinary information, other business activities or additional compensation to disclose.

#### **Workplace and Retirement Solutions Investment Team Supervision - Thomas Idzorek, CFA**

As chief investment officer for Morningstar Investment Management's retirement line of business, Tom supervises the investment professionals involved with Morningstar Investment Management's Workplace and Retirement Services group.

In addition, the activities of the investment team are guided by the Americas Investment Policy Committee of the Global Investment Policy Committee. The Global Investment Policy Committee and its working sub-committees and investment teams are responsible for oversight of the investment methodologies. The sub-committees and investment teams focus on specific investment capabilities such as valuation models and asset allocation, manager selection, portfolio construction and portfolio risk analytics. The Advice sub-committee governs material changes to Retirement Plan Services for Individuals.

#### **Minimum Professional Designation Qualifications**

\*The Chartered Financial Analyst (CFA) designation is an international professional certification offered by the CFA Institute. To become a CFA charterholder, candidates must pass three six-hour exams, possess a bachelor's degree, and have 48 months of qualified, professional work experience. CFA charterholders are also obligated to adhere to a strict Code of Ethics and Standards governing their professional conduct. The CFA is a qualification for finance and investment professionals, particularly in the fields of investment management and financial analysis of stocks, bonds and their derivative assets. The program focuses on portfolio management and financial analysis and provides a general knowledge of other areas of finance.

\*\* The Certificate in Investment Performance Measurement (CIPM<sup>®</sup>) program is an international professional certificate offered by the CFA Institute. To earn the CIPM certificate, candidates must pass two three-hour exams, have four years of qualified, professional work experience, become a CFA Institute member, and complete 15 hours of qualifying continuing professional development annually. The CIPM is an advanced specialist program for finance and investment professionals, particularly in the areas of performance evaluation, portfolio management, risk and compliance, and manager selection. The program focuses on practice-based investment performance measurement, attribution, appraisal, and presentation along with investment manager due diligence.

\*\*\*The Certified Financial Planner<sup>™</sup> (CFP) designation is offered by the Certified Financial Planner Board of Standards, Inc. To obtain the CFP designation, candidates

must have a bachelor's degree or higher from an accredited college or university and three years of full-time personal financial planning experience of the equivalent part-time experience. Candidates must complete a CFP-board registered program or hold an approved designation, attorney's license, PhD in business or economics, or doctor of business administration degree, and pass a final exam. CFP professionals must complete 30 hours of continuing education every two years and adhere to CFP Board's ethical standards that require them to put their clients' interest first. The CFP is a qualification for finance and investment professional, and focuses on the delivery of professional, component, and ethical financial planning services.

# Information and Assistance

**Voya offers tools and services to help you access information and plan for retirement the way you want – on the Web, over the phone and through our Customer Service Associates.**

**Accessing your account for the first time on the web or over the phone is easy!** After you complete your enrollment, you will receive a Personal Identification Number (PIN) in a separate mailer via U.S. mail. Your PIN is required to access your account by phone or to register for online access. If you wish to use Voya phone services or register for online access before receiving your PIN, follow the prompts to request a new PIN to be delivered to the email address or mobile number provided during the enrollment process.

## WEB

**www.voyaretirementplans.com**

You can access your account on the Web 24 hours a day, seven days a week.

### Getting Started

1. Select 'Register now'
2. Enter your Social Security Number and PIN
3. Follow the prompts to complete your registration
4. You will be asked to create a personalized Username and Password for ongoing use

**Already registered?** Login using your Username and Password.

If you forget your Username or Password, click on **Forgot Username?** or **Forgot Password?**

### Some possible service options include:

- Checking your account balance
- Processing financial transactions
- Generating an account statement
- Obtaining investment information
- Updating your personal profile
- Changing your password
- Accessing retirement planning tools and calculators

## PHONE

**(800) 584-6001**

For help enrolling, please call our dedicated enrollment number at 888-311-9487. The number above is for ongoing help once you've established your retirement plan account.

Automated Service is available toll-free, 24 hours a day, seven days a week. Voya Customer Service Associates are available Monday-Friday, 8:00 a.m. – 9:00 p.m. ET.

### Getting Started

1. For Voya's Automated Service, press 1
2. For assistance in Spanish, press 2
3. Enter your Social Security Number
4. Enter your PIN
5. Then, follow the system prompts that correspond to your needs

To speak with a Voya Customer Service Associate, press 0.

### Some possible service options include:

- Checking your account balance
- Processing financial transactions
- Obtaining investment information
- Speaking with a Customer Service Associate

### Plan Contact Card

Keep in touch with your account:

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Platinum Control Technologies  
Plan Number: 813549

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For automated phone access – 1-800-584-6001  
For Internet access – www.voyaretirementplans.com  
For a Customer Service Associate – 1-800-584-6001  
M – F, 8 a.m. – 9 p.m., ET

You can also access your Plan account using your mobile device. The Voya Retirement Plan Account mobile app can be downloaded from your preferred mobile app store. Search using the keywords: **Voya Retire.**

**Not FDIC/NCUA/NCUSIF Insured**  
**Not a Deposit of a Bank/Credit Union | May Lose Value**  
**Not Bank/Credit Union Guaranteed**  
**Not Insured by Any Federal Government Agency**

Any insurance products, annuities and funding agreements that you may have purchased are sold as securities and are issued by Voya Retirement Insurance and Annuity Company ("VRIAC"). Fixed annuities are issued by VRIAC. VRIAC is solely responsible for meeting its obligations. Plan administrative services provided by VRIAC or Voya Institutional Plan Services, LLC ("VIPS"). Neither VRIAC nor VIPS engage in the sale or solicitation of securities. If custodial or trust agreements are part of this arrangement, they may be provided by Voya Institutional Trust Company. All companies are members of the Voya family of companies. **Securities distributed by Voya Financial Partners, LLC (member SIPC) or other broker-dealers with which it has a selling agreement.** All products or services may not be available in all states.

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